

LUMBERTON TOWNSHIP COMMITTEE

REGULAR MEETING

**April 12, 2016
7:30 PM**

A G E N D A

1. CALL TO ORDER

2. SALUTE TO THE FLAG

3. MAYOR'S STATEMENT:

"Notice of this meeting has been provided in accordance with law by publication of the Annual Meeting Notice in the Burlington County Times on January 10, 2016; Posting a copy of the agenda on the bulletin board at the Municipal Complex; Filing a copy of the agenda in the office of the Township Clerk at the Municipal Complex; Mailing a copy of the agenda to the "Burlington County Times" and mailing written notice to each person who has requested copies of the regular meeting schedule. All of the above posting, filing and mailing having taken place on the 8th day of April, 2016.

4. APPROVAL OF MINUTES

Regular and Executive Session March 22, 2016

5. ORDINANCES ON FIRST READING

Ordinance 2016-05 An Ordinance Creating the Position of Police Chaplain for the Lumberton Township Police Department

6. ORDINANCE ON SECOND READING – PUBLIC HEARING

Ordinance 2016-03 An Ordinance of the Township of Lumberton, County of Burlington, State of New Jersey, To Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (NJSA 40A:4-45.14)

Ordinance 2015-04 An Ordinance of the Township of Lumberton, County of Burlington, State of New Jersey, Establishing Fire Suppression and Prevention Services and Emergency Rescue Service within the Township

7. RESOLUTIONS

- 2016-076 Resolution Appointing a Full Time Deputy Treasurer/HR Officer**
- 2016-077 Resolution Authorizing an Interlocal Services Agreement with the Township of Medford Lakes Concerning the Sharing of Vehicle Maintenance Services**

- **2016-078** **Resolution Authorizing an Interlocal Services Agreement with the Township of Hainesport Concerning the Sharing of Vehicle Maintenance Services**
- **2016-079** **Resolution Authorizing Permitting Rules and Regulations for the Community Garden in Advance of Formal Ordinance on Permitting**
- **2016-080** **Resolution Authorizing the Submission of a Grant Application and Execute a Grant Contract with the New Jersey Department of Environmental Protection Community Stewardship Incentive Program Grant Proposal Application for a Tree Inventory and Tree Planting**
- **2016-081** **Resolution Endorsing the Submission of A Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and Appointing Brandon E. Umba to Ensure the Filing With A Certified Recycling Professional**

8. CORRESPONDENCE

9. DEPARTMENT HEAD REPORTS

- **Animal Control**
- **Construction**
- **Fire Bureau**
- **Municipal Court**

10. ADMINISTRATORS REPORT

11. OLD BUSINESS

12. NEW BUSINESS

13. APPROVAL OF PURCHASES OVER \$5,000

14. PAYMENT OF BILLS

15. COMMENTS FROM THE PUBLIC

16. COMMENTS FROM THE COMMITTEE

17. CAUCUS AGENDA

Next Meeting – April 26, 2016

18. **EXECUTIVE SESSION**

- Resolution 2016-082 Resolution Authorizing Executive Session Pursuant to NJSA 10:4-12Matters Relating to Litigation, Personnel Matters, Negotiation and the Attorney-Client Privilege

19. **ADJOURNMENT**

Approval of Minutes

CALL TO ORDER

Mayor Earlen called the meeting to order at 7:30 PM and noticed that this meeting is being held in compliance with the Open Public Meeting Act with the publication of the Annual Meeting Notice on January 10, 2016, filing of the Agenda in the Office of the Township Clerk, posting the Agenda on the Bulletin Board and the Township Web site, forwarding copies to the Burlington County Times and to those who requested same. All of the above posting, filing and forwarding was completed on March 18, 2016.

FLAG SALUTE

Mayor Earlen led everyone in the flag salute.

Present for this meeting were Mayor Earlen, Deputy Mayor Dinneen, Committeemen Conway, Jackson and Mansdoerfer. Also present for the meeting were Brandon Umba, Township Administrator, Robin Sarlo, Chief Financial Officer and Township Solicitor George Morris.

APPROVAL OF MINUTES

Regular and Executive Session March 8, 2016

On motion by Committeeman Conway, seconded by Committeeman Jackson and carried by unanimous favorable voice roll call vote, with Mayor Earlen abstaining, the Township Committee adopted the minutes for March 8, 2016.

ORDINANCES ON FIRST READING – TITLE ONLY

Ordinance 2016-04 An Ordinance of the Township of Lumberton, County of Burlington, State of New Jersey, Establishing Fire Suppression and Prevention Services and Emergency Rescue Service within the Township

On motion by Committeeman Mansdoerfer, seconded by Committeeman Conway and carried by unanimous favorable voice roll call vote, the Township Committee introduced Ordinance 2016-004.

RESOLUTIONS

- **2016-073 Resolution Authorizing a Tax Refund for Block 65.01, Lot 21 due to an Overpayment**

On motion by Committeeman Jackson, seconded by Committeeman Mansdoerfer and carried by unanimous favorable voice roll call vote, the Township Committee adopted the above Resolution.

- **2016-074 Resolution Permitting FEMA Elevation Project Through Negotiation of Contract**

On motion by Committeeman Jackson, seconded by Committeeman Conway and carried by unanimous favorable voice roll call vote, the Township Committee adopted the above Resolution.

CORRESPONDENCE

Mr. Umba stated that Pennoni has reached out to the contractor that performed the work on Fostertown Road to make them aware of a seam in the road that is in need of repair.

DEPARTMENT HEAD REPORTS

No comments were made in regards to Department Head Reports on the agenda.

ADMINISTRATORS REPORT

Mr. Umba updated the Township Committee on the progress with the awards dinner and those donations were up to \$2,450. The CDBG grant project is out to bid at this time, we will need to pass the Capital Ordinance before we award.

OLD BUSINESS

Mr. Umba updated the Township Committee on the punch list items with regards to the Municipal Fields Drainage Project. Mayor Earlen alerted the Public that construction on Allspice Way would be beginning in April and that notices will be issued to the residents. Committeeman Conway and Mayor Earlen presented a proposal from Pennoni on the Boat Ramp Access Plan and requested that Task A and B in the amount \$8,200 be approved by the Township Committee. Mayor Earlen and Committeeman Conway moved to approve the \$8,200 and authorized by a unanimous vote of the Township Committee. Committeeman Jackson

NEW BUSINESS

Mr. Umba presented a proposal from Breeds Landscaping for Lawn Renovation which is outside their ground management contract, the Township Committee recommended for a not to exceed \$2,000, with a unanimous approve by the Township Committee. The Township Committee also authorized Mr. Umba to shut down field 2 for reconstruction. Mayor Earlen stated that the Girl Scouts to put monarch butterfly nest throughout the Township and he will coordinate with them. He requested a time frame on when the Turnbridge Playground would be demolished and was informed it was slated for the beginning of April. Mayor Earlen asked about the property maintenance ordinance and if Mr. Umba can look into this issue over at Country Estates. Mr. Umba was requested by Mayor Earlen to look into the speeding conditions along Creek Road and within the Medford Leas Community. Mayor Earlen requested the Public Works Department to review issues with sink holes at the drainage inlets and provide a report on the conditions so that it can be incorporated into capital. Lastly, Mayor Earlen asked the Township Committee to provide a list of Eagle Scout Project ideas so that the Township had them on file if asked.

APPROVAL OF PURCHASES OVER \$5,000.00

On motion by Committeeman Mansdoerfer, seconded by Committeeman Conway and carried by favorable voice roll call vote, the Township Committee approved the Over \$5,000.00 Bill List.

APPROVAL OF ENTIRE BILL LIST

On motion by Committeeman Mansdoerfer, seconded by Committeeman Jackson and carried by favorable voice roll call vote, with Committeeman Mansdoerfer abstaining from Custom Bandag, Inc. and Smithbridge LLP, Committeeman Conway abstaining from Consulting & Municipal Engineers LLC and Mayor Earlen abstaining from Custom Bandag, Inc.; the Township Committee approved the Entire Bill with the noted abstentions.

COMMENTS FROM THE PUBLIC

Thomas Shover, 27 Chestnut Street, approached the Township Committee as a representative of Public Works for clarification on projects. Committeeman Conway requested that Mr. Shover present the projects to the Liaisons and Administrator after the meeting for guidance.

Seeing no other public comment Mayor Earlen closed the public portion of the meeting.

