

LUMBERTON TOWNSHIP COMMITTEE

JANUARY 24, 2017

REGULAR MEETING MINUTES

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- Reorganization Meeting January 3, 2017 (All present)

Moved by Jackson, 2nd by Mansdoerfer, to approve the January, 2017 Township Committee Reorganization Meeting Minutes

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

3) **PRESENTATIONS:**

Resolution #2017-044

RESOLUTION APPOINTING KEVIN WRIGHT AS POLICE OFFICER FOR THE TOWNSHIP OF LUMBERTON

Moved by Mansdoerfer, 2nd by Conway, to adopt Resolution #2017-044

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

SWEARING IN OF KEVIN WRIGHT FOR THE LUMBERTON TOWNSHIP POLICE DEPARTMENT

4) **INTRODUCTION OF ORDINANCES:** (FIRST READING BY TITLE ONLY)

Ordinance #2017-001

AN ORDINANCE TO REPEAL AND REPLACE CHAPTER 213-8 OF THE GENERAL CODE OF THE TOWNSHIP OF LUMBERTON ENTITLED "PARKS AND RECREATION AREAS"

Moved by Jackson, 2nd by Conway, to introduce Ordinance #2017-001 with public hearing to be held on February 14, 2017

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

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5) **RESOLUTIONS:**

Resolution #2017-045

RESOLUTION AUTHORIZING THE LUMBERTON TOWNSHIP COMMITTEE TO APPLY FOR AND ACCEPT A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR OF 2016 OF DEPARTMENT OF HOMELAND SECURITY EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM FUNDING AND FOR THE COUNTY CHIEF FINANCIAL OFFICER TO AMEND THE BUDGET AND CERTIFY THE AVAILABILITY OF FUNDS

Moved by Mansdoerfer, 2nd by Jackson, to adopt Resolution #2017-045

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

Resolution #2017-046

RESOLUTION APPOINTING A SPECIAL TOWNSHIP PLANNER FOR THE COUNCIL OF AFFORDABLE HOUSING (COAH) – Environmental Resolutions, Inc.

Moved by Conway, 2nd by Jackson, to adopt Resolution #2017-046

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

Resolution #2017-047

RESOLUTION AUTHORIZING THE HIRING OF A LUMBERTON TOWNSHIP PUBLIC WORKS MECHANIC (K Wiley)

Moved by Mansdoerfer, 2nd by Jackson, to adopt Resolution #2017-047

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

Resolution #2017-048

APPOINTING ALTERNATE PROSECUTORS FOR MUNICIPAL COURT

Moved by Conway, 2nd by Januseski, to adopt Resolution #2017-048

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

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Resolution #2017-049

A RESOLUTION COMMEMORATING AND CONGRATULATING THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND ON 25 YEARS OF SUCCESSFUL OPERATIONS

Moved by Mansdoerfer, 2nd by Jackson, to adopt Resolution #2017-049

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

6) **CORRESPONDENCE:**

Administrator Umba informed the Committee members he authorized mosquito control spraying for 2017, received notice of NJ American Water rates hearing and reviewed the Cloverdale Court punch list received from the Township Engineer. There were no comments from Committee members regarding Correspondence.

7) **DEPARTMENT HEAD REPORTS:**

- Construction & Code Enforcement
- Fire Bureau
- Municipal Court
- Police Department
- Tax Collector
- Towing Report

There were no comments from Committee members regarding Department Head Reports.

8) **ADMINISTRATOR'S REPORT:**

Administrator Umba presented his report as written mentioning the installation of the storage filing system will be completed next week; Southampton Township has not made a decision on any shared service agreements as yet; the solicitation of bids for Grounds and Irrigation System Management will be advertised for opening scheduled at the end of February; quotes for HVAC maintenance are being received; and the cancellation of outstanding balances on Bond Ordinances will be done after the Annual Financial Statement Audit is finished on 2/10/2017. Mayor Earlen instructed Mr. Umba not to finalize the FEMA releases until the FEMA checks have bank clearance confirmed. There were no other comments from the Committee members regarding Administrator Umba's report.

9) **OLD BUSINESS:**

Deputy Mayor Conway stated he had met with the Engineers regarding poles. There were no other comments from Committee members regarding old business matters.

