

LUMBERTON TOWNSHIP COMMITTEE

MAY 9, 2017

REGULAR MEETING MINUTES

PAGE 1 OF 5

1) **CALL TO ORDER:**

THE MAY 9, 2017 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF LUMBERTON, CALLED TO ORDER AT 7:30 PM BY THE MAYOR, SEAN EARLEN.

SALUTE TO THE FLAG:

MAYOR'S STATEMENT:

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2017-003 DATED JANUARY 9, 2017. THIS NOTICE WAS SENT TO THE BURLINGTON COUNTY TIMES AND COURIER POST NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND WRITTEN NOTICE MAILED TO ALL WHO REQUESTED COPIES OF THE REGULAR MEETING SCHEDULE. ALL OF THE ABOVE MENTIONED POSTINGS, FILINGS AND MAILINGS BEING FULFILLED ON THE 5TH DAY OF MAY, 2017.

PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE ANY DISRUPTION OF THE MEETING.

ROLL CALL:

Committeeman Mansdoerfer - Absent
Committeeman Jackson - Present
Committeewoman Januseski - Present
Deputy Mayor Conway - Absent
Mayor Earlen - Present

PROFESSIONALS PRESENT:

Brandon E. Umba, Township Administrator
George Morris, Esquire, Township Solicitor
Debra L. Shaw-Blemings, Township Clerk
Robin Sarlo, Township CFO & Tax Collector

2) **APPROVAL OF MINUTES:**

- Regular Meeting April 25, 2017 (All present)
- Executive Closed Session April 25, 2017 (All present)

Moved by Jackson, 2nd by Januseski, to approve the April 25, 2017 Township Committee Regular and Executive Session Meeting Minutes

POLL VOTE: Committeeman Mansdoerfer - Absent
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 3 Yes - 2 Absent

LUMBERTON TOWNSHIP COMMITTEE

MAY 9, 2017

REGULAR MEETING MINUTES

PAGE 2 OF 5

3) **INTRODUCTION OF ORDINANCES:** (TABLED FIRST READING BY TITLE ONLY)

Ordinance #2017-007

AN ORDINANCE OF THE TOWNSHIP OF LUMBERTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING CERTAIN MONIES FROM THE CAPITAL IMPROVEMENT FUND ACCOUNT AND PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE TOWNSHIP

Solicitor Morris informed Township Committee there is not sufficient membership present to introduce Ordinance 2017-007 therefore this introduction must be TABLED until the next Regular Township Committee Meeting on May 23, 2017

4) **RESOLUTIONS:**

Resolution #2017-100

RESOLUTION AUTHORIZING THE TOWNSHIP OF LUMBERTON TO EXECUTE AN AGREEMENT WITH BURLINGTON COUNTY FOR COOPERATIVE PARTICIPATION IN THE COMMUNITY DEVELOPMENT ACT OF 1974 FOR FISCAL YEARS 2018 - 2020

Moved by Jackson, 2nd by Januseski, to adopt Resolution #2017-100

POLL VOTE: Committeeman Mansdoerfer - Absent
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 3 Yes - 2 Absent

Resolution #2017-101

RESOLUTION ISSUING A VIOLATION OF TOWNSHIP CODE 103-2 FOR VARIOUS PROPERTIES WITHIN THE TOWNSHIP OF LUMBERTON

Moved by Januseski, 2nd by Jackson, to adopt Resolution #2017-101

POLL VOTE: Committeeman Mansdoerfer - Absent
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 3 Yes - 2 Absent

Resolution #2017-102

RESOLUTION OF THE TOWNSHIP OF LUMBERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY CANCELLING CAPITAL APPROPRIATION BALANCE FOR VARIOUS PROJECTS

Moved by Januseski, 2nd by Jackson, to adopt Resolution #2017-102

POLL VOTE: Committeeman Mansdoerfer - Absent
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 3 Yes - 2 Absent

LUMBERTON TOWNSHIP COMMITTEE

MAY 9, 2017

REGULAR MEETING MINUTES

PAGE 3 OF 5

5) **CORRESPONDENCE:**

Administrator Umba noted the Clerk's office mailed updated "Do Not Solicit Lists" to the active Solicitor permit holders; receipt of the BAN Sale results for the rollover of 2016 BANs; and receipt of the JIF report on Tech Security with items to be addressed by the municipality's IT services, Premier IT.