COMMENTS FROM THE COMMITTEE

Committeeman Jackson expressed his displeasure in the proposal for the Access Road to the Boat Ramp because of the total cost of the project as presented. Committeeman Jackson state that the scope of the proposal is outrageous and is concerned of the growing cost of the project. Committeeman Conway stated that the Liaisons are not happy with the cost projections and that is why they are not recommending moving forward with the total proposal.

Mayor Earlen made the public aware of the Grand Opening of the Dog Park and Community Gardens will be April 16, 2016 at 11am.

CAUCUS AGENDA

Next Meeting – April 12, 2016

EXECUTIVE SESSION

Resolution 2016-075 A Resolution Authorizing Executive Session Pursuant to NJSA 10:4-12 to Discuss Matters Relating to Litigation, **Personnel**, discussion of Clerk's Resumes received, position opening within the Finance Department due to a resignation, & discussion of the front office staffing, **Negotiations**, FEMA Project contract discussion & discussion of negotiations in a Shared Service Agreement with Lumberton BOE, the **Attorney-Client Privilege**.

On motion by Committeeman Mansdoerfer, seconded by Committeeman Conway and carried by unanimous favorable voice roll call vote, the Township Committee adopted Resolution 2016-075 to convene in Executive Session at 8:24 pm.

RETURN TO PUBLIC

The Committee returned to Public at 10:17 pm.

ADJOURNMENT

Being no further business to come before the Township Committee, the Meeting was adjourned at 10:18 pm on motion by Committeeman Mansdoerfer, seconded by Committeeman Jackson and carried by unanimous favorable voice vote.

Respectfully submitted,

Brandon E. Umba
Township Administrator/Deputy Municipal Clerk

March 22, 2016

Page 1

EXECUTIVE SESSION

The Township Committee met in Executive Session at 8:30 pm

Present for Executive Session were Deputy Mayor Dinneen, Committeemen Conway, Jackson and Mansdoerfer. Also present in Executive were Township Administrator Brandon Umba and Township Solicitor George Morris.

PERSONNEL

Mr. Umba opened Executive Session and informed the Township Committee that he has reviewed all the applicants for the Clerk's position and does not find a suitable candidate to be interviewed from those who submitted. Mr. Umba provided a recommendation to provide an offer letter instead to an existing Clerk in Burlington County. The Township Committee agreed to the terms of the letter and authorized Mr. Umba to execute the letter.

Mr. Umba then presented his plans to hire an applicant from the Finance Assistants advertising to fill the Deputy Treasurer role that is currently vacant. Mr. Umba stated that both Deputy Mayor Dinneen and Committeeman Mansdoerfer have conducted interview of this individual. The Township Committee discussed the staffing levels and future of the finance department. Mr. Umba was instructed to work with the Finance Liaisons and decide the best course of action on how to proceed.

NEGOTIATIONS

At 9:55pm Mr. Morris excused himself from Executive Session due to a Conflict.

Mr. Umba then updated the Township Committee on his research regarding the Westminster Drive Walkway dedication. Mr. Umba recommended a course of action to resolve the dispute. Mr. Umba was instructed to begin to pursue the course of action.

At 10:05pm Mr. Morris returned to Executive Session.

ATTORNEY CLIENT PRIVILEGE

At 10:05pm Committeeman Conway excused himself from Executive Session due to a Conflict.

Mr. Morris explained to the Township Committee that Mark Remsa from the Burlington County Economic Development Department reached out regarding negotiations concerning redevelopment opportunities. Mr. Morris will keep the Township Committee posted.

At 10:08pm Committeeman Conway returned to Executive Session.

ADJOURNMENT

On motion by Committeeman Conway, seconded by Committeeman Mansdoerfer and carried by unanimous favorable voice roll call vote, the Township Committee adjourned Executive Session at 10:15 pm.

Respectfully submitted,

Brandon E. Umba
Township Administrator/Deputy Municipal Clerk

Ordinances

(First Reading)

TOWNSHIP OF LUMBERTON, NEW JERSEY

ORDINANCE O-2016-05

**AN ORDINANCE CREATING THE POSITION OF POLICE CHAPLAIN
FOR THE LUMBERTON POLICE DEPARTMENT**

WHEREAS, N.J.S.A. 48:14-141 provides that the governing body of the Township of Lumberton by Ordinance may provide for the appointment of one or more Chaplains to the Police Department; and

WHEREAS, Police Chaplains serve an integral role in providing comfort to members of the Police Department as well as the public and aid in community policing; and

WHEREAS, the Council finds it in the best interest of the Township of Lumberton;

NOW, THEREFORE, BE IT ORDAINED by the Township committee of Lumberton Township that as follows:

1. **POSITION CREATED.** The position of Police Chaplain for the Lumberton Township Police Department is hereby created in accordance with 40A:14-141. The position will be a volunteer position. The position of Chaplain shall be under the control of the Chief of Police.
2. **QUALIFICATIONS.** Any person appointed as Chaplain shall be an ordained clergyman in good standing in the religious body from which he/she is selected. The Chaplain shall have basic training and shall be a certified Police Chaplain credentialed in accordance with the rules and regulations of the Lumberton Township Police Department and shall be qualified in accordance with N.J.S.A. 40A:14-141.
3. **DUTIES OF POLICE CHAPLAIN.** The duties of Police Chaplain shall include, but not be limited to assisting the Lumberton Township Police Department in death notifications, station house adjustments and any other duties that may be assigned by the Chief of Police.
4. **RANK AND SALARY.** Any person appointed as Chaplain shall serve in that capacity without Rank or Salary.
5. **TERM OF OFFICE.** A person appointed as Chaplain shall serve for a period of one (1) year from date of appointment and shall continue to serve in that capacity until he/she is either terminated or reappointed with the recommendation of the Chief of Police.
6. **APPOINTMENT.** The Chief of Police may recommend to the Mayor persons that he/she believes meet the qualifications of N.J.S.A. 40A:14-141 as well as the rules and regulations of the Lumberton Township Police Department with reference to Chaplains, if any. All applicants for the position of Chaplain shall be reviewed by the Chief of Police, Senior Police Chaplain and Chaplain liaison to determine his/her qualifications in accordance with this Ordinance and shall make recommendations to the Mayor regarding the appointment as Chaplain. The Mayor shall appoint Chaplains in accordance with this Ordinance with the advice and consent of the township committee.

LUMBERTON TOWNSHIP COMMITTEE

ACTION ON INTRODUCTION: April 12, 2016

Motion made by:

Motion seconded by:

VOTE:

Committeeman Conway:	Yes	No	Abstain	Not Present
Committeeman Dinneen:	Yes	No	Abstain	Not Present
Committeeman Jackson:	Yes	No	Abstain	Not Present
Committeeman Mansdoerfer:	Yes	No	Abstain	Not Present
Mayor Earlen:	Yes	No	Abstain	Not Present

ACTION ON ADOPTION (after public hearing) April 26, 2016

Motion made by:

Motion seconded by:

VOTE:

Committeeman Conway:	Yes	No	Abstain	Not Present
Committeeman Dinneen:	Yes	No	Abstain	Not Present
Committeeman Jackson:	Yes	No	Abstain	Not Present
Committeeman Mansdoerfer:	Yes	No	Abstain	Not Present
Mayor Earlen:	Yes	No	Abstain	Not Present

Sean Earlen, Mayor

Attest:

Brandon E. Umba

Township Administrator/Deputy Municipal Clerk

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true copy of the ordinance that was introduced after first reading at a meeting of the Lumberton Township Committee held on April 12, 2016 and adopted after a public hearing at a meeting of the Lumberton Township Committee held on April 26, 2016.

