

LUMBERTON TOWNSHIP COMMITTEE

FEBRUARY 28, 2017

REGULAR MEETING MINUTES

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1) **CALL TO ORDER:**

THE FEBRUARY 28, 2017 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF LUMBERTON, CALLED TO ORDER AT 7:30 PM BY THE MAYOR, SEAN EARLEN.

SALUTE TO THE FLAG:

MAYOR'S STATEMENT:

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2017-003 DATED JANUARY 9, 2017. THIS NOTICE WAS SENT TO THE BURLINGTON COUNTY TIMES AND COURIER POST NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND WRITTEN NOTICE MAILED TO ALL WHO REQUESTED COPIES OF THE REGULAR MEETING SCHEDULE. ALL OF THE ABOVE MENTIONED POSTINGS, FILINGS AND MAILINGS BEING FULFILLED ON THE 24TH DAY OF FEBRUARY, 2017.

PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE ANY DISRUPTION OF THE MEETING.

ROLL CALL:

Committeeman Mansdoerfer - Present
Committeeman Jackson - Present
Committeewoman Januseski - Present
Deputy Mayor Conway - Absent
Mayor Earlen - Present

PROFESSIONALS PRESENT:

Brandon E. Umba, Township Administrator
George Morris, Esquire, Township Solicitor
Debra L. Shaw-Blemings, Township Clerk
Robin Sarlo, Township CFO & Tax Collector

2) **APPROVAL OF MINUTES:**

- Regular Meeting February 14, 2017 (All present)
- Executive Session February 14, 2017 (All present)

Moved by Mansdoerfer, 2nd by Jackson, to approve the February 14, 2017 Township Committee Regular and Executive Session Meeting Minutes

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 4 Yes - 1 Absent

PRESENTATION

Eagle Scout candidate Brian Madeus revealed one of the Township display cases which had been refurbished through a project he organized as part of his Eagle Scout qualification tasks. Lt. Begolly detailed the scope of the work performed and praised Brian for his contribution.

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Mayor Earlen congratulated the Eagle Scout candidate and thanked him for his service to the community.

3) **ORDINANCES:**

INTRODUCTION OF ORDINANCE: (FIRST READING BY TITLE ONLY)

Ordinance #2017-004

An Ordinance of the Township of Lumberton, County of Burlington, State of New Jersey, To Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (NJSA 40A:4-45.14)

Moved by Mansdoerfer, 2nd by Januseski, to introduce Ordinance #2017-004 with public hearing to be held on March 14, 2017

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 4 Yes – 1 Absent

ADOPTION OF ORDINANCES: (SECOND READING PUBLIC HEARING)

Ordinance #2017-002 (Tabled)

AN ORDINANCE OF THE TOWNSHIP OF LUMBERTON TO ACQUIRE BY FEE SIMPLE OR CONDEMNATION, BLOCK 6.04, LOTS 7, 8-11, 3.05 AND 3.06, COMMONLY KNOWN AS 1572 ROUTE 38, FOR REDEVELOPMENT PURPOSES

Moved by Jackson, 2nd by Januseski, to **Table** Ordinance #2017-002

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 4 Yes – 1 Absent

Ordinance #2017-003

AN ORDINANCE OF THE TOWNSHIP OF LUMBERTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY, REAPPROPRIATING CERTAIN MONIES FROM PREVIOUSLY ADOPTED BOND ORDINANCES AND PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE TOWNSHIP AND APPROPRIATING \$17,000 THEREFOR

MAYOR OPENS THE MEETING TO THE PUBLIC FOR PUBLIC HEARING COMMENTS:

There were no public comments.

MAYOR CLOSSES THE MEETING TO THE PUBLIC FOR PUBLIC HEARING COMMENTS:

Moved by Mansdoerfer, 2nd by Januseski, to adopt Ordinance #2017-003

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 4 Yes – 1 Absent

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4) **RESOLUTIONS:**

Resolution #2017-061

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-JUNE 2019

Moved by Jackson, 2nd by Mansdoerfer, to adopt Resolution #2017-061

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Absent
Mayor Earlen – Yes

MOTION CARRIED: 4 Yes – 1 Absent

Resolution #2017-062

RESOLUTION AUTHORIZING THE HIRING OF TEMPORARY PART TIME POLICE ADMINISTRATIVE ASSISTANTS

Moved by Mansdoerfer, 2nd by Jackson, to adopt Resolution #2017-062

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Absent
Mayor Earlen – Yes

MOTION CARRIED: 4 Yes – 1 Absent

Resolution #2017-063

RESOLUTION AUTHORIZING A TAX REFUND FOR BLOCK 20.29, LOT 3 DUE TO AN OVERPAYMENT
(refund amount \$2,373.00)

Resolution #2017-064

RESOLUTION AUTHORIZING A TAX REFUND FOR BLOCK 19.23, LOT 137 DUE TO AN OVERPAYMENT
(refund amount \$1,638.50)

Resolution #2017-065

RESOLUTION AUTHORIZING A TAX REFUND FOR BLOCK 60.01, LOT 1.02 DUE TO AN OVERPAYMENT
(refund amount \$135.60)

Resolution #2017-066

A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO ADJUST AN ACCOUNT PURSUANT TOTALLY DISABLED
VETERAN EXEMPTION (refund amount \$918.08)

Moved by Jackson, 2nd by Januseski, to adopt Resolution #2017-063 through #2017-066

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 4 Yes – 1 Absent

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Resolution #2017-067

AUTHORIZING A 2017 EMERGENCY TEMPORARY APPROPRIATION PURSUANT TO N.J.S.A 40A:4-20

Moved by Januseski, 2nd by Jackson, to adopt Resolution #2017-067

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 4 Yes – 1 Absent

Resolution #2017-068

AUTHORIZING RESERVE BUDGET APPROPRIATION TRANSFERS DURING THE FIRST THREE MONTHS OF THE SUCCEEDING FISCAL YEAR FOR THE TOWNSHIP OF LUMBERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

Moved by Jackson, 2nd by Mansdoerfer, to adopt Resolution #2017-068

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 4 Yes – 1 Absent

5) **CORRESPONDENCE:**

Mayor Earlen acknowledged Committeeman Mansdoerfer for receiving recognition from the BURLCO JIF for his service as Fund Chair.

