

LUMBERTON TOWNSHIP COMMITTEE

AUGUST 23, 2016

REGULAR MEETING MINUTES

PAGE 1 OF 6

1) CALL TO ORDER:

THE AUGUST 23, 2016 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF LUMBERTON, CALLED TO ORDER AT 7:30 PM BY THE MAYOR, SEAN EARLEN.

SALUTE TO THE FLAG:

Mayor Earlen led everyone in the flag salute.

MAYOR'S STATEMENT:

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2016-003 DATED JANUARY 10, 2016. THIS NOTICE WAS SENT TO THE BURLINGTON COUNTY TIMES AND COURIER POST NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND WRITTEN NOTICE MAILED TO ALL WHO REQUESTED COPIES OF THE REGULAR MEETING SCHEDULE. ALL OF THE ABOVE POSTINGS, FILINGS AND MAILINGS HAVING TAKEN PLACE ON THE 19th DAY OF AUGUST, 2016.

ROLL CALL:

Committeeman Mansdoerfer - Present
Committeeman Conway - Present
Committeeman Jackson - Present
Deputy Mayor Dinneen - Present
Mayor Earlen - Present

PROFESSIONALS:

Brandon E. Umba, Township Administrator - Present
George Morris, Esquire, Township Solicitor - Present
Debra L. Shaw-Blemings, Township Clerk - Present
Robin Sarlo, Township CFO, Tax Collector - Present

2) APPROVAL OF MINUTES:

- Regular Meeting July 26, 2016 (All Present)
- Regular Meeting Executive Session July 26, 2016 (All Present)

Moved by Conway, 2nd by Dinneen, to approve the Meeting Minutes items #1 and #2

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

3) ADOPTION OF ORDINANCES: (SECOND READING PUBLIC HEARING)

Ordinance #2016-09

ORDINANCE AMENDING BOND ORDINANCE 2015-03-004 OF THE TOWNSHIP OF LUMBERTON, COUNTY OF BURLINGTON, NEW JERSEY

LUMBERTON TOWNSHIP COMMITTEE

AUGUST 23, 2016

REGULAR MEETING MINUTES

PAGE 2 OF 6

MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:

There were no public comments.

MAYOR CLOSSES THE MEETING TO THE PUBLIC FOR COMMENTS:

Moved by Mansdoerfer, 2nd by Jackson, to adopt Ordinance #2016-09

Poll Vote: Mansdoerfer - Yes
 Conway - Yes
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

Ordinance #2016-10

AN ORDINANCE OF THE TOWNSHIP OF LUMBERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY REPEALING AND REPLACING CHAPTER 216 OF THE GENERAL CODE ENTITLED PEDDLING AND SOLICITING

MAYOR OPENS THE MEETING TO THE PUBLIC FOR COMMENTS:

There were no public comments.

MAYOR CLOSSES THE MEETING TO THE PUBLIC FOR COMMENTS:

Moved by Conway, 2nd by Dinneen, to adopt Ordinance #2016-10

Poll Vote: Mansdoerfer - Yes
 Conway - Yes
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

4) **RESOLUTIONS:**

Resolution #2016-150

RESOLUTION AUTHORIZING THE TOWNSHIP OF LUMBERTON TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH THE TOWNSHIP OF CRANFORD

Moved by Jackson, 2nd by Earlen to adopt Resolution #2016-150

Poll Vote: Mansdoerfer - Yes
 Conway - Yes
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

Resolution #2016-151

AUTHORIZING PURCHASE OF ONE (1) CHEVROLET TAHOE VEHICLE FOR THE FIRE DEPARTMENT UNDER THE CRANFORD COOPERATIVE PURCHASING SYSTEM

Moved by Mansdoerfer, 2nd by Earlen to adopt Resolution #2016-151

Poll Vote: Mansdoerfer - Yes
 Conway - Yes
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

LUMBERTON TOWNSHIP COMMITTEE

AUGUST 23, 2016

REGULAR MEETING MINUTES

PAGE 3 OF 6

Resolution #2016-152

RESOLUTION OF THE TOWNSHIP OF LUMBERTON AUTHORIZING PAYMENT NO. 2 FOR THE CONTRACT WITH ZONE STRIPING INC. FOR STREET LINING PROJECT

Moved by Jackson, 2nd by Dinneen to adopt Resolution #2016-152

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-153

RESOLUTION AUTHORIZING THE CANCELLATION OF UNCASHED CHECKS

Moved by Jackson, 2nd by Earlen to adopt Resolution #2016-153

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-154

A RESOLUTION ISSUING A VIOLATION OF TOWNSHIP CODE 103-2 FOR VARIOUS PROPERITIES WITHIN THE TOWNSHIP OF LUMBERTON

Moved by Earlen, 2nd by Mansdoerfer to adopt Resolution #2016-154

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-155

RESOLUTION AUTHORIZING THE REIMBURSEMENT OF UNCREDITED ANNUAL VETERAN'S DEDUCTIONS DUE TO AN ERROR

Moved by Earlen, 2nd by Conway to adopt Resolution #2016-155

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

LUMBERTON TOWNSHIP COMMITTEE

AUGUST 23, 2016

REGULAR MEETING MINUTES

PAGE 4 OF 6

Resolution #2016-156

RESOLUTION AUTHORIZING THE AWARD OF A BID AND EXECUTION OF A CONTRACT BETWEEN THE TOWNSHIP OF LUMBERTON AND ARAWAK PAVING CO. FOR THE NEWBOLDS CORNER ROAD RECONSTRUCTION AND PAVING OVERLAY PROJECT

Moved by Conway, 2nd by Earlen to adopt Resolution #2016-156

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-157

RESOLUTION OF THE TOWNSHIP OF LUMBERTON AUTHORIZING PAYMENT NO.1 FOR THE CONTRACT WITH JERRELL'S LANDSCAPES & NURSERIES FOR BASE BID 2 OF THE BARRIER REMOVAL – ACCESSIBLE PATH TO VILLAGE GREEN PARK IMPROVEMENT PROJECT

Moved by Jackson, 2nd by Conway to adopt Resolution #2016-157 subject to amending the total amount of payment to \$14,076 and receipt of a corrected payroll certification with Michelle Jerrell's correct base rate of pay stated in section 5.