Brandon E. Umba

Township Administrator/Deputy Municipal Clerk

Introduced:

Published:

Adopted:

Published:

Ordinances
(Second Reading)

TOWNSHIP OF LUMBERTON, NEW JERSEY

ORDINANCE O-2016-03

CALENDAR YEAR 2016

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Township Committee of the Township of Lumberton, in the County of Burlington, finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$229,238.73 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Township Committee of the Township of Lumberton, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of Lumberton shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$229,238.73, and that the CY 2016 municipal budget for the Township of Lumberton be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

LUMBERTON TOWNSHIP COMMITTEE

ACTION ON INTRODUCTION: March 8, 2016

Motion made by: Committeeman Mansdoerfer

Motion seconded by: Committeeman Conway

VOTE:

Committeeman Conway:	<u>Yes</u>	No	Abstain	Not Present
Committeeman Dinneen:	<u>Yes</u>	No	Abstain	Not Present
Committeeman Jackson:	<u>Yes</u>	No	Abstain	Not Present
Committeeman Mansdoerfer:	<u>Yes</u>	No	Abstain	Not Present
Mayor Earlen:	Yes	No	Abstain	<u>Not Present</u>

ACTION ON ADOPTION (after public hearing) April 12, 2016

Motion made by:

Motion seconded by:

VOTE:

Committeeman Conway:	Yes	No	Abstain	Not Present
Committeeman Dinneen:	Yes	No	Abstain	Not Present
Committeeman Jackson:	Yes	No	Abstain	Not Present
Committeeman Mansdoerfer:	Yes	No	Abstain	Not Present
Mayor Earlen:	Yes	No	Abstain	Not Present

Sean Earlen, Mayor

Attest:

Brandon E. Umba

Township Administrator/Deputy Municipal Clerk

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true copy of the ordinance that was introduced after first reading at a meeting of the Lumberton Township Committee held on March 8, 2016 and adopted after a public hearing at a meeting of the Lumberton Township Committee held on April 12, 2016.

Brandon E. Umba

Township Administrator/Deputy Municipal Clerk

Introduced: March 8, 2016

Published: March 11, 2016

Adopted:

Published:

TOWNSHIP OF LUMBERTON, NEW JERSEY

ORDINANCE O-2016-04

**ORDINANCE OF THE TOWNSHIP OF LUMBERTON, COUNTY
OF BURLINGTON, STATE OF NEW JERSEY, ESTABLISHING
FIRE SUPPRESSION AND PREVENTION SERVICES AND
EMERGENCY RESCUE SERVICES WITHIN THE TOWNSHIP.**

WHEREAS, Lumberton Township has historically utilized the Lumberton Fire Company #1, a non-profit corporation of the State of New Jersey, for emergency fire prevention and firefighting purposes; and

WHEREAS, Lumberton Township historically provided taxpayer funds to the said Lumberton Fire Company #1 to assist in the management, operation and efficiencies of the said organization; and

WHEREAS, on April 6, 2010 the Township of Lumberton formally entered into an agreement with Lumberton Fire Company #1 to provide emergency fire prevention and firefighting services with the Township; and

WHEREAS, the Township Committee of Lumberton Township believes it is in the best interests of the health, safety and welfare of Lumberton Township residents and taxpayers, as well as those traveling through the Township of Lumberton, to insist upon the greatest degree of quality performance from any the Township's fire service; and

WHEREAS, the Township of Lumberton desires the Lumberton Fire Company #1 to be the sole provider of emergency rescue services with the Township due to the Lumberton Emergency Squad Inc. relinquishing said duties;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Lumberton, County of Burlington, State of New Jersey that:

SECTION 1. Incorporation by Reference

All of the terms, provisions and statements contained within the Whereas clauses that form a preface to this ordinance are hereby repeated and incorporated herein by reference, as if set forth at

length, and the terms of those Whereas clauses are specifically made findings of the Township Committee of Lumberton Township.

SECTION 2. Definitions

For purposes of this ordinance, the following words shall have the meaning set forth hereafter:

“Fire Company,” “Fire Service” and “Company” shall mean the Lumberton Fire Company #1, Inc., located within the Township of Lumberton, New Jersey.

SECTION 3. Fire and Rescue Services Provided

The Township hereby appoints the Lumberton Fire Company #1, Inc. as the provider of fire service, including fire prevention and firefighting, along with emergency rescue services. The appointment of the Lumberton Fire Company #1 is based upon the traditional relationship between the Company and the Township, and the excellent record of the Company, which the Township hopes to maintain in the best interests of the residents and taxpayers of the Township. The appointment of the Lumberton Fire Company #1 is subject, nevertheless, to maintenance of an appropriate agreement between the Township and the said Company. Such agreement shall be in writing and shall contain provisions requiring any firefighting and prevention services and emergency rescue services to operate, administer and report to the Township of Lumberton in the manner required by these provisions.

SECTION 4. Emergency Rescue Services Billing

Lumberton Fire Company #1 shall be permitted to bill for extrication and rescue costs when such Equipment is utilized by said department at the following rates for service:

- (1) Light Rescue: Batteries, Fluid, Stabilization. There shall be a fee of \$350.00 for light rescue operations, such as stabilization, use of hand tools, hazard control and other scene-related light rescue operations.
- (2) Medium Rescue: There shall be a fee of \$700.00 for medium rescue operations including the use of power tools and hydraulic rescue tools to perform activates such as opening or

removing doors to provide access to patients as well as stabilizing vehicles and performing hazardous assessments.

- (3) Heavy Rescue: There shall be a fee of \$1,250.00 for heavy rescue operations including any technical rescue procedures, including but not limited to water and ice rescue, rope rescue, confined space rescue, high angle rescue, trench rescue or structural collapse rescue. Heavy rescue also included mother vehicle rescue where the rescue includes the use of power tools and hydraulic equipment to perform operations such as partial or full roof removal, front dash displacement, third door access and separating vehicle from one another.

SECTION 5. Documentation to Township

Lumberton Fire Company #1 shall provide specific documentation to the Township. This documentation shall include:

- A. An annual Comprehensive Activity Report, sometimes commonly referred to as a Chief's Report that shall provide information and data reporting the total calls received by the Lumberton Fire Company #1, the number of such calls responded to, the number of such calls not responded to and the number of calls responded to by other providers. The Chief's Report shall include average dispatch times supported by Central Communications reports. The Chief's Report must report all active members of the provider's organization, the number of new members actively involved since the last Chief's Report, current efforts at further recruitment, the nature of recruitment goals, and all members' current training records.
- B. A copy of all policies and procedures utilized by the emergency service provider.
- C. A Reviewed Income Statement.
- D. A Reviewed Balance Sheet.

The reports identified in subsections C and D hereof shall be prepared by an independent accountant. The purposes for which the Township requires the submission of such reports include: (1) the need for the Township to understand the efficiencies within the Company's operation; (2) whether the Company is meeting the standards set forth within these provisions for arrival at the fire or rescue service's location (standards as established by the New Jersey Division of Fire Safety), arrival at the location where the fire or rescue services are to be performed (standards as established by the New Jersey Division of Fire Safety) and the frequency with which these standards are being met. The Township's standard on such frequency is articulated hereinbefore as 90% of the time; (3) to provide to the public at large the ability to know and understand the use of all funds coming into the hands of non-public entities that are performing public functions on behalf of Lumberton Township and (4) to generally maintain the highest integrity, transparency and professionalism in the performance of public functions.

To effectuate this, the Township requires the provision to the Township, no later than February 15 of each calendar year, an audit of the operations of the Company(s) prepared by an independent firm.

SECTION 6. Time for Production of all Annual Paperwork

All paperwork submitted pursuant to Section 4 hereof shall be in the hands of the Township no later than February 15 of every calendar year. The reports shall cover the period of time consisting of the entire calendar year ending on December 31 immediately prior to the February 15 deadline. Reports shall be considered as submitted in a timely fashion if they are in the hands of the Municipal Clerk on or before February 15 at 4:00 o'clock p.m. In the event that February 15 falls on a weekend or other day that the Township is not open for business, the report shall be submitted no later than 4 p.m. on the next immediately following business day of the Township.

SECTION 7. Management of Emergency Service Providers

The Township does not have and shall not acquire the right of management over any private fire company identified herein. The Township may not cause there to be hiring, firing, discipline, or other

personnel action between the provider and its employees or volunteers, the expenditure of funds in a particular manner or other management prerogative upon a private provider's operation. The Township's sole remedy for non-performance of all requirements imposed herein upon any service provider is to terminate the contract between the Township and the Company or otherwise not renew an annual contract when the Township obtains information that the Company is not satisfying the standards or obligations set forth herein, in the sole discretion of the Township.

SECTION 8. Performance Standards Required

The Township Committee of Lumberton Township specifically determines the standards of performance for all fire company fire eradication efforts to be as follows:

Fire Company's personnel must arrive at the Township's Fire Company #1's facility within acceptable standards of the emergency call being placed as established by the New Jersey Division of Fire Safety, so that the firefighting services provided within the Township can be on location where the service is needed within acceptable standards of the emergency call being placed as established by the New Jersey Division of Fire Safety. The time for arrival at the location where the service is needed shall be within standards as established by the New Jersey Division of Fire Safety from the time of dispatch. These standards must be executed by the Company no less frequently than 90% of the time that there is a dispatch.

