

LUMBERTON TOWNSHIP COMMITTEE

DECEMBER 27, 2016

REGULAR MEETING MINUTES

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1) **CALL TO ORDER:**

THE DECEMBER 27, 2016 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF LUMBERTON, CALLED TO ORDER AT 7:30 PM BY THE MAYOR, SEAN EARLEN.

SALUTE TO THE FLAG:

MAYOR'S STATEMENT:

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2016-003 DATED JANUARY 10, 2016. THIS NOTICE WAS SENT TO THE BURLINGTON COUNTY TIMES AND COURIER POST NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND WRITTEN NOTICE MAILED TO ALL WHO REQUESTED COPIES OF THE REGULAR MEETING SCHEDULE. ALL OF THE ABOVE POSTINGS, FILINGS AND MAILINGS BEING FULFILLED ON THE 22nd DAY OF DECEMBER, 2016

PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE DISRUPTION OF THE MEETING.

ROLL CALL:

Committeeman Mansdoerfer - Present
Committeeman Conway - Present
Committeeman Jackson - Present
Deputy Mayor Dinneen - Present
Mayor Earlen - Present

PROFESSIONALS PRESENT:

Brandon E. Umba, Township Administrator
George Morris, Esquire, Township Solicitor
Debra L. Shaw-Blemings, Township Clerk
Robin Sarlo, Township CFO & Tax Collector

2) **APPROVAL OF MINUTES:**

- Regular Meeting December 13, 2016 (All Present)
- Executive Session December 13, 2016 (All Present)

Moved by Conway, 2nd by Dinneen, to approve the December 13, 2016 Township Committee Regular and Executive Session Meeting Minutes

Poll Vote: Mansdoerfer - Yes
 Conway - Yes
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

3) **ADOPTION OF ORDINANCES: (SECOND READING PUBLIC HEARING)**

Ordinance #2016-15

ORDINANCE AMENDING BOND ORDINANCE 2015-03-004 OF THE TOWNSHIP OF LUMBERTON, COUNTY OF BURLINGTON, NEW JERSEY

MAYOR OPENS THE MEETING TO THE PUBLIC FOR PUBLIC HEARING COMMENTS:

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There were no public comments

Moved by Mansdoerfer, 2nd by Conway to adopt Ordinance #2016-15

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

4) **RESOLUTIONS:**

Resolution #2016-222

AUTHORIZING TAX COLLECTOR TO CANCEL SMALL BALANCES

Moved by Mansdoerfer, 2nd by Jackson, to adopt Resolution #2016-222

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-223

RESOLUTION AUTHORIZING A TAX REFUND FOR BLOCK 20.09, LOT 1 DUE TO AN OVERPAYMENT (AMOUNT \$1,972.98)

Resolution #2016-224

RESOLUTION AUTHORIZING A TAX REFUND FOR BLOCK 33.03, LOT 7 DUE TO AN OVERPAYMENT (AMOUNT \$516.79)

Resolution #2016-225

A RESOLUTION AUTHORIZING THE TAX COLLECTOR TO ADJUST AN ACCOUNT PURSUANT TOTALLY DISABLED VETERAN EXEMPTION FOR BLOCK 22.02, LOT 194 (AMOUNT \$1,321.20)

Moved by Mansdoerfer, 2nd by Conway, to adopt Resolution #2016-223 through #2016-225

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-226

AUTHORIZING PAYMENT FOR SERVICES CONTRACT TO THOR CONSTRUCTION GROUP, LLC FOR MUNICIPAL RECREATION FIELDS RECONSTRUCT PROJECT (AMOUNT \$17,273.00)

Moved by Jackson, 2nd by Earlen, to adopt Resolution #2016-226

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

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Resolution #2016-227

RESOLUTION OF THE TOWNSHIP OF LUMBERTON AUTHORIZING CHANGE ORDER NO.3 FOR THE CONTRACT WITH THOR CONSTRUCTION GROUP, LLC FOR THE TURNBRIDGE DRIVE/WESTMINSTER DRIVE PLAYGROUND IMPROVEMENT PROJECT (DECREASING AMOUNT \$1,050.00)

