

**CALL TO ORDER**

Mayor Earlen called the meeting to order at 7:30 PM and noticed that this meeting is being held in compliance with the Open Public Meeting Act with the publication of the Annual Meeting Notice on January 10, 2016, filing of the Agenda in the Office of the Township Clerk, posting the Agenda on the Bulletin Board and the Township Web site, forwarding copies to the Burlington County Times and to those who requested same. All of the above posting, filing and forwarding was completed on February 5, 2016.

**FLAG SALUTE**

The Mayor led everyone in the flag salute.

Present for this meeting were Mayor Earlen, Deputy Mayor Dinneen, Committeemen Conway, Jackson and Mansdoerfer. Also present for the meeting were Brandon Umba, Township Administrator, Robin Sarlo, Chief Financial Officer and Township Solicitor George Morris.

**APPROVAL OF MINUTES**

***Regular and Executive Session January 26, 2016***

On motion by Committeeman Conway, seconded by Committeeman Jackson and carried by unanimous favorable voice roll call vote, the Township Committee adopted the minutes for January 26, 2016.

**RESOLUTIONS**

- **2016-052      Resolution Appointing A Police Officer for the Township of Lumberton – SLEO II Officer Timothy Pearson**

On motion by Committeeman Mansdoerfer, seconded by Committeeman Conway and carried by unanimous favorable voice roll call vote, the Township Committee adopted the above Resolution.

- **2016-053      Resolution Appointing Steve Laramie as a Special Law Enforcement Officer Class II**

On motion by Committeeman Mansdoerfer, seconded by Committeeman Conway and carried by unanimous favorable voice roll call vote, the Township Committee adopted the above Resolution.

- **2016-054      Resolution Authorizing Reserve Budget Appropriations Transfers During the First Three Months of the Succeeding Fiscal Year for the Township of Lumberton, County of Burlington, State of New Jersey**

On motion by Committeeman Mansdoerfer, seconded by Committeeman Jackson and carried by unanimous favorable voice roll call vote, the Township Committee adopted the above Resolution.

- **2016-055 Resolution Approving Edwin M. Bennett for Membership in the New Jersey State Firemen's Association**

On motion by Committeeman Mansdoerfer, seconded by Deputy Mayor Dinneen and carried by unanimous favorable voice roll call vote, the Township Committee adopted the above Resolution.

- **2016-056 Resolution Authorizing the Lumberton Township Committee to Apply for and Accept A Sub-Grant Award of the Federal Fiscal Year 2015 Department of Homeland Security Emergency Management Performance Grant Program**

On motion by Committeeman Jackson, seconded by Committeeman Conway and carried by unanimous favorable voice roll call vote, the Township Committee adopted the above Resolution.

- **2016-057 Resolution Authorizing Payment No. 3 for the Contract with RVT Construction Inc. for the Demolition of the Former Municipal Building Complex**

On motion by Committeeman Conway, seconded by Deputy Mayor Dinneen and carried by unanimous favorable voice roll call vote, the Township Committee adopted the above Resolution.

- **2016-058 Resolution Authorizing the Award of a Bid and Execution of a Contract Between the Township of Lumberton and Jerry & Sons Inc. for the Allspice Way Phase 2/Intersection Improvements Project**

On motion by Committeeman Jackson, seconded by Committeeman Conway and carried by unanimous favorable voice roll call vote, the Township Committee adopted the above Resolution.

### **CORRESPONDENCE**

Committeeman Mansdoerfer pointed to the letter that the Township received from the Burlco JIF stating that the Township will receive \$2,250 in Safety Incentive Money. Mr. Umba made the Committee award of a letter from Burlington County referencing a meeting on February 18, 2016 at 5:30pm on the Community Development Program. Mr. Umba also stated that Medford Township has served notice of withdrawing from the Zoning Office Shared Service Agreement.

### **DEPARTMENT HEAD REPORTS**

No comments were made in regards to Department Head Reports on the agenda.

### **ADMINISTRATORS REPORT**

Mr. Umba present his report to the Township Committee and stated that previous Capital items are coming to a close and we can soon cancel out remaining funds in those projects.

**OLD BUSINESS**

Mr. Umba pointed to a bill received by ERI regarding the Municipal Complex Underdrain Project stating that only \$432.50 remains authorized from the proposal and the remaining \$226.25 has yet to be processed. ERI was informed to contact both Committee Liaisons regarding the bill and Committeeman Conway stated that he was not called.

**NEW BUSINESS**

Mr. Umba updated the Township Committee on a proposal received from Pennoni regarding Professional Services for the Boat Ramp Site Access Improvements. Both Mayor Earlen and Committeeman Conway stated that they will reach out to Pennoni regarding this proposal.

**APPROVAL OF PURCHASES OVER \$5,000.00**

On motion by Committeeman Mansdoerfer, seconded by Deputy Mayor Dinneen and carried by favorable voice roll call vote, the Township Committee approved the Over \$5,000.00 Bill List.

**APPROVAL OF ENTIRE BILL LIST**

On motion by Committeeman Mansdoerfer, seconded by Committeeman Jackson and carried by favorable voice roll call vote, the Township Committee approved the Entire Bill.

**COMMENTS FROM THE PUBLIC**

Richard Young, 23 Church Street, referenced an article in the Courier Post which talks about designating the Rancocas Creek as a "National Water Trail." Mr. Young stated that the Rancocas Creek needs to be cleaned so that debris does not cause flooding and if it helps with that cause then it would be beneficial. Mr. Young requested the Township Committee be represented on the Committee investigating this topic. The Township Committee stated that they will look into this article and see what it entails.

Seeing no other public comment Mayor Earlen closed the public portion of the meeting.

**COMMENTS FROM THE COMMITTEE**

Committeeman Mansdoerfer thanked both the Administrator and CFO for their work with the Auditor to complete the 2015 Annual Financial Statement, which is being submitted on time since the deadline is tomorrow. Committeeman Mansdoerfer also thanked all the Department Heads for coming out on Saturday February 6, 2016 for the Budget Meetings. Mayor Earlen also thanked the Staff for their participation on Saturday.

Committeeman Jackson stated that Congressman MacArthur is requested an item to represent Lumberton Township to be placed in his DC office. Additionally Committeeman Jackson stated that work will need to begin on the Memorial Day Parade Committee.

**CAUCUS AGENDA**

**Next Meeting – February 23, 2016**

**EXECUTIVE SESSION**

**Resolution 2016-059** A Resolution Authorizing Executive Session Pursuant to NJSA 10:4-12 to Discuss Matters Relating to Litigation, **Personnel**, discussion of Clerk's Resumes received, **Negotiations**, AFSCME Contract, EMS Services Contract & discussion of negotiations in a Shared Service Agreement with Lumberton BOE, the **Attorney-Client Privilege**.

On motion by Deputy Mayor Dinneen, seconded by Committeeman Conway and carried by unanimous favorable voice roll call vote, the Township Committee adopted Resolution 2016-059 to convene in Executive Session at 8:09 pm.

**RETURN TO PUBLIC**

The Committee returned to Public at 9:11pm

**ADJOURNMENT**

Being no further business to come before the Township Committee, the Meeting was adjourned at 9:12 pm on motion by Committeeman Conway, seconded by Committeeman Jackson and carried by unanimous favorable voice vote.

Respectfully submitted,



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Brandon E. Umba

Township Administrator/Deputy Municipal Clerk