Since all services performed by the Company pursuant to these provisions are public services, all equipment acquisition, whether consisting of rolling stock or otherwise, and real estate in the manner imposed upon municipal government in the State of New Jersey by complying with the provisions of the New Jersey Local Contract Law (*NJSA 40A:11-1 et seq*) and the New Jersey Municipal Lands and Buildings Law (*NJSA 40A:12-1 et seq*) and any other provisions of law that guarantee taxpayers, citizens and residents that the procedures of acquiring property are being utilized to guarantee the proper transparency of operations.

SECTION 9. Township Real and Personal Property

A. Real Property

The real property located at 561 Main Street, Lumberton, New Jersey is the property of the Lumberton Fire Company #1. If in the future, the Township of Lumberton were to acquire and provide a building to house a provider of firefighting and emergency rescue services, then all those future agreements between the Township and said provider utilizing the said real property are to enter into a lease agreement for the property. The term of such lease shall be equal to the length of any contract between the Township and the firefighting and emergency rescue services provider by which such provider. The Township will requires the utilization of the said real property for the provision of public services consisting of either or both of firefighting or emergency rescue services.

SECTION 10. All ordinances or parts of ordinances inconsistent with this ordinance are repealed to the extent of such inconsistency.

SECTION 11. If for any reason any section of this ordinance shall be declared unconstitutional or illegal by any court of competent jurisdiction, the remaining sections hereof shall remain in full force and effect.

SECTION 12. This ordinance shall take effect upon final passage and publication according to law. The tax provisions of this ordinance shall take effect on the first day of the first full month occurring 30 days after the date of transmittal to the State Treasurer. Notice of adoption shall e published as provided by law.

LUMBERTON TOWNSHIP COMMITTEE

ACTION ON INTRODUCTION: March 22, 2016

Motion made by: Committeeman Mansdoerfer

Motion seconded by: Committeeman Conway

VOTE:

Committeeman Conway:	<u>Yes</u>	No	Abstain	Not Present
Committeeman Dinneen:	<u>Yes</u>	No	Abstain	Not Present
Committeeman Jackson:	<u>Yes</u>	No	Abstain	Not Present
Committeeman Mansdoerfer:	<u>Yes</u>	No	Abstain	Not Present
Mayor Earlen:	<u>Yes</u>	No	Abstain	Not Present

ACTION ON ADOPTION (after public hearing) April 12, 2016

Motion made by:

Motion seconded by:

VOTE:

Committeeman Conway:	Yes	No	Abstain	Not Present
Committeeman Dinneen:	Yes	No	Abstain	Not Present
Committeeman Jackson:	Yes	No	Abstain	Not Present
Committeeman Mansdoerfer:	Yes	No	Abstain	Not Present
Mayor Earlen:	Yes	No	Abstain	Not Present

Sean Earlen, Mayor

Attest:

Brandon E. Umba

Township Administrator/Deputy Municipal Clerk

CERTIFICATION

I HEREBY CERTIFY that the foregoing is a true copy of the ordinance that was introduced after first reading at a meeting of the Lumberton Township Committee held on March 22, 2016 and adopted after a public hearing at a meeting of the Lumberton Township Committee held on April 12, 2016.

Brandon E. Umba

Township Administrator/Deputy Municipal Clerk

Introduced: March 22, 2016

Published: March 30, 2016

Adopted:

Published:

Resolutions

TOWNSHIP OF LUMBERTON

RESOLUTION 2016-076

**RESOLUTION APPOINTING A FULL TIME
DEPUTY TREASURER/HR OFFICER**

WHEREAS, due to a recent resignation within the Finance Office there exists a need for a full time position to be filled; and

WHEREAS, applications were received for the position of Finance Assistant and due to the additional vacancy in the Finance Office, one candidate from that process with the experience and background was interviewed for the most recent open position of Deputy Treasurer/HR Officer; and

WHEREAS, it has been determined by the recommendation of the Township Administrator and the Chief Financial Officer that Sandra McCafferty, is qualified to fill all the requirements of the position.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Lumberton, County of Burlington, State of New Jersey as follows:

1. Effective March 29, 2016 Sandra McCafferty is hereby appointed as the full time Deputy Treasurer/HR Officer, with a 6 month probationary period. A review will be conducted by the Administration after the first 90 days.
2. Ms. McCafferty shall receive a Salary of \$35,000.00 for Deputy Treasurer and \$15,000.00 for HR Officer.
3. Ms. McCafferty will have a modified schedule of 9am to 5pm, Monday through Friday, with the availability to adjust this schedule as needed by the Administration.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Sandra McCafferty
2. Robin Sarlo, CFO & Tax Collector

CERTIFICATION

I, Brandon E. Umba, Deputy Municipal Clerk, hereby certify that the foregoing resolution was duly adopted by the Township Committee at its Regular Business Meeting held on the 12th day of April, 2016.

Brandon E. Umba
Township Administrator/Deputy Municipal Clerk

MAYOR
SEAN EARLEN

TOWNSHIP COMMITTEE
Jim Conway
Mike Dinneen
Lewis Jackson
Mike Mansdoerfer

Township Administrator
Brandon E. Umba

CFO
Robin Sarlo

Township Clerk
Brandon E. Umba, Acting

Lumberton

township
since 1860



Sandra M. McCafferty
915 Main Street
Sewell, NJ 08080

Dear Ms. McCafferty:

Congratulations! The Township of Lumberton is pleased to extend you an offer to join our workforce in a full time capacity as our Deputy Treasurer and HR Officer.

If you were to accept this full time position, the Township Committee would offer you a starting salary of \$35,000.00 for Deputy Treasurer and \$15,000.00 for HR Officer. This position reports directly to the Lumberton Township Chief Financial Officer, Robin Sarlo and is overseen by myself as Township Administrator. Since this is a full time salaried position, the Township will require a 35 hour work week, with your working hours being between 9:00am and 5:00pm, Monday through Friday. We would also like to modify your hours even further during the tax collection season, so that we can keep our Tax Window open for extended hours. This request can be discussed further if you were to accept this position.

Benefits Information if relevant to the position:

Vacation Leave
Personal Leave
Sick Leave

7 days per calendar year
3 days per calendar year
10 days per calendar year

Probationary Period

6 months from starting date (The Township will conduct a review after 90 days to determine if advertising for the position is warranted.)

Employee Benefits Include:

Medical/Prescription Insurance
Dental Care (a yearly buyout for not taking the insurance is offered at a rate of 25% or \$5,000, whichever is less, of the premium payment)

Please feel free to contact my office with any specific questions you may have regarding this offer and once you arrive at a decision please sign the enclosed copy of this letter and return it to me on or before April 6, 2016 to indicate your acceptance or decline of this offer.

Sincerely,

Brandon E. Umba
Township Administrator

I ☒ ACCEPT // ☐ DECLINE (Please Circle One) the offer as outlined above.

Name

Sandra McCafferty

Date

3-25-16

35 Municipal Drive, Lumberton, NJ 08048
Phone (609)267-3217

Fax (609)267-5566

TOWNSHIP OF LUMBERTON

RESOLUTION 2016-077

**A RESOLUTION AUTHORIZING AN INTERLOCAL SERVICES AGREEMENT
WITH THE BOROUGH OF MEDFORD LAKES CONCERNING THE SHARING
OF VEHICLE MAINTENANCE SERVICES**

WHEREAS, the Township of Lumberton and the Borough of Medford Lakes are municipalities located in the County of Burlington; and

WHEREAS, the Township of Lumberton has the technical and trained manpower to perform vehicle maintenance; and

WHEREAS, the Borough of Medford Lakes from time to time is in need of vehicle maintenance for its Borough vehicles but does not have the resources to perform such maintenance; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. provides the mechanism for local governments to enter into contracts for the joint provision of required services; and

WHEREAS, the Township of Lumberton and the Borough of Medford Lakes wish to enter into this Shared Services Agreement, in accordance with its terms for a period of two years, until December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Lumberton, Burlington County, NJ that the Mayor and Municipal Clerk are hereby authorized to sign the Shared Services Agreement, annexed hereto together with the fee schedule, on behalf of the Township of Lumberton and that their signature constitutes acceptance of the terms and conditions of said agreement.

