

# LUMBERTON TOWNSHIP COMMITTEE

MARCH 14, 2017

REGULAR MEETING MINUTES

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## 1) **CALL TO ORDER:**

THE MARCH 14, 2017 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF LUMBERTON, CALLED TO ORDER AT 7:30 PM BY THE MAYOR, SEAN EARLEN.

## **SALUTE TO THE FLAG:**

## **MAYOR'S STATEMENT:**

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2017-003 DATED JANUARY 9, 2017. THIS NOTICE WAS SENT TO THE BURLINGTON COUNTY TIMES AND COURIER POST NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND WRITTEN NOTICE MAILED TO ALL WHO REQUESTED COPIES OF THE REGULAR MEETING SCHEDULE. ALL OF THE ABOVE MENTIONED POSTINGS, FILINGS AND MAILINGS BEING FULFILLED ON THE 24<sup>TH</sup> DAY OF FEBRUARY, 2017.

PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE ANY DISRUPTION OF THE MEETING.

## **ROLL CALL:**

Committeeman Mansdoerfer - Absent  
Committeeman Jackson - Present  
Committeewoman Januseski - Present  
Deputy Mayor Conway - Present  
Mayor Earlen - Present

## **PROFESSIONALS PRESENT:**

Brandon E. Umba, Township Administrator  
George Morris, Esquire, Township Solicitor  
Debra L. Shaw-Blemings, Township Clerk  
Robin Sarlo, Township CFO & Tax Collector

## 2) **APPROVAL OF MINUTES:**

- Regular Meeting February 28, 2017 (Conway Absent)
- Executive Session February 28, 2017 (Conway Absent)

Moved by Jackson, 2<sup>nd</sup> by Januseski, to approve the February 28, 2017 Township Committee Regular and Executive Session Meeting Minutes

**POLL VOTE:** Committeeman Mansdoerfer - Absent  
Committeeman Jackson - Yes  
Committeewoman Januseski - Yes  
Deputy Mayor Conway - Abstain  
Mayor Earlen - Yes

**MOTION CARRIED: 3 Yes - 1 Abstain - 1 Absent**

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## 3) **ORDINANCES:**

### **INTRODUCTION OF ORDINANCE:** (FIRST READING BY TITLE ONLY)

#### ***Ordinance #2017-005***

AN ORDINANCE OF THE TOWNSHIP OF LUMBERTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING CERTAIN MONIES FROM THE CAPITAL ACCOUNT AND PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE TOWNSHIP

Moved by Jackson, 2<sup>nd</sup> by Conway, to introduce Ordinance #2017-005 with public hearing to be held on March 28, 2017

**POLL VOTE:** Committeeman Mansdoerfer - Absent  
Committeeman Jackson - Yes  
Committeewoman Januseski - Yes  
Deputy Mayor Conway - Yes  
Mayor Earlen - Yes

***MOTION CARRIED: 4 Yes - 1 Absent***

### **ADOPTION OF ORDINANCES:** (SECOND READING PUBLIC HEARING)

#### ***Ordinance #2017-004***

An Ordinance of the Township of Lumberton, County of Burlington, State of New Jersey, To Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (NJSA 40A:4-45.14)

MAYOR OPENS THE MEETING TO THE PUBLIC FOR PUBLIC HEARING COMMENTS:

There were no public comments.

MAYOR CLOSSES THE MEETING TO THE PUBLIC FOR PUBLIC HEARING COMMENTS:

Moved by Conway, 2<sup>nd</sup> by Jackson, to adopt Ordinance #2017-004

**POLL VOTE:** Committeeman Mansdoerfer - Absent  
Committeeman Jackson - Yes  
Committeewoman Januseski - Yes  
Deputy Mayor Conway - Yes  
Mayor Earlen - Yes

***MOTION CARRIED: 4 Yes - 1 Absent***

## 4) **RESOLUTIONS:**

#### ***Resolution #2017-070***

A RESOLUTION AUTHORIZING A TAX LIEN ON 3 COTTONWOOD DRIVE, BLOCK 33.09 LOT 2 FOR VIOLATION OF SECTION 220-6A OF THE LUMBERTON TOWNSHIP CODE (Lien Amount \$454.25)

Moved by Jackson, 2<sup>nd</sup> by Januseski, to adopt Resolution #2017-070

**POLL VOTE:** Committeeman Mansdoerfer - Absent  
Committeeman Jackson - Yes  
Committeewoman Januseski - Yes  
Deputy Mayor Conway - Yes  
Mayor Earlen - Yes

***MOTION CARRIED: 4 Yes - 1 Absent***

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## **Resolution #2017-071**

RESOLUTION AUTHORIZING THE DEFERRAL OF SCHOOL TAXES – LOCAL SCHOOL DISTRICT

Moved by Jackson, 2<sup>nd</sup> by Conway, to adopt Resolution #2017-071

**POLL VOTE:** Committeeman Mansdoerfer - Absent  
Committeeman Jackson - Yes  
Committeewoman Januseski - Yes  
Deputy Mayor Conway - Yes  
Mayor Earlen - Yes