Moved by Mansdoerfer, 2nd by Jackson, to adopt Resolution #2016-227

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-228

RESOLUTION OF THE TOWNSHIP OF LUMBERTON AUTHORIZING PAYMENT NO.3-FINAL FOR THE CONTRACT WITH THOR CONSTRUCTION GROUP, LLC FOR THE TURNBRIDGE DRIVE/WESTMINSTER DRIVE PLAYGROUND IMPROVEMENT PROJECT (AMOUNT \$3,002.65)

Moved by Conway, 2nd by Dinneen, to adopt Resolution #2016-228

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-229

TRANSFERRING OWNERSHIP OF RETIRING POLICE K-9

Moved by Mansdoerfer, 2nd by Dinneen, to adopt Resolution #2016-229

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-230

RESOLUTION AUTHORIZING BUDGET APPROPRIATION TRANSFERS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR FOR THE TOWNSHIP OF LUMBERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

Moved by Mansdoerfer, 2nd by Dinneen, to adopt Resolution #2016-230

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-231

RESOLUTION AUTHORIZING A MAINTENANCE BOND RELEASE FOR FLYING W AIRPORT, BLOCK 46.01, LOT 2.01

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Moved by Jackson, 2nd by Conway, to adopt Resolution #2016-231

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-232

RESOLUTION OF THE TOWNSHIP OF LUMBERTON AUTHORIZING PARTIAL RELEASE OF THE PERFORMANCE BOND GUARANTEE POSTED BY PSE&G

Moved by Dinneen, 2nd by Conway, to adopt Resolution #2016-232

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-233

RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY OF THE TOWNSHIP OF LUMBERTON THROUGH GOV DEALS SALE

Moved by Mansdoerfer, 2nd by Dinneen, to adopt Resolution #2016-233

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Resolution #2016-234

RESOLUTION EXECUTING A CONTRACT WITH THE LUMBERTON EMERGENCY SQUAD, INC

Moved by Mansdoerfer, 2nd by Earlen, to adopt Resolution #2016-234

Poll Vote: Mansdoerfer - Yes
Conway - Yes
Jackson - Yes
Dinneen - Yes
Earlen - Yes

5) **CORRESPONDENCE:**

There were no comments from Committee members regarding Correspondence.

6) **DEPARTMENT HEAD REPORTS:**

- Municipal Court Traffic Statistics - Oct. 2016 and Nov. 2016
- Police Department Reports - Nov. 2016
- Tax Collector Report – Nov. 2016
- Engineer Pennoni 2016 Year End Summary

There were no comments from Committee members regarding Department Head Reports.

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7) **ADMINISTRATOR'S REPORT:**

Administrator Umba presented his report as written inviting comments or questions from the Township Committee noting the DiPaolo FEMA project was issued a temporary certificate of occupancy with the other two projects expected to begin in the Spring of 2017. There were no comments from the Committee members regarding Administrator Umba's report.

8) **OLD BUSINESS:**

Administrator Umba briefly reviewed the Engineer's compliance confirmation letter to the FEMA project homeowners DiPaolo, reported receipt of the Playground Improvement Project maintenance bond and noted that the benches for the playground will be installed in the spring of 2017. There were no comments from the Committee members regarding Old Business.

9) **NEW BUSINESS:**

There were no items submitted.

10) **APPROVAL OF PURCHASES OVER \$5,000:**

Moved by Mansdoerfer, 2nd by Dinneen, to approve and pay the list of purchases over \$5,000 as submitted if documentation is present and when funds are available

Poll Vote: Mansdoerfer - Yes
 Conway - Yes
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

11) **PAYMENT OF BILLS:**

Moved by Mansdoerfer, 2nd by Dinneen, to approve and pay the list of bills including the supplemental list as submitted if documentation is present and when funds are available

Poll Vote: Mansdoerfer - YES, except ABSTAIN on Smithbridge
 Conway - YES, except ABSTAIN on CME and Pennoni
 Jackson - YES
 Dinneen - YES, except ABSTAIN on Lumberton Board of Education
 Earlen - YES

COMMENTS FROM THE PUBLIC:

Jeff Oddo, Bobby's Run, requested the Committee utilize additional channels of communication and advertising in order to make residents aware of any Capital projects or significant spending matters under consideration.