CERTIFICATION

I, Brandon E. Umba, Deputy Municipal Clerk, hereby certify that the foregoing resolution was duly adopted by the Township Committee at its Regular Business Meeting held on the 12th day of April, 2016.

Brandon E. Umba
Township Administrator/Deputy Municipal Clerk

**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF LUMBERTON
AND BOROUGH OF MEDFORD LAKES**

THIS SHARED SERVICES AGREEMENT is made this 24 day of March, 2016, by and between the Township of Lumberton, having its municipal offices at 35 Municipal Drive, Lumberton, New Jersey, 08048, County of Burlington, and Borough of Medford Lakes, having its municipal offices at 1 Cabin Circle, Medford Lakes, NJ 08055.

Witnessed that:

WHEREAS, the Borough of Medford Lakes desires to contract with the Township of Lumberton for the provision of vehicle maintenance for Borough vehicles on an “as needed” basis; and

WHEREAS, the Township of Lumberton is agreeable to providing vehicle maintenance services to the Borough of Medford Lakes, for a fee; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. permits local units of this State to enter into a contract with any other local unit for the joint provisions within their combined jurisdictions of any service that any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the Borough of Medford Lakes and the Township of Lumberton have authorized and approved of the Agreement by resolution duly adopted pursuant to N.J.S.A. 40A:65-1 of the Uniform Shared Services Consolidation Act.

NOW, THEREFORE, in consideration of the mutual agreements and covenants contained herein, the parties hereto agree as follows:

1. **Term.** This agreement shall take place January 1, 2016 to December 31, 2017.
2. **Scope of Services and Fees.** The Township of Lumberton shall provide township vehicle maintenance services to Medford Lakes.
3. **Parts and Supplies.** The requesting municipality shall be solely responsible of providing any and all parts that are needed to perform the required repairs. In the event that the sending municipality fails to provide the required parts within a 48 hour period, the Township of Lumberton will provide the required part and charge the sending municipality for the cost of said part with an additional 20% handling fee.
4. **LABOR - \$60 PER HOUR**
ADDITIONAL PARTS- INVOICED PRICE FROM VENDOR.
5. **Billing and Payment.** The Township of Lumberton shall provide the requesting Townships with itemized billing of all costs. Payment shall be due within thirty (30) days of the date of billing.

6. **Liability.** The Township of Lumberton and Medford Lakes shall be responsible for acts of their own negligence consistent with the provisions of the New Jersey Tort Claims Act, N.J.S.A 59:1-1 et seq. arising out of or related to performance of any activity under the terms of this Agreement.
7. Each party shall provide the other in writing within sixty (60) days' notice of it desires to continue services and negotiate a new contract for the succeeding year.


IN WITNESS WHEREOF, parties of the Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed as of the day and year set forth above

Attest: (Affix Seal)

Township of Lumberton

Brandon E. Umba,
Acting Township Clerk

Sean Earlen,
Mayor



Mark McIntosh, RMC
Borough Clerk

Borough of Medford Lakes



Robert Burton,
Mayor

TOWNSHIP OF LUMBERTON

RESOLUTION 2016-078

**A RESOLUTION AUTHORIZING AN INTERLOCAL SERVICES AGREEMENT
WITH THE TOWNSHIP OF HAINESPORT CONCERNING THE SHARING OF
VEHICLE MAINTENANCE SERVICES**

WHEREAS, the Township of Lumberton and the Township of Hainesport are municipalities located in the County of Burlington; and

WHEREAS, the Township of Lumberton has the technical and trained manpower to perform vehicle maintenance; and

WHEREAS, the Township of Hainesport from time to time is in need of vehicle maintenance for its Township vehicles but does not have the resources to perform such maintenance; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. provides the mechanism for local governments to enter into contracts for the joint provision of required services; and

WHEREAS, the Township of Lumberton and the Township of Hainesport wish to enter into this Shared Services Agreement, in accordance with its terms for a period of two years, until December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Lumberton, Burlington County, NJ that the Mayor and Municipal Clerk are hereby authorized to sign the Shared Services Agreement, annexed hereto together with the fee schedule, on behalf of the Township of Lumberton and that their signature constitutes acceptance of the terms and conditions of said agreement.

CERTIFICATION

I, Brandon E. Umba, Deputy Municipal Clerk, hereby certify that the foregoing resolution was duly adopted by the Township Committee at its Regular Business Meeting held on the 12th day of April, 2016.

Brandon E. Umba
Township Administrator/Deputy Municipal Clerk

**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF LUMBERTON
AND TOWNSHIP OF HAINESPORT**

THIS SHARED SERVICES AGREEMENT is made this _____ day of _____, 2016, by and between the Township of Lumberton, having its municipal offices at 35 Municipal Drive, Lumberton, New Jersey, 08048, County of Burlington, and Township of Hainesport, having its municipal offices at One Hainesport Centre, Hainesport, NJ 08036.

Witnessed that:

WHEREAS, the Township of Hainesport desires to contract with the Township of Lumberton for the provision of vehicle maintenance for Township vehicles on an “as needed” basis; and

WHEREAS, the Township of Lumberton is agreeable to providing vehicle maintenance services to the Township of Hainesport, for a fee; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. permits local units of this State to enter into a contract with any other local unit for the joint provisions within their combined jurisdictions of any service that any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the Township of Hainesport and the Township of Lumberton have authorized and approved of the Agreement by resolution duly adopted pursuant to N.J.S.A. 40A:65-1 of the Uniform Shared Services Consolidation Act.

NOW, THEREFORE, in consideration of the mutual agreements and covenants contained herein, the parties hereto agree as follows:

1. **Term.** This agreement shall take place January 1, 2016 to December 31, 2017.
2. **Scope of Services and Fees.** The Township of Lumberton shall provide township vehicle maintenance services to the Township of Hainesport.
3. **Parts and Supplies.** The requesting municipality shall be solely responsible of providing any and all parts that are needed to perform the required repairs. In the event that the sending municipality fails to provide the required parts within a 48 hour period, the Township of Lumberton will provide the required part and charge the sending municipality for the cost of said part with an additional 20% handling fee.
4. **LABOR - \$60 PER HOUR**
ADDITIONAL PARTS- INVOICED PRICE FROM VENDOR.
5. **Billing and Payment.** The Township of Lumberton shall provide the requesting Townships with itemized billing of all costs. Payment shall be due within thirty (30) days of the date of billing.

6. **Liability.** The Township of Lumberton and Township of Hainesport shall be responsible for acts of their own negligence consistent with the provisions of the New Jersey Tort Claims Act, N.J.S.A 59:1-1 et seq. arising out of or related to performance of any activity under the terms of this Agreement.
7. Each party shall provide the other in writing within sixty (60) days' notice of it desires to continue services and negotiate a new contract for the succeeding year.

IN WITNESS WHEREOF, parties of the Agreement have caused it to be signed by their proper officers and their corporate seals to be affixed as of the day and year set forth above

Attest: (Affix Seal)

Township of Lumberton

Brandon E. Umba,
Acting Township Clerk

Sean Earlen,
Mayor

Township of Hainesport

Leo Selb, Jr., RMC
Township Clerk

Michael Dickinson,
Mayor

TOWNSHIP OF LUMBERTON

RESOLUTION 2016-079

**AUTHORIZING PERMITTING RULES AND REGULATIONS FOR THE
COMMUNITY GARDEN IN ADVANCE OF FORMAL ORDINANCE ON
PERMITTING**

WHEREAS, the Township of Lumberton is proud to open a new community garden on April 16, 2016; and

WHEREAS, the garden will provide residents with the opportunity to grow plants and vegetables for private use; and

WHEREAS, the Township has developed modest rules and regulations to ensure the peace and good order of the garden area, including permitting for individual spaces; and

WHEREAS, the Township is working on a comprehensive ordinance for permitting and rules and regulations for all park areas and opportunities in the Township and these rules and regulations will be incorporated into that ordinance once finalized;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Lumberton, County of Burlington, State of New Jersey that the Community Garden Rules and Regulations attached hereto and incorporated herein, shall be made available to all members of the public wishing to use space at the community garden to keep peace and good order of the facility.

CERTIFICATION

I, Brandon E. Umba, Deputy Municipal Clerk, hereby certify that the foregoing resolution was duly adopted by the Township Committee at its Regular Business Meeting held on the 12th day of April, 2016.

