

LUMBERTON TOWNSHIP COMMITTEE

MAY 23, 2017

REGULAR MEETING MINUTES

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1) **CALL TO ORDER:**

THE MAY 23, 2017 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF LUMBERTON, CALLED TO ORDER AT 7:30 PM BY THE MAYOR, SEAN EARLEN.

SALUTE TO THE FLAG:

MAYOR'S STATEMENT:

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2017-003 DATED JANUARY 9, 2017. THIS NOTICE WAS SENT TO THE BURLINGTON COUNTY TIMES AND COURIER POST NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND WRITTEN NOTICE MAILED TO ALL WHO REQUESTED COPIES OF THE REGULAR MEETING SCHEDULE. ALL OF THE ABOVE MENTIONED POSTINGS, FILINGS AND MAILINGS BEING FULFILLED ON THE 19th DAY OF MAY, 2017.

PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE ANY DISRUPTION OF THE MEETING.

ROLL CALL:

Committeeman Mansdoerfer - Present
Committeeman Jackson - Present
Committeewoman Januseski - Present
Deputy Mayor Conway - Present
Mayor Earlen - Present

PROFESSIONALS PRESENT:

Brandon E. Umba, Township Administrator
George Morris, Esquire, Township Solicitor
Debra L. Shaw-Blemings, Township Clerk
Robin Sarlo, Township CFO & Tax Collector

2) **APPROVAL OF MINUTES:**

- Regular Meeting May 9, 2017 (Conway & Mansdoerfer Absent)
- Executive Closed Session May 9, 2017 (Conway & Mansdoerfer Absent)

Moved by Januseski, 2nd by Jackson, to approve the May 9, 2017 Township Committee Regular and Executive Session Meeting Minutes

POLL VOTE: Committeeman Mansdoerfer - Abstain
 Committeeman Jackson - Yes
 Committeewoman Januseski - Yes
 Deputy Mayor Conway - Abstain
 Mayor Earlen - Yes

MOTION CARRIED: 3 Yes - 2 Abstain

3) **PRESENTATIONS:**

- Proclamation to Lumberton EMS honoring *2017 Emergency Medical Services Week*
- Proclamation to Lumberton Police Department honoring *2017 Police Week*

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4) **ORDINANCES :**

ADOPTION OF ORDINANCE: (SECOND READING PUBLIC HEARING)

Ordinance #2017-006

AN ORDINANCE ADOPTING THE WELLINGTON REDEVELOPMENT PLAN WHICH AMENDS THE EXISTING ROUTE 38 CORRIDOR REDEVELOPMENT PLAN AND AUTHORIZING AND EMPOWERING THE TOWNSHIP COMMITTEE TO TAKE CERTAIN ACTIONS AND PROMOTE CERTAIN PROJECTS, ALL WITHIN THE MEANING AND INTENDMENT OF THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 ET SEQ.

MAYOR OPENS THE MEETING TO THE PUBLIC FOR PUBLIC HEARING COMMENTS:

There were no public comments

MAYOR CLOSES THE MEETING TO THE PUBLIC FOR PUBLIC HEARING COMMENTS:

Moved by Jackson, 2nd by Conway, to adopt Ordinance 2017-006

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

INTRODUCTION OF ORDINANCES: (FIRST READING BY TITLE ONLY)

Ordinance #2017-007

AN ORDINANCE OF THE TOWNSHIP OF LUMBERTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY, APPROPRIATING CERTAIN MONIES FROM THE CAPITAL IMPROVEMENT FUND ACCOUNT AND PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND RELATED EXPENSES IN AND FOR THE TOWNSHIP

Moved by Mansdoerfer, 2nd by Conway, to introduce Ordinance 2017-007 with the public hearing to be held on June 8, 2017 at the Special Township Committee Meeting

POLL VOTE: Committeeman Mansdoerfer – Yes, noting that this is fully funded from redistributing funds
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Yes
Mayor Earlen -Yes

MOTION CARRIED: 5 Yes

5) **RESOLUTIONS:**

Resolution #2017-104

RESOLUTION AUTHORIZING THE HIRING OF A PART TIME POLICE ADMINISTRATIVE ASSISTANT

Moved by Januseski, 2nd by Conway, to adopt Resolution #2017-104

POLL VOTE: Committeeman Mansdoerfer – Yes, with reservations
Committeeman Jackson - Abstain
Committeewoman Januseski -Yes
Deputy Mayor Conway - Yes
Mayor Earlen – Yes

MOTION CARRIED: 4 Yes - 1 Abstain

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Resolution #2017-105

A RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87 (2017 DISTRACTED DRIVING CRACKDOWN GRANT AMOUNT \$5,500)

Moved by Mansdoerfer, 2nd by Conway, to adopt Resolution #2017-105

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

Resolution #2017-106

RESOLUTION RESCINDING RESOLUTION 2017-101

Moved by Conway, 2nd by Mansdoerfer, to adopt Resolution #2017-106

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

Resolution #2017-107

A RESOLUTION ISSUING A VIOLATION OF TOWNSHIP CODE 103-2 FOR VARIOUS PROPERITIES WITHIN THE TOWNSHIP OF LUMBERTON

Moved by Januseski, 2nd by Mansdoerfer, to adopt Resolution #2017-107

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

Resolution #2017-108

RESOLUTION SUPPORTING THE CLICK IT OR TICKET MOBILIZATION OF MAY 22 – JUNE 4, 2017

Moved by Mansdoerfer, 2nd by Jackson, to adopt Resolution #2017-108

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

Resolution #2017-109

RESOLUTION PROVIDING LIABILITY INSURANCE FOR THE LUMBERTON HISTORY TOUR

Moved by Mansdoerfer, 2nd by Januseski, to adopt Resolution #2017-109

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Yes
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

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6) **CORRESPONDENCE:**

Mr. Umba briefly summarized the Notice of Rate Increase from Mt. Holly MUA .