**MOTION CARRIED: 4 Yes - 1 Absent**

## **Resolution #2017-072**

RESOLUTION AUTHORIZING THE DEFERRAL OF SCHOOL TAXES – REGIONAL HIGH SCHOOL DISTRICT

Moved by Januseski, 2<sup>nd</sup> by Conway, to adopt Resolution #2017-072

**POLL VOTE:** Committeeman Mansdoerfer - Absent  
Committeeman Jackson - Yes  
Committeewoman Januseski - Yes  
Deputy Mayor Conway - Yes  
Mayor Earlen - Yes

**MOTION CARRIED: 4 Yes - 1 Absent**

## **Resolution #2017-073**

SELF-EXAMINATION OF BUDGET RESOLUTION

Moved by Jackson, 2<sup>nd</sup> by Januseski, to adopt Resolution #2017-073

**POLL VOTE:** Committeeman Mansdoerfer - Absent  
Committeeman Jackson - Yes  
Committeewoman Januseski - Yes  
Deputy Mayor Conway - Yes  
Mayor Earlen - Yes

**MOTION CARRIED: 4 Yes - 1 Absent**

## 5) **INTRODUCTION OF YEAR 2017 BUDGET**

### **Resolution #2017-074**

A RESOLUTION ENTITLED MUNICIPAL BUDGET NOTICE INTRODUCING THE MUNICIPAL BUDGET OF THE TOWNSHIP OF LUMBERTON, COUNTY OF BURLINGTON FOR THE FISCAL YEAR 2017 (Public Hearing 4/25/2017)

Administrator Umba stated that Committeeman Mansdoerfer was instrumental in the development of the 2017 Budget document and apologizes for not being present for the introduction due to professional commitments.

Moved by Jackson, 2<sup>nd</sup> by Januseski, to introduce Budget Resolution #2017-074 with public hearing to be held on April 25, 2017

**POLL VOTE:** Committeeman Mansdoerfer - Absent  
Committeeman Jackson - Yes  
Committeewoman Januseski - Yes  
Deputy Mayor Conway - Yes  
Mayor Earlen - Yes

**MOTION CARRIED: 4 Yes - 1 Absent**

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6) **CORRESPONDENCE:**

Moved by Jackson, 2<sup>nd</sup> by Januseski, to accept the resignation letter submitted by Monique Wyllie

**VOICE VOTE:** All in favor, no objections, motion carried

7) **DEPARTMENT HEAD REPORTS:**

No reports presented, held until next meeting

8) **ADMINISTRATOR'S REPORT:**

No reports presented, held until next meeting

9) **OLD BUSINESS:**

No reports presented, held until next meeting

10) **NEW BUSINESS:**

Administrator Umba briefly noted there have been additional engineer soft costs regarding the Maple Grove Boulevard (Pennoni) and Public Safety Building (CME) projects which shall be invoiced soon.

11) **APPROVAL OF PURCHASES OVER \$5,000:**

Moved by Conway, 2<sup>nd</sup> by Jackson, to approve and pay the list of purchases over \$5,000 as submitted if documentation is present and when funds are available

**POLL VOTE:** Committeeman Mansdoerfer - Absent

Committeeman Jackson - Yes

Committeewoman Januseski - Yes

Deputy Mayor Conway - Yes

Mayor Earlen - Yes

**MOTION CARRIED: 4 Yes - 1 Absent**

12) **PAYMENT OF BILLS:**

Moved by Januseski, 2<sup>nd</sup> by Jackson, to approve and pay the list of bills as submitted if documentation is present and when funds are available

**POLL VOTE:** Committeeman Mansdoerfer - Absent

Committeeman Jackson - Yes

Committeewoman Januseski - Yes

Deputy Mayor Conway – Yes, except **Abstain** on CME and Pennoni

Mayor Earlen - Yes

**MOTION CARRIED: 4 Yes - 1 Absent**

**COMMENTS FROM THE PUBLIC:**

There were no public comments

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## **COMMENTS FROM THE TOWNSHIP COMMITTEE:**

Committeeman Jackson commented that it appeared all who attended the Volunteer Appreciation Dinner enjoyed the food and festivities and congratulated Administrator Umba for coordinating the successful event. He also thanked Public Works for all of their efforts to keep the roads clear during the winter storm today.

Mayor Earlen reiterated the appreciation for the job performed by Public Works during the storm today.

## **CAUCUS AGENDA:**

- Next meeting: March 28, 2017 @ 7:30PM - Ashbrook Middle School Government Shadowing Program

## 13) **ADJOURNMENT:**

Moved by Jackson, 2<sup>nd</sup> by Januseski, to adjourn meeting at 7:50PM

**VOICE VOTE:** All in favor, no objections, motion carried.

Respectfully submitted by:

*Debra L. Shaw-Blemings*

Debra L. Shaw-Blemings, RMC  
Lumberton Township Clerk

## **ATTACHMENTS:**

- Bills over \$5,000 dated 3/10/2017
- Bill List dated 3/10/2017