Brandon E. Umba
Township Administrator/Deputy Municipal Clerk

MAYOR
SEAN EARLEN

TOWNSHIP COMMITTEE
Jim Conway
Mike Dinneen
Lewis Jackson
Mike Mansdoerfer



Township Administrator
Brandon E. Umba

CFO
Robin Sarlo

Township Clerk
Brandon E. Umba, Acting

2016 VILLAGE GREEN PARK COMMUNITY GARDEN APPLICATION

DATE _____

NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

PHONE _____

EMAIL _____

GARDEN PLOT # _____

Lumberton Township shall be held harmless from any liability, damages or loss it may suffer as a result of claims, demands, costs, or judgments against it arising out of the use of this garden plot area; including, but not limited to, any personal or professional claims brought against the Township, its employees or representatives, relating to the use of the garden plot.

Applications accepted between April 16, 2016 and May 27, 2016

Please include a \$30 fee with this form. (Checks or money order payable to Lumberton Twp.)

-----**Official Use Only**-----

Name _____ **Plot #** _____

Received by

Check #

Date

Please return this form, a signed application & payment to:
Vicky Freeman, Tax Collector's Office, Lumberton Township
35 Municipal Drive, Lumberton, NJ 08048.

35 Municipal Drive, Lumberton, NJ 08048
Phone (609)267-3217 Fax (609)267-5566

**VILLAGE GREEN PARK
COMMUNITY GARDENS
SITE RULES**

The Village Green Park Community Gardens are located off of Main Street in Lumberton, New Jersey 08048. Our garden has 32 regular garden plots & 4 able gardening plots for interested Township residents, groups, classrooms, organizations. Our "Able Gardening" section is offered for any individuals with disabilities to be able to experience gardening. Township residents interested in renting a plot must agree with and abide by all of the Community Gardens Site Rules. Gardeners that do not honor these site rules may be required to relinquish their garden(s).

I. PLOTS (Rentals, Service Hours, Rules, Maintenance and Forfeiture)

A. RENTALS (The location of each plot will be specified on the site map)

Regular Plot 18'x12' plot: \$30.00 per year

Able Gardening plots: \$30.00 per year.

(Garden Plots for seniors or individuals with disabilities)

The first name to appear on the Community Gardens application signed at the time of rental is considered the "Primary Gardener". All gardeners on the application are collectively and severally bound by the Site Rules. Gardeners on multiple gardener applications agree that the first name on the application form is the designated contact for all business correspondence from the Township regarding the garden plot. Any new gardener must be added to the application before being allowed to garden the plot.

No more than 2 regular plots may be rented by any individual or group. Only one "Able Gardening" plot may be rented by any individual or group. Additional plots may be rented on the recommendation of the Community Gardens Coordinator, if plots are still open and available as of June 15th.

Plots will be provided on a first come, first served basis. The Community Gardens Coordinator will maintain a 'waiting list' for interested individuals/groups who will be notified if/when a plot becomes available for rent.

Mandatory orientation sessions for all gardeners with plots will be held at the beginning of the season to provide an opportunity to meet your gardening "neighbors", review the site rules, discuss approved fertilizers and pest management materials, hours of operation, volunteer service events calendar, etc.

B. VOLUNTEER SERVICE HOURS

To keep the garden area well-maintained and available for interested gardeners, the Community Gardens may hold volunteer service events during the year. Service events are NOT required but gardeners are encouraged to participate at these events. Your help is greatly appreciated!

C. RULES

1. The Community Gardens area is open from 7am to dusk, year-round.
2. No illegal plants, trees, bamboo, cacti, castor beans (or other poisonous plants) may be planted. No plant product maybe grown which is prohibited by law in the State of New Jersey.

3. Diseased and pest-ridden plants must be removed from the site or placed in the dumpster to prevent spreading.
4. Smoking and chewing tobacco is prohibited. Tobacco carries the mosaic virus which is deadly to some plants.
5. No permanent structures may be placed on the plot. Temporary structures should not shade a neighbor's plot without the approval of that neighbor.
6. Organic nutrients and pest controls are encouraged for use in the garden. When in doubt about a product or method, check with the Burlington Township Master Gardener Helpline (609-265-5050), Community Gardens Coordinator, or a fellow gardener.
7. Gardeners are responsible for bringing their own tools, hoses, and other gardening materials to the site. Some "community" tools/equipment may be provided, but gardeners should not rely on their availability.
8. The use of chemically treated wood (i.e. wolmanized wood) is not allowed. These products contain arsenic, hexavalent chromium and other toxic substances, which may leach into the soil.
9. Tools should be used only for the purpose for which they were intended. "Community" tools should be returned clean to their proper place. Only gardeners over 14 years of age are allowed to use power tools.
10. The community shed is for tool storage only. Pesticides and chemicals of any kind are not allowed to be stored in the community shed. The Township is not responsible for lost or stolen tools that are kept in the shed.
11. Gardeners must be present on-site when watering their plots. Unattended watering is not allowed. Gardeners using sprinklers or hoses should take into account wind and temperatures to ensure as little waste as possible.
12. Do not leave vehicles and tools unattended on stone drive.
13. Pets must be restrained on leashes at all times.
14. Each gardener is responsible for disposal of trash. Do not place any trash in common areas or roadways. Only organic, compostable material is to be placed in the composting area. No trash from off the property may be placed in the dumpster.
15. No alcohol or illegal substances may be consumed on the entire site.
16. No gardener may:
 - a. Use a sign or name with reference to Village Green Park Community Gardens in conjunction with for-profit sale of produce or flowers in any venue (without the express written permission of the Township of Lumberton).
 - b. Use the property at Village Green Park Community Gardens in conjunction with for profit sale of produce or flowers.

17. This is a community garden. Other gardeners are our neighbors. Any disagreements should be resolved using pleasant language and a reasonable problem solving approach. There shall be no harassment, threats, verbal abuse or acts of violence by any person against any other person. Such acts should be reported to the Community Gardens Coordinator. If necessary, proper authorities will be called. Any person committing such acts may be asked to forfeit his/her gardening plot(s).
18. Corn should not be planted as it increases the risk of potential garden pests and casts shadows on neighboring plots.
19. At the end of the season, gardeners are responsible for removing all personal items and preparing the plot for the winter.
20. If gardener has been in compliance during the season, that gardener will be offered the use of the same plot the following year, pending receipt of an updated application and fees.

D. MAINTENANCE AND FORFEITURE

Plot maintenance is defined as regular attention to and removal of weeds, grasses and other invasive plants and regular harvesting.

1. When a garden is out of compliance, the Community Gardens Coordinator will flag the garden and send written notice to the address on file to bring it into compliance within 14 days. Non-compliance will result in forfeiture.
2. A garden will be considered as abandoned based on the following:
 - a. No evidence of plot maintenance in the preceding 30 days; and
 - b. Telephone is disconnected or calls are not returned within 7 days; and
 - c. E-mail is not answered within a 7 day period, or U.S. Mail directed to the address on file is not answered within 14 days of mailing.

The plot may then be re-rented.

II. COMMON AREAS

The Common Areas include the surrounding park which includes a Dog Park, Playground and Tennis Court located around the Community Gardens space, permanent planting areas surrounding the plots, and the seating areas.

III. PARKING

Park only in the areas identified for parking. The handicap accessible parking space is only to be used by gardeners renting gardening space in the "able gardening" section.

IV. SAFETY AND SECURITY

- A. Please drive slowly and be aware of pedestrians and other gardeners while driving on the stone lanes within the community gardening area.

