

LUMBERTON TOWNSHIP COMMITTEE

OCTOBER 11, 2016

REGULAR MEETING MINUTES

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1) **CALL TO ORDER:**

THE OCTOBER 11, 2016 REGULAR TOWNSHIP COMMITTEE MEETING OF THE TOWNSHIP OF LUMBERTON, CALLED TO ORDER AT 7:30 PM BY THE MAYOR, SEAN EARLEN.

SALUTE TO THE FLAG:

MAYOR'S STATEMENT:

NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION #2016-003 DATED JANUARY 10, 2016. THIS NOTICE WAS SENT TO THE BURLINGTON COUNTY TIMES AND COURIER POST NEWSPAPERS AS A LEGAL NOTICE AND SUNSHINE NOTICE IN COMPLIANCE WITH THE "OPEN PUBLIC MEETINGS LAW". IT IS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING AND WRITTEN NOTICE MAILED TO ALL WHO REQUESTED COPIES OF THE REGULAR MEETING SCHEDULE. ALL OF THE ABOVE POSTINGS, FILINGS AND MAILINGS BEING FULFILLED ON THE 7th DAY OF OCTOBER, 2016

PLEASE SILENCE ALL CELL PHONES TO ALLEVIATE DISRUPTION OF THE MEETING.

ROLL CALL:

Committeeman Mansdoerfer - Present
Committeeman Conway - Absent
Committeeman Jackson - Present
Deputy Mayor Dinneen - Present
Mayor Earlen - Present

PROFESSIONALS PRESENT:

Brandon E. Umba, Township Administrator
George Morris, Esquire, Township Solicitor
Debra L. Shaw-Blemings, Township Clerk
Robin Sarlo, Township CFO & Tax Collector

2) **APPROVAL OF MINUTES:**

- Regular Meeting September 27, 2016 (All Present)
- Regular Meeting Executive Session September 27, 2016 (All Present)

Moved by Mansdoerfer, 2nd by Jackson, to approve the September 27, 2016 Regular and Executive Session Meeting Minutes

Poll Vote: Mansdoerfer - Yes
Conway - Absent
Jackson - Yes
Dinneen - Yes
Earlen - Yes

3) **RESOLUTIONS:**

Resolution #2016-177

RESOLUTION APPOINTING STEVE CITTADINI AS SERGEANT OF THE LUMBERTON TOWNSHIP POLICE DEPARTMENT

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Moved by Mansdoerfer, 2nd by Jackson, to adopt Resolution #2016-177

Poll Vote: Mansdoerfer - Yes
Conway - Absent
Jackson - Yes
Dinneen - Yes
Earlen - Yes

- SWEARING IN OF SERGEANT FOR THE LUMBERTON TOWNSHIP POLICE DEPARTMENT

Resolution #2016-178

RESOLUTION APPOINTING SEAN TAIT AS DETECTIVE OF THE LUMBERTON TOWNSHIP POLICE DEPARTMENT

Moved by Mansdoerfer, 2nd by Dinneen, to adopt Resolution #2016-178

Poll Vote: Mansdoerfer - Yes
Conway - Absent
Jackson - Yes
Dinneen - Yes
Earlen - Yes

- SWEARING IN OF DETECTIVE FOR THE LUMBERTON TOWNSHIP POLICE DEPARTMENT

Resolution #2016-179

RESOLUTION APPOINTING CODY SAMPOLSKI AS PATROLMAN OF THE LUMBERTON TOWNSHIP POLICE DEPARTMENT

Moved by Mansdoerfer, 2nd by Dinneen, to adopt Resolution #2016-179

Poll Vote: Mansdoerfer - Yes
Conway - Absent
Jackson - Yes
Dinneen - Yes
Earlen - Yes

- SWEARING IN OF PATROLMAN FOR THE LUMBERTON TOWNSHIP POLICE DEPARTMENT

Resolution #2016-180

RESOLUTION AUTHORIZING A TAX REFUND FOR BLOCK 19.39, LOT 10 DUE TO AN OVERPAYMENT (refund amount \$820.00)

Moved by Jackson, 2nd by Mansdoerfer, to adopt Resolution #2016-180

Poll Vote: Mansdoerfer - Yes
Conway - Absent
Jackson - Yes
Dinneen - Yes
Earlen - Yes

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Resolution #2016-181

A RESOLUTION OF THE TOWNSHIP OF LUMBERTON, COUNTY OF BURLINGTON, STATE OF NEW JERSEY ADOPTING A NEW COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWNSHIP OF LUMBERTON AND AFSCME, AFL-CIO DISTRICT COUNCIL 71, AND AUTHORIZING THE EXECUTION OF THE AGREEMENT

Moved by Dinneen, 2nd by Jackson, to adopt Resolution #2016-181

Poll Vote: Mansdoerfer - Yes
 Conway - Absent
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

Resolution #2016-182

RESOLUTION AUTHORIZING THE HIRING OF A LUMBERTON TOWNSHIP PUBLIC WORKS LABORER

Moved by Mansdoerfer, 2nd by Jackson, to adopt Resolution #2016-182

Poll Vote: Mansdoerfer - Yes
 Conway - Absent
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

Resolution #2016-183

A RESOLUTION FIXING WAGES PURSUANT TO ORDINANCE 001-1-2009 FOR THE YEAR 2016

Moved by Mansdoerfer, 2nd by Earlen, to adopt Resolution #2016-183

Poll Vote: Mansdoerfer - Yes
 Conway - Absent
 Jackson - Yes
 Dinneen - Yes
 Earlen - Yes

4) **CORRESPONDENCE:**

Mayor Earlen noted he had received an email from a resident regarding a pending issue with chickens.