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10) **NEW BUSINESS:**

Administrator Umba noted the proposals received for professional services proposal regarding concept plans and tax map revisions are for future consideration.

11) **APPROVAL OF PURCHASES OVER \$5,000:**

Moved by Mansdoerfer, 2nd by Jackson, to approve and pay the list of purchases over \$5,000 as submitted if documentation is present and when funds are available

POLL VOTE: Committeeman Mansdoerfer – Yes, except ABSTAIN on Insurance Agency Management

Committeeman Jackson - Yes

Committeewoman Januseski - Yes

Deputy Mayor Conway – Yes, except ABSTAIN on Pennoni Associates

Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

12) **PAYMENT OF BILLS:**

Moved by Mansdoerfer, 2nd by Conway, to approve and pay the list of bills as submitted if documentation is present and when funds are available

POLL VOTE: **Committeeman Mansdoerfer** - Yes, except ABSTAIN on Custom Bandag, Insurance Agency Management, Middlesex Welding

Committeeman Jackson - Yes

Committeewoman Januseski - Yes

Deputy Mayor Conway - Yes, except ABSTAIN on CME, Pennoni Associates, Remington & Vernick

Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

COMMENTS FROM THE PUBLIC:

Jim Murray, Gateshead Drive, remarked about the need for the community to recognize the efforts of our kids for top academic achievements by holding events like fly-overs ceremonies, sponsoring summer reading competition, etc, and asked the Committee to consider hosting such.

Mayor Earlen responded that the School Board and Committee Liaison currently recognize the students for academic achievements on a quarterly basis and will mention the idea of flyovers to the Board of Education. He also stated there has been consideration of instituting a program for students to mirror Township Committee members and officials in order for the students to better understand municipal government. Mayor Earlen thanked Mr. Murray for his input and suggested he also visit the Board of Education meeting to share his ideas.

COMMENTS FROM THE TOWNSHIP COMMITTEE:

Committeeman Mansdoerfer thanked the staff for the great job to collect the revenues which helps to keep the budget balanced.

Committeeman Jackson acknowledged Committeewoman Januseski for a great job chairing her first Board of Health meeting.

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Mayor Earlen congratulated Committeewoman Januseski on the Board of Health Chairperson appointment.

CAUCUS AGENDA:

- Next meeting is February 14, 2017 at 7:30PM where the public hearing on the Ordinance 2017-1 introduced earlier will be held.

13) **EXECUTIVE SESSION:**

Resolution # 2017-050

RESOLUTION AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-12. Matters **Relating to Litigation, Personnel Matters** (*Public Works and Police Staffing*), **Negotiation and the Attorney-Client Privilege** (*Redevelopment, Escrow Fees, and COAH*)

Moved by Conway, 2nd by Jackson, to adopt Resolution #2017-50

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

Solicitor Morris stated he anticipates Executive Session to last approximately one hour and no action will be taken upon resumption of the open public meeting.

MAYOR RECESS MEETING FOR EXECUTIVE SESSION: (8:08PM)

MAYOR RECONVENE MEETING: (9:38PM)

RETURN FROM EXECUTIVE SESSION STATEMENT:

INTRODUCTION OF ORDINANCE: (FIRST READING BY TITLE ONLY)

Ordinance #2017-002

AN ORDINANCE OF THE TOWNSHIP OF LUMBERTON TO ACQUIRE BY FEE SIMPLE OR CONDEMNATION, BLOCK 6.04, LOTS 7, 8-11, 3.05 AND 3.06, COMMONLY KNOWN AS 1572 ROUTE 38, FOR REDEVELOPMENT PURPOSES

Moved by Conway, 2nd by Mansdoerfer to introduce Ordinance 2017-2 with public hearing to be held on February 28, 2017

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

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14) **ADJOURNMENT:**

Moved by Jackson, 2nd by Earlen, to adjourn meeting at 9:40PM.

VOICE VOTE: All in favor, no objections, ***MOTION CARRIED.***

Respectfully submitted by:

Debra L. Shaw-Blemings

Debra L. Shaw-Blemings, RMC
Lumberton Township Clerk

ATTACHMENTS:

- Bills over \$5,000 dated January 20, 2017
- Bill List dated January 20, 2017