- B. The property is open from 7am to dusk, year-round. Gardening activities may occur only during those times. Irrigation will generally be activated in April and deactivated in November.
- C. Gardener may use garden fencing to protect their plots with the approval of the Township. Fencing should not exceed 24 inches in height and the acceptable materials for the fence are non-pressure treated wood, steel and vinyl. Please consult the Township prior to purchasing the fence to ensure it will be approved. All items will need to be removed from your plot not later than November 15th.
- D. All children under 12 must be under adult supervision at all times.
- E. BY SIGNING THE COMMUNITY GARDENS APPLICATION, YOU, THE APPLICANT/GARDENER, AGREE TO ABIDE BY AND BE BOUND BY THE PENNINGTON PARK COMMUNITY GARDENS SITE RULES, AND TO INDEMNIFY, HOLD HARMLESS AND DEFEND THE TOWNSHIP, ITS EMPLOYEES, ASSIGNS, LESSEES, CONTRACTORS AND AGENTS FROM ANY AND ALL CLAIMS, SUITS OR ACTIONS OF WHATEVER KIND, FOR ANY PERSONAL OR OTHER TYPE OF INJURY, PROPERTY DAMAGE, THEFT, AND/OR ANY OTHER LOSS OF ANY KIND INCLUDING ATTORNEY'S FEES AND EXPENSES INCURRED IN THE DEFENSE OF ANY SUCH SUIT OR ACTIONS THAT ARE BROUGHT AGAINST THE TOWNSHIP, ITS EMPLOYEES, ASSIGNS, LESSEES, CONTRACTORS AND AGENTS, RESULTING FROM OR ARISING FROM ACTIONS OR ACTIVITIES ENGAGED IN BY APPLICANT/GARDENER, RELATING TO USE OF THE COMMUNITY GARDENS AT PENNINGTON PARK BY APPLICANT/GARDENER AND/OR HIS/HER FAMILY MEMBERS, FRIENDS AND/OR ASSIGNS.

V. AMENDMENTS

Amendments to these Site Rules can be made subject to adoption by the Township Committee of the Township of Lumberton.

Date: _____

Applicant: _____

Lumberton Township shall be held harmless from any liability, damages or loss it may suffer as a result of claims, demands, costs, or judgments against it arising out of the use of this garden plot area; including, but not limited to, any personal or professional claims brought against the Township, its employees or representatives, relating to the use of the garden plot.

TOWNSHIP OF LUMBERTON

RESOLUTION R-2016-080

**RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION
AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT
OF ENVIRONMENTAL PROTECTION COMMUNITY STEWARDSHIP INCENTIVE
PROGRAM GRANT PROPOSAL APPLICATION FOR A TREE INVENTORY AND
TREE PLANTING**

NOW, THEREFORE, BE IT RESOLVED, that Township Committee of Township of Lumberton formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Township Administrator is hereby authorized to submit a grant application identified as CSIP Grant Proposal Application for Lumberton Township Tree Planting Plan on behalf of Township of Lumberton.

BE IT FURTHER RESOLVED that Township Administrator is hereby authorized to sign the grant agreement on behalf of the Township of Lumberton and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFICATION

I, Brandon E. Umba, Deputy Municipal Clerk, hereby certify that the foregoing resolution was duly adopted by the Township Committee at its Regular Business Meeting held on the 12th day of April, 2016.

Brandon E. Umba
Township Administrator/Deputy Municipal Clerk



State of New Jersey
Department of Environmental Protection
State Forest Service

SFS use only

COMMUNITY FORESTRY PROGRAM COMMUNITY STEWARDSHIP INCENTIVE PROGRAM (CSIP) GRANT PROPOSAL APPLICATION

PROJECT INFORMATION

Applicant (Check One):

- ☒ Municipality, Name; **Lumberton Township**
☐ County, Name
☐ Other Local Government Agency/Authority, Name

Application
Date:
4/7/16

Project Name: **Lumberton Tree Planting Plan**

Estimated
Start Date:
7/1/2016

Project Location: **Lumberton Township, Burlington County**
(Municipality, County)

Grant Category (Check one): ☐ Resiliency Planning ☐ Hazard Mitigation ☒ Reforestation/Tree Planting

CSIP practice(s) addressed in the proposal (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> CSIP # 1 Training | <input type="checkbox"/> CSIP # 9 Insect and Disease Management |
| <input type="checkbox"/> CSIP # 2 Community Forestry Ordinance Establishment | <input type="checkbox"/> CSIP # 10 Wildfire Protection |
| <input type="checkbox"/> CSIP # 3 Public Education & Awareness | <input type="checkbox"/> CSIP # 11 Tree Planting |
| <input type="checkbox"/> CSIP # 4 Arbor Day | <input type="checkbox"/> CSIP # 12 Tree Recycling |
| <input checked="" type="checkbox"/> CSIP # 5 Tree Inventory | <input type="checkbox"/> CSIP # 13 Sidewalk Maintenance Program |
| <input type="checkbox"/> CSIP # 6 Hazard Tree Assessment | <input type="checkbox"/> CSIP # 14 Storm Water Management |
| <input type="checkbox"/> CSIP # 7 Storm Damage Assessment | <input type="checkbox"/> CSIP # 15 Other |
| <input type="checkbox"/> CSIP # 8 Tree Maintenance and Removals | |

Project Street Address: **Entire Township**

(Indicate block ranges if necessary, eg. 500-600 Block of Main Street)

Number of
trees to be
planted:
N/A
(if applicable)

Block(s):

Lot(s):

Project Manager: **Ken Taaffe**

Title: **Shade Tree Chairman**

Organization: **Shade Tree Commission**

Phone: 609-261-3875

E-mail: **taaffeforestry@gmail.com**

Grant Request: \$10,000.00

Leverage: \$
In-Kind \$1440 Cash \$
(No match is required, but more points are earned for
leveraged projects)

Project Total: \$11,440
(Grant Request + Leverage = Project
Total)

APPLICANT INFORMATION

Does the applicant have "Approved" status? Yes ☐ No

To determine "Approved" status answer the following questions:

1. Is the applicant compliant with the Shade Tree & Community Forestry Assistance Act (N.J.S.A. 13:1L-17.1et. seq.)? ☐ Yes ☐ No

To be compliant, the applicant must answer yes to the following three (3) questions (NOTE: Applicants in the initial year of CFMP implementation may answer no to "c" below if the number of years in "a" is one (1):

a. Does the applicant have an approved Community Forestry Management Plan:
■ Yes, Expiration Date; 2018,
Total # of Years with an approved plan – 7
years

b. Is one local government employee and one community volunteer CORE trained:
■ Yes ☐ No

c. Did the applicant have eight (8) continuing education units (CEU's) between two people in the 2015 calendar year:
Yes

2. Did the applicant submit an Annual Accomplishment Report for the 2015 calendar year? ☐ Yes

Does the applicant have a community tree inventory in place? ☐ Yes ■ No

Is the applicant a Tree City USA? ■ Yes ☐ No

If Yes, for how many years has the applicant been a Tree City USA? 2008

Is the applicant an impacted community under the No Net Loss Reforestation program? ☐ Yes ■ No
(Refer to the Request for Proposals for a complete list of NNL Impacted communities)

Is the applicant a New Jersey Redevelopment Authority (NJRA) eligible municipality? ☐ Yes ■ No
(A list of NJRA eligible municipalities is available at <http://www.njra.us/members/>)

Is the applicant Sustainable Jersey Certified? ☐ Yes ■ No

Accounting Method: ☐ Cash ☐ Modified Accrual ■ Accrual ☐ Other

Date of Fiscal Year:
from 1/1/16
to 12/31/16

State Vendor ID Number:

Authorized Official: **Brandon E. Umba**

Title: **Township Administrator**

(Local government official authorized to sign this application and the grant agreement on behalf of the applicant, eg. Mayor, Business Administrator. This person must be identified by name as the authorized official in the Governing Body Resolution)

Resolution Certifier: **Brandon E. Umba**

Title: **Township Administrator/Acting Clerk**

(Person that will sign to certify that the Governing Body Resolution was passed, eg. Municipal/County Freeholder clerk. This person cannot be the same as the authorized official named in the resolution)

Clerk: **Brandon E. Umba**

(Municipal, County Freeholder, other. This is the person responsible for grant contract documents)

Phone: 609-267-3217 Ext. 130

E-mail: Bumba@lumbertontwp.com

Address: **35 Municipal Drive**
(Must be where contracts are to be delivered)

City: **Lumberton**

State:
NJ

ZIP: **08048**

Chief Financial Officer: **Robin Sarlo**

Phone: **609-267-3217 Ext. 109**

E-mail: Finance@Lumbertontwp.com

Address: **35 Municipal Drive**
(Must be where checks are to be delivered)

City: **Lumberton**

State:
NJ

ZIP: **08048**

As the authorized official representative of the above named applicant (local government) named in the attached Governing Body Resolution, I hereby certify that the information provided within this State Forestry Service Community Stewardship Incentive Program grant proposal application and this application form is complete and true.