7) **DEPARTMENT HEAD REPORTS:**

- Police Court Statistics & OT Report
- Tax Collector
- Tow Report

There were no comments from Township Committee regarding Department Head reports.

8) **ADMINISTRATOR'S REPORT:**

Administrator Umba presented his report as written, highlighting the FEMA elevation update; Tennis Court re-opening on May 19, 2017; Geotech work began on Public Safety Building site; and the Website should be updated by week end.

Mayor Earlen instructed Mr. Umba to have the abandoned shed relocated from the recreation fields to the Public Works yard.

9) **OLD BUSINESS:**

Mr. Umba noted the General Code Book re-codification recommendation has been reviewed by the Township Solicitor who concurred with the recommendations. He also sought direction regarding the drainage issue at the Buttonwood School recommending the need for an Engineer to perform camera footage to locate any leaks or blockages in the line noting that an easement must be in place on the entire area prior to seeking any available funding options.

Mayor Earlen requested an update on the HVAC contract discussed at previous meeting. Administrator Umba responded that the Peterson price quote did not include any other misc. items which were included on the Hutchinson's price quote therefore he recommends Hutchison's as the best choice for an HVAC contractor.

10) **NEW BUSINESS:**

- Eagle Scout candidate Zachary Levitt letter of interest to refurbish the Vets memorial as his final Eagle Scout project. The Committee members had no objections to the project.

11) **APPROVAL OF PURCHASES OVER \$5,000:**

Moved by Mansdoerfer, 2nd by Januseski, to approve and pay the list of purchases over \$5,000 dated 05/19/2017 and 05/23/2017 as submitted if documentation is present and when funds are available

POLL VOTE: Committeeman Mansdoerfer - Yes
Committeeman Jackson - Yes
Committeewoman Januseski -Yes
Deputy Mayor Conway - Yes, except Abstain on CME
Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

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12) **PAYMENT OF BILLS:**

Moved by Mansdoerfer, 2nd by Conway, to approve and pay the list of bills dated 05/19/2017 and 05/23/2017 as submitted if documentation is present and when funds are available

POLL VOTE: Committeeman Mansdoerfer – Yes, except Abstain on Middlesex and Nicodemus

Committeeman Jackson - Yes

Committeewoman Januseski -Yes

Deputy Mayor Conway – Yes, except Abstain on CME

Mayor Earlen – Yes

MOTION CARRIED: 5 Yes

COMMENTS FROM THE PUBLIC:

Jamie Wood, Lumberton Township EMS Chief, stated she was hosting a presentation at the Ashbrook School for the children and a CPR Challenge being held at the EMS Building this week.

COMMENTS FROM THE TOWNSHIP COMMITTEE:

There were no comments from the Township Committee.

CAUCUS AGENDA:

- Special Meeting on June 8, 2017 @ 6:30PM
- Next Regular Meeting on June 27, 2017 @ 7:30PM

13) **EXECUTIVE SESSION:**

Resolution # 2017- 110

RESOLUTION AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-12. Matters **Relating to Collective Bargaining, Litigation, Personnel Matters, Negotiation** (*Shared Services Agreement Southampton Township and Special Services School*) and **Attorney-Client Privilege** (*Redevelopment and COAH Update*)

Moved by Conway, 2nd by Jackson, to adopt Resolution #2017-110

POLL VOTE: Committeeman Mansdoerfer - Yes

Committeeman Jackson - Yes

Committeewoman Januseski -Yes

Deputy Mayor Conway - Yes

Mayor Earlen - Yes

MOTION CARRIED: 5 Yes

MAYOR RECESS MEETING FOR EXECUTIVE SESSION: (8:15PM)

Administrator Umba stated the closed executive session should last approximately 45 minutes and does not anticipate any action to be taken upon return to open session.

MAYOR RECONVENE MEETING: (9:00PM)

RETURN FROM EXECUTIVE SESSION STATEMENT:

Solicitor Morris stated there were no decisions made in Closed Executive Session therefore no action will be taken.

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14) **ADJOURNMENT:**

Moved by Jackson, 2nd by Januseski, to adjourn meeting at 9:01PM

VOICE VOTE: All in favor, no objections, motion carried.

Respectfully submitted by:

Debra L. Shaw-Blemings

Debra L. Shaw-Blemings, RMC
Lumberton Township Clerk

ATTACHMENTS:

- Bills over \$5,000 dated 5/19/2017 and 5/23/2017
- Bill List dated 5/19/2017 and 5/23/2017