6) **DEPARTMENT HEAD REPORTS:**

- Animal Control & Cruelty Investigations
- Construction & Code Enforcement
- Fire Bureau
- Municipal Court

There were no comments from Township Committee regarding Department Head reports.

7) **ADMINISTRATOR'S REPORT:**

Administrator Umba presented his report as written, highlighting the 2017 Capital Budget outline; reported the FEMA elevation project #2 will begin on Monday 5/15/2017; the Public Works truck body matter has been resolved and delivered; the General Code recommendations for Township Code reorganization is under counsel review; the Pedestrian Bridge is totally removed; the Bryan Freeman Tennis Courts will be finished next week; the website vendor issue should be resolved within the next week; a tentative meeting is scheduled for 5/19/2017 regarding a Shared Service Agreement; and the Ground Maintenance contractor will be noticed they are not performing services to standards included in the contract.

Mayor Earlen requested Mr. Umba investigate and determine what repairs are needed at the basketball courts

8) **OLD BUSINESS:**

No Old Business matters were submitted.

9) **NEW BUSINESS:**

No New Business matters were submitted.

10) **APPROVAL OF PURCHASES OVER \$5,000:**

Moved by Jackson, 2nd by Januseski, to approve and pay the list of purchases over \$5,000 dated 05/05/2017 as submitted if documentation is present and when funds are available

POLL VOTE: Committeeman Mansdoerfer - Absent
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 3 Yes - 2 Absent

LUMBERTON TOWNSHIP COMMITTEE

MAY 9, 2017

REGULAR MEETING MINUTES

PAGE 4 OF 5

11) **PAYMENT OF BILLS:**

Moved by Earlen, 2nd by Januseski, to remove the Mt. Holly MUA items from the bill list dated 05/09/2017

POLL VOTE: Committeeman Mansdoerfer - Absent
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 3 Yes - 2 Absent

Moved by Jackson, 2nd by Januseski, to approve and pay the list of bills dated 05/05/2017 as amended above if documentation is present and when funds are available

POLL VOTE: Committeeman Mansdoerfer - Absent
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 3 Yes - 2 Absent

COMMENTS FROM THE PUBLIC:

Lt. Ed Begolly reminded all in attendance that the Annual Law Enforcement Memorial service will be held on May 17th, 2017 and requested an event link be provided on the Township website.

COMMENTS FROM THE TOWNSHIP COMMITTEE:

There were no comments from Township Committee

CAUCUS AGENDA:

- Next meeting – May 23, 2017 @ 7:30PM

12) **EXECUTIVE SESSION:**

Resolution # 2017- 103

RESOLUTION AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-12. Matters **Relating to Collective Bargaining Agreement (AFSCME Contract Update), Possible Violation Investigations (Evergreen Plaza), Litigation, Personnel Matters, Negotiation and the Attorney-Client Privilege (Redevelopment, COAH Update & Public Safety Building)**

Moved by Januseski, 2nd by Jackson, to adopt Resolution #2017-103

POLL VOTE: Committeeman Mansdoerfer - Absent
Committeeman Jackson - Yes
Committeewoman Januseski - Yes
Deputy Mayor Conway - Absent
Mayor Earlen - Yes

MOTION CARRIED: 3 Yes - 2 Absent

LUMBERTON TOWNSHIP COMMITTEE

MAY 9, 2017

REGULAR MEETING MINUTES

PAGE 5 OF 5

Administrator Umba stated the closed executive session should last for approximately 30 - 60 minutes and action may be taken upon return to open session.

MAYOR RECESS MEETING FOR EXECUTIVE SESSION: (7:50PM)

MAYOR RECONVENE MEETING: (8:51PM)

RETURN FROM EXECUTIVE SESSION STATEMENT:

Solicitor Morris stated there were no decisions made in Closed Executive Session therefore no action will be taken.

13) **ADJOURNMENT:**

Moved by Earlen, 2nd by Januseski, to adjourn meeting at 8:52PM

VOICE VOTE: All in favor, no objections, **motion carried.**

Respectfully submitted by:

Debra L. Shaw-Blemings

Debra L. Shaw-Blemings, RMC
Lumberton Township Clerk

ATTACHMENTS:

- Bills over \$5,000 dated May 5, 2017
- Bill List dated May 5, 2017