5) **DEPARTMENT HEAD REPORTS:**

- Animal Control Officer
- Construction & Code Enforcement
- Tax Collector
- Towing Report

There were no comments from Committee members regarding Department Head Reports.

6) **ADMINISTRATOR'S REPORT:**

Administrator Umba presented his report as written and asked for any comments from the Township Committee. Mr. Umba highlighted his recommendation to install benches at the playground areas for the parents accompanying children to utilize as there are project funds available. The Committee authorized Administrator Umba to proceed with procuring quotes for the benches similar to such at the dog park.

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7) **OLD BUSINESS:**

Administrator Umba noted the Maple Grove Boulevard project will commence as soon as Governor Christie lifts the stop work order as all involved are prepared to begin. Mayor Earlen reiterated for the record that the Township Engineer recommended this road as the highest priority for repair.

Mr. Umba reported the Newbolds Corner Road project was inspected by the Township Engineer who provided a punch list to Arawak Paving.

Mr. Umba confirmed the Allspice Road project inspections are being performed to determine the project was completed in compliance with the contract specifications in order to release the performance bond and activate the maintenance bond.

8) **NEW BUSINESS:**

Township Committee requested that Mr. Umba investigate and seek additional confirmation regarding the submission of TAP grant application.

Administrator Umba reported proposals were received in compliance with competitive pricing requirements for the inspection and certification of FEMA projects with the lowest being submitted by Pennoni Associates. Township Committee agreed with Administrator Umba recommendation to award Pennoni Associates the contract to inspect and certify each FEMA project for compliance to FEMA requirements for reimbursement.

Mr. Umba disclosed that a PSEG paving repair project is slated to begin within the next few weeks and he will provide status updates to Committee and notice to residents.

Administrator Umba reviewed the CY2016 Best Practices Inventory prepared by CFO Sarlo for submission to the DLGS with all members of the Committee noting the following points:

- a.) Lumberton Township exceeded the minimum 80% compliance rate by scoring 90% compliance rate resulting in no loss of State Aid
- b.) Several questions on the inventory worksheet do not apply to Lumberton Township due to the size of the Township, limited employee count and other factors outside our control
- c.) Lumberton Township will continue to strive to achieve a 100% compliance rate

Township Committee discussed the Land Use code regarding housing chickens and authorized Administrator Umba to investigate the surrounding communities' typical zoning and/or variance requirements for lot size, maximum number of animals, and effect on community for further consideration prior to rendering any determination of violations.

9) **APPROVAL OF PURCHASES OVER \$5,000:**

Moved by Mansdoerfer, 2nd by Jackson, to approve and pay the list of purchases over \$5,000 as submitted if documentation is present and when funds are available

Poll Vote: Mansdoerfer - Yes, except Abstain on Rubbercycle
 Conway - Absent
 Jackson - Yes
 Dinneen - Yes, except Abstain on Pennoni
 Earlen - Yes

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10) PAYMENT OF BILLS:

Moved by Mansdoerfer, 2nd by Dinneen, to approve and pay the list of bills as submitted if documentation is present and when funds are available

Poll Vote: Mansdoerfer - Yes, except Abstain on Cherry Valley Tractor, Hoover Truck Centers, Middlesex
Welding, and Rubbercycle
Conway - Absent
Jackson - Yes
Dinneen - Yes
Earlen - Yes

Township Committee recommended that Mr. Umba send a memo to all professionals apprising them there will be a time limit for billing.

COMMENTS FROM THE PUBLIC:

Barbara Franco, Marriot Drive, thanked the Committee for their consideration regarding the chicken/animal code requirements and determination of violations as Lumberton is really a farming community at heart.

COMMENTS FROM THE TOWNSHIP COMMITTEE:

Committeeman Mansdoerfer expressed appreciation for the efforts and contributions of the Lumberton Township Fire, EMS and Police Departments in making the Fire Prevention event successful.

Committeeman Dinneen thanked the administrative staff and professionals for the timely completion of the playground projects. He also thanked the Fire Department for visiting the schools to encourage fire prevention and commended Police Chief DiLoreto for the promotion of body cams.

Mayor Earlen remarked that the Turnbridge playground project was an example of successful community activism by residents petitioning the Committee to prioritize rehabilitating that park and thanked them for their commitment to their community. He also revealed he received a call complimenting the great job on the road paving at Newbolds Corner Road and accolades on the opening of the boat launch.

Mayor Earlen recognized resident Bill Curtin for facilitating the idea that Lumberton Township consider community support and aid to the hurricane Matthew victims in Lumberton, NC as they were so kind to provide to this community after hurricane Sandy in 2004. All Township Committee members agreed a donation/aid effort is a great suggestion and authorized Administrator Umba to post messages on the website and social media with Lt. Begolly to provide the list of items needed to the community and schools.

Committeeman Mansdoerfer acknowledged Police Chief DiLoreto for continuing his training and education by attending the Police Chief's Conference next week.

Solicitor Morris reminded the residents that the "Support Relay for Life" will be held on Friday, October 14, 2016 from 6PM through 12AM. This event raises funds for cancer research and awareness.

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CAUCUS AGENDA:

- Next meeting – October 25, 2016

ADJOURNMENT:

Moved by Dinneen, 2nd by Jackson, to adjourn meeting at 8:40 PM

Voice Vote: All in favor, no objections, motion passed.

Respectfully submitted by:

Debra L. Shaw-Blemings, RMC
Lumberton Township Clerk

ATTACHMENTS:

- Bills over \$5,000 dated October 7, 2016
- Bill List dated October 7, 2016