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

5) **CORRESPONDENCE:**

Mayor Earlen and Deputy Mayor Dinneen noted that John Janis has tendered a letter of resignation and recognized him for many years of dedicated service in the Public Works department.

6) **DEPARTMENT HEAD REPORTS:**

- Animal Control Officer
- Municipal Court
- Police Department
- Tax Collector

There were no comments from Committee members regarding Department Head Reports.

7) **ADMINISTRATOR'S REPORT:**

Mr. Umba presented his report as written, highlighted some items and asked for any comments from the Township Committee.

Committeeman Conway suggested posting one County sign at the projects in lieu of a sign posted at every project and that all road striping be performed only by the road striping contractor.

Committeeman Mansdoerfer inquired on the status of the Township Code Book. Administrator Umba reported the review of Ordinances including Land Use is underway and the cost estimate will be provided upon completion of analysis by General Code.

Deputy Mayor Dinneen commented on the quick response to field irrigation issue. Administrator Umba noted perhaps there was additional excavation needed for total repair and suggested separate contracts in 2017 for irrigation maintenance and landscaping.

LUMBERTON TOWNSHIP COMMITTEE

AUGUST 23, 2016

REGULAR MEETING MINUTES

PAGE 5 OF 6

8) **OLD BUSINESS:**

There were no comments from Committee members regarding any Old Business matters.

9) **NEW BUSINESS:**

The Committee authorized Administrator Umba to move forward with Maple Grove contract extension. Committeeman Mansdoerfer thanked EMS for efforts on financial reports, etc.

Mayor Earlen would like to recognize new members of EMS the same as done with Police and Fire Departments.

Committeeman Mansdoerfer also noted the Insurance premiums should be reduced at EMS due to JIF transfer. The Committee agreed that introducing an Employee Wellness Program would be beneficial to all involved.

10) **APPROVAL OF PURCHASES OVER \$5,000:**

Moved by Mansdoerfer, 2nd by Dinneen to approve and pay the purchases as submitted if documentation is present and when funds are available

Poll Vote: Mansdoerfer - Yes
 Conway - Yes, except Abstain on CME, Environmental Resolutions
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

11) **PAYMENT OF BILLS:**

Moved by Mansdoerfer, 2nd by Dinneen to approve and pay the above bills as submitted if documentation is present and when funds are available

Poll Vote: Mansdoerfer - Yes, except Abstain on Denzel, Hainesport, Transaxle
 Conway - Yes, except Abstain on CME, Environmental Resolutions, Pennoni Assoc.
 Jackson - Yes to all
 Dinneen - Yes, except Abstain on Breed's Landscape Management
 Earlen - Yes, except Abstain on Custom Bandag Inc.

COMMENTS FROM THE PUBLIC:

Ed Clevenger, Rocking Terrace, noted his hope that the Public Works position opening due to Mr. Janis' resignation will be filled expeditiously.

COMMENTS FROM THE TOWNSHIP COMMITTEE:

Deputy Mayor Dinneen noted the success of the Lemonade stands, Kick-off Night and tonight is his daughter's 4th birthday.

Mayor Earlen noted the Boat Launch is completed and will be fully functional for the Fall Festival

Administrator Umba discussed the Boat Launch gate security matter, issuance of keys or open daily dawn to dusk and prohibiting access at night. Committee consensus is do not issue keys but have dawn to dusk hours of access.

Mayor Earlen inquired about light replacement on bridge. Administrator Umba stated the bridge is owned by County therefore they are responsible for any repairs or light replacement.

LUMBERTON TOWNSHIP COMMITTEE

AUGUST 23, 2016

REGULAR MEETING MINUTES

PAGE 6 OF 6

CAUCUS AGENDA:

- Next meeting - September 13, 2016
- Administrator Umba mentioned there may be a need for a Special Committee Meeting prior to the next scheduled meeting.

12) EXECUTIVE SESSION:

Resolution # 2016-158

RESOLUTION AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-12. Matters Relating to Personnel Matters, Negotiation and the Attorney-Client Privilege

Moved by Mansdoerfer, 2nd by Conway, to adopt Resolution #2016-158

Poll Vote: Mansdoerfer - Yes
 Conway - Yes
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

MAYOR RECESS MEETING FOR EXECUTIVE SESSION: (8:31 PM)

MAYOR RECONVENE MEETING: (10:57 PM)

ROLL CALL:

Committeeman Mansdoerfer - Present
Committeeman Conway - Present
Committeeman Jackson - Present
Deputy Mayor Dinneen - Present
Mayor Earlen - Present

RETURN FROM EXECUTIVE SESSION STATEMENT:

Solicitor George Morris reported no decisions or actions were taken in Executive Session

ADJOURNMENT:

Moved by Dinneen, 2nd by Mansdoerfer, to adjourn meeting at 10:58 PM.

Voice Vote: All in favor, no objections, motion passed.

Respectfully submitted by:



Debra L. Shaw-Blemings, RMC
Lumberton Township Clerk

ATTACHMENTS:

- Bills over \$5,000 dated 8/19/2016
- Bill List dated 8/19/2016