6) **DEPARTMENT HEAD REPORTS:**

- Court Administrator
- Police Department
- Tax Collector Monthly & 2016 Annual

There were no comments from Township Committee regarding Department Head reports.

7) **ADMINISTRATOR'S REPORT:**

Administrator Umba updated the Township Committee on the student shadowing program which is scheduled for 3/28/2017 where the students will mirror the duties of the Township Committee and Officials; the Budget is prepared for introduction and he will be closing out the open balances of prior Bond Ordinances at the 3/14/2017 meeting; the Capital Ordinance shall be prepared for introduction in April 2017; Standard & Poor's review is upgraded from AA- to AA due to surplus status; and the Mount Holly MUA has yet to respond to the numerous letters from Mayor Earlen regarding the rates being charged to Lumberton residents.

8) **OLD BUSINESS:**

Administrator Umba noted that Pennoni submitted application for Phase II NJDOT Sage Program and updated the status of road paving matter with Southampton Township. Township Committee instructed Administrator Umba to contact Southampton Township to present the option to cost share on such project.

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9) **NEW BUSINESS:**

No New Business matters submitted

10) **APPROVAL OF PURCHASES OVER \$5,000:**

Moved by Mansdoerfer, 2nd by Jackson, to approve and pay the list of purchases over \$5,000 dated 2/24/2017 and supplemental list dated 2/28/2017 as submitted if documentation is present and when funds are available

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Absent
Mayor Earlen – Yes

MOTION CARRIED: 4 Yes – 1 Absent

11) **PAYMENT OF BILLS:**

Moved by Jackson, 2nd by Mansdoerfer, to approve and pay the list of bills dated 2/24/2017 and supplemental list dated 2/28/2017 as submitted if documentation is present and when funds are available

POLL VOTE: Committeeman Mansdoerfer - Yes, except **Abstain** on Danzel, Middlesex & Smithbridge
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Absent
Mayor Earlen – Yes

MOTION CARRIED: 4 Yes – 1 Absent

COMMENTS FROM THE PUBLIC:

Kelly O'Donnell, Ellis Avenue, requested clarification of Ordinance 2017-002 and the proximity of the subject property to her property location.

Administrator Umba explained the Committee introduced the Ordinance due to the owner's delay to improve or sell the property which has been an eyesore for many years however the owner did enter into a contract to sell therefore the Committee decided to Table the Ordinance for future consideration and public hearing should the pending agreement be cancelled.

Committeeman Mansdoerfer suggested that Administrator Umba review the tax maps with Ms. O'Donnell after the meeting to confirm the lot locations.

Mayor Earlen stated that any future development of the subject property would require a site plan approval from the Land Development Board and open public hearing on such matter.

COMMENTS FROM THE TOWNSHIP COMMITTEE:

Committeeman Jackson noted the Memorial Day Event planning is underway; congratulated Committeeman Mansdoerfer on his retirement from the Fund Chair position; and thanked Mayor Earlen for his service on the Pinelands Commission.

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CAUCUS AGENDA:

- Next meeting – March 14, 2017 @ 7:30PM

12) **EXECUTIVE SESSION:**

Resolution # 2017-069

RESOLUTION AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-12. Matters **Relating to Litigation** (*Potential matter & COAH Update*), **Personnel Matters, Negotiation and the Attorney-Client Privilege** (*Redevelopment, Grounds Management Program Bids and Irrigation System Management Program Bids*)

Moved by Mansdoerfer , 2nd by Januseski, to adopt Resolution #2017-071

VOICE VOTE: All in favor, no objections, motion carried

Solicitor Morris stated the closed executive session should be approximately one hour and action will be taken upon resumption of the open session.

MAYOR RECESS MEETING FOR EXECUTIVE SESSION: (8:10PM)

MAYOR RECONVENE MEETING: (8:58PM)

ROLL CALL:

Committeeman Mansdoerfer - Present

Committeeman Jackson - Present

Committeewoman Januseski - Present

Deputy Mayor Conway - Absent

Mayor Earlen - Present

RETURN FROM EXECUTIVE SESSION STATEMENT:

Solicitor Morris stated there were decisions made in executive closed session which shall be evidenced by the following motion.

Moved by Mansdoerfer, 2nd by Jackson to reject the bids received for the Grounds Management Program and Irrigation System Management Program due to confusion amongst the vendors creating an unbalanced process and substantially revise the specifications to rebid for the services.

VOICE VOTE: All in favor, no objections, motion carried.

13) **ADJOURNMENT:**

Moved by Jackson, 2nd by Januseski, to adjourn meeting at 8:57PM

VOICE VOTE: All in favor, no objections, motion carried.

Respectfully submitted by:

Debra L. Shaw-Blemings

Debra L. Shaw-Blemings, RMC

Lumberton Township Clerk

ATTACHMENTS:

- Bills over \$5,000 dated February 24, 2017 and supplemental list dated February 28, 2017
- Bill List dated February 24, 2017 and supplemental list dated February 28, 2017