Committeeman Mansdoerfer responded this project has been under consideration for many years and discussed at numerous meetings. The Bond Ordinance information was advertised according to State law, posted on the Township website and the municipal building bulletin board, copies were available through the Township Clerk office and the public hearing was held on December 13, 2017 where public comments were welcomed.

Committeeman Conway recognizes that bigger decisions could be communicated to the public in another fashion.

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Mayor Earlen mentioned including future projects in the quarterly newsletter.

Richard Young, Church Street, requested clarification of the energy aggregation program confusion related to the conversion of the equal payment plans and PSEG claims their rate is lower.

Committeeman Mansdoerfer explained the PSEG rebate is considered in their calculation for rates thus lowering the net rate.

Administrator Umba mentioned the equal payment plan conversion causes a rate differential also.

COMMENTS FROM THE TOWNSHIP COMMITTEE:

Committeeman Mansdoerfer conveyed Happy New Year wishes to everyone.

Mayor Earlen recognized that this was Deputy Mayor Dinneen's last meeting and presented him with a Proclamation certificate.

Deputy Mayor Dinneen appreciates the efforts of Tommy Shover of Public Works who manually lights the Minora each night. He also expressed his gratitude to the Township Committee and staff who have always been respectful and helpful. He recommended residents volunteering in their community as it is very rewarding and fulfilling and wished all Happy New Year.

Committeeman Conway stated his appreciation for serving with Mike Dinneen, thanked the staff for their efforts and wished everyone Happy New Year.

Committeeman Jackson commented he agreed with the others comments and could not top them.

Mayor Earlen reiterated that Mr. Dinneen has been a great colleague and wished all a Happy New Year.

CAUCUS AGENDA:

- Next meeting - Reorganization on January 3, 2017 @ 7:00PM

12) **EXECUTIVE SESSION:**

Resolution # 2016-235

RESOLUTION AUTHORIZING EXECUTIVE SESSION PURSUANT TO N.J.S.A. 10:4-12. Matters **Relating to Litigation, Personnel Matters, Negotiation** (*Potential Shared Services Agreement with Southampton Township*) and the **Attorney-Client Privilege** (*Redevelopment*)

Moved by Conway, 2nd by Jackson, to adopt Resolution #2016-235

Poll Vote: Mansdoerfer - Yes
 Conway - Yes
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

Solicitor Morris stated he anticipates Executive Session to last approximately one hour and no action will be taken.

MAYOR RECESS MEETING FOR EXECUTIVE SESSION: (8:25PM)

Deputy Mayor Dinneen departed the meeting at 8:25PM.

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MAYOR RECONVENE MEETING: (9:58PM)

ROLL CALL:

Committeeman Mansdoerfer - Present

Committeeman Conway - Present

Committeeman Jackson - Present

Deputy Mayor Dinneen - Absent (departed meeting at 8:25PM)

Mayor Earlen - Present

RETURN FROM EXECUTIVE SESSION STATEMENT:

Mayor Earlen stated there were no decisions made or actions taken in executive session.

13) ADJOURNMENT:

Moved by Jackson, 2nd by Conway, to adjourn meeting at 9:59PM

Voice Vote: All in favor, no objections, motion carried.

Respectfully submitted by:

Debra L. Shaw-Blemings

Debra L. Shaw-Blemings, RMC
Lumberton Township Clerk

ATTACHMENTS:

- Bills over \$5,000 dated December 22, 2016
- Bill List dated December 22, 2016 and December 27, 2016