Signature

Authorized Official Representative

**Brandon E. Umba, Township
Administrator**

Printed Name & Title of the
Authorized Official Representative

4/7/2016
Date

PROJECT OVERVIEW

Provide a comprehensive but succinct overview of the proposed project that includes basic details of who is doing what, where, and why. Projects should effectively work toward the stated goals of the Community Forestry Management Plan (CFMP) by carrying out specific objectives identified in the CFMP and in accordance with the grant categories defined in the Request for Proposals. Address the project's suitability as the most appropriate method to accomplish this through the use of CSIP Practices identified in the CFMP.

Lumberton Township's population tripled from 1980 to 2000 due to the housing boom. This of course required new schools, township facilities and commercial development. Though most developments required street tree plantings, many of these trees died due to poor planting or species choice. In addition, the schools and township lands went without tree plantings due to lack of funding. This has left Lumberton without a full canopy of street trees. **Our Community Forestry Plan asks us to develop a tree planting plan and to plant 75 to 100 trees per year.**

As township residents, the Shade Tree Committee has an idea where more trees can be planted, but there is no systematic plan which outlines where trees should be planted, the timings for these plantings, and which tree species would best suit our needs. A proper urban tree inventory and analysis will provide this information. The goals of this inventory will be:

- Identify locations to plant more trees on township owned lands, giving close estimates of the number of trees needed, species to plant, where to plant, and when to plant. This plan will prioritize the planting sites. The town wishes to plant trees on township-owned lands before planting on school properties.
- Identify locations to plant more street trees on private lands. Less time may be spent here as neither the town nor the committee will plant trees here, but it would be helpful to the community to advise residents of tree planting opportunities for their own benefit.

1. COMMUNITY FORESTRY MANAGEMENT PLAN (CFMP) IMPLEMENTATION (35 points)

Identify the grant category for this project as defined in the Request for Proposals and describe how the project addresses one or more of the CSIP practices identified in the Community Forestry Management Plan. Explain how this work supports the goals, objectives, and statement of plan implementation defined in the CFMP, and how it benefits your community.

There are three categories of urban trees in Lumberton; trees in older developments, trees in younger developments, and trees on township-owned lands, such as the township building property, parks, alongside athletic fields, and schools. We estimate that each comprises about a third of the urban tree resources.

The older developments contain trees planted between the curb and sidewalk, which likely is township land. Newer developments have trees planted away from the curb and sidewalk, which are on private lands. Though these planting gaps are of interest to the town, it will not provide trees or direct planting assistance here. Finally, the town-owned lands have some trees which have been planted piecemeal over the years. In order to fill in the planting gaps, we need to know where they are, the number of trees needed to provide an ideal canopy, species to plant and which should be planted first. This proposed tree inventory will give us that.

2. WORKPLAN (25 points)

Describe how this project will be carried out. Describe the project location, the methods to be employed and the personnel and/or partners who will accomplish the work. A project timeline consistent with the Request for Proposals and clearly indicating significant milestones must be included as a diagram or narrative. For tree planting projects, a maintenance plan for two years after the date of planting completion must be included as part of the workplan.

No complete urban tree inventory has been conducted in Lumberton. Last summer a Rapid Ash Survey (RAST) was conducted in the town identifying the locations and sizes of all ash trees within Lumberton. To treat this problem, the town could incur costs of approximately \$500,000. The actual ownership of these ash trees may be mostly private lands, thus actual cost to the town will be less.. As a follow up to this RAST inventory, we will determine which trees are township owned and which are not. This new inventory will align with the RAST inventory.

This post-RAST inventory will use the iTree software package and be performed by a Certified Tree Expert (CTE). We will not inventory each street tree and tree in community parks as this would be too costly. Instead, we will focus on locating planting gaps on township owned planting areas and planting gaps along streets on private lands. The inventory of both types of planting gaps will require less work, as much of this information was collected in last year's RAST inventory. Planting gaps on township lands will describe the number of trees needed, suggested species, and planting priority. The identified gaps on private lands will be useful to the Committee to educate the public on what is needed on their lands.

Timeline –Once the grant is approved, the town will develop a scope of work and request bids for this service within 30 days from Certified Tree Experts. After a 30-day review period, Lumberton will award a contract to the successful bidder provided the bid meets budgetary constraints. The CTE will have 6 months to complete the inventory.

3. COMMUNITY CAPACITY (20 points)

Describe the local government's unique strengths and past demonstrated commitment to managing the community forest resource.

Lumberton Township created a Shade Tree Committee (STC) in 2007 with its first Community Forestry Plan. This three-member committee had the town designated a Tree City USA in 2009. For the first planning period, the STC had yearly Arbor Day Celebrations with tree plantings and third grader participation, developed committee capacity, and created a more robust second five-year Community Forestry Master Plan in 2014. **Topping the list of Action Items in this plan are;**

- **Inventory the street tree resources in Lumberton;**
- **Plant 75 to 150 trees per year; and**
- **Make the public more aware of the benefits of trees.**

Each of these goals contributes to the other goals, but completing a Street Tree Inventory is the start, as it tells us where to plant additional trees, past tree planting. Arbor Days, etc.

Regardless of Lumberton's "late start" in forming a STC, we have a history of township tree-care activities. In 2003 the town received a grant to plant 50 shade trees around the newly constructed township offices. Through proper care by our public works staff, these trees are now fifteen to twenty feet tall with diameters of 6 inches or more. A less successful planting was a blanket attempt by the Shade Tree Committee, the town, and the Environmental commission to plant 600 seedlings on a number of public areas in 2011. To coincide this event with Arbor Day, this planting occurred on May 1st, the first Saturday after Arbor Day. Temperatures reached 80 degrees and remained warm afterwards. Though public works watered many of these seedlings, most succumbed to the heat. For this reason we plan to plant larger trees at better planting times.

At last year's Arbor Day Celebration, a local arborist demonstrated proper trimming on those trees planted in 2003. This was viewed by close to forty people. We will do the same this year. The STC has set up a Facebook page which is liked by over 80 people. We also use local community blogs such as Nextdoor and Lumberton Cares which allows our messages to reach over 1500 residents.

4. MONITORING AND EVALUATION (10 points)

Identify measurable outcomes applicable to each CSIP practice that applies under each CFMP goal or objective addressed through this project.

[illegible]

MONITORING AND EVALUATION EXPLANATION	
1	1.1
2	2.1
3	3.1
4	4.1
5	5.1
6	6.1
7	7.1
8	8.1
9	9.1
10	10.1
11	11.1
12	12.1
13	13.1
14	14.1
15	15.1
16	16.1
17	17.1
18	18.1
19	19.1
20	20.1
21	21.1
22	22.1
23	23.1
24	24.1
25	25.1
26	26.1
27	27.1
28	28.1
29	29.1
30	30.1
31	31.1
32	32.1
33	33.1
34	34.1
35	35.1
36	36.1
37	37.1
38	38.1
39	39.1
40	40.1
41	41.1
42	42.1
43	43.1
44	44.1
45	45.1
46	46.1
47	47.1
48	48.1
49	49.1
50	50.1
51	51.1
52	52.1
53	53.1
54	54.1
55	55.1
56	56.1
57	57.1
58	58.1
59	59.1
60	60.1
61	61.1
62	62.1
63	63.1
64	64.1
65	65.1
66	66.1
67	67.1
68	68.1
69	69.1
70	70.1
71	71.1
72	72.1
73	73.1
74	74.1
75	75.1
76	76.1
77	77.1
78	78.1
79	79.1
80	80.1
81	81.1
82	82.1
83	83.1
84	84.1
85	85.1
86	86.1
87	87.1
88	88.1
89	89.1
90	90.1
91	91.1
92	92.1
93	93.1
94	94.1
95	95.1
96	96.1
97	97.1
98	98.1
99	99.1
100	100.1

Provide a brief description of the project's monitoring and evaluation plan.

CFMP Goals and Objective	CSIP practice	Outcome
Conduct an inventory and develop a tree planting plan.	#5	A Tree Planting Plan outlining where and when to plant different locations in the town. This plan will give estimates of the number of trees and species needed at each site. The committee expects to use this information to apply for tree planting assistance from CSIP in subsequent years

5. BUDGET AND PROJECT LEVERAGE (10 points)

Budget Form

	GRANT CSIP Request	LEVERAGE ¹						Total Project Cost (TPC) (TPC = CSIP Request + Leverage)
		Federal	State (Not CSIP)	Local Govern- ment	Private Foundations or Non- profits	Volunteers	Other	
Grantee Employee Salary/Wages						\$1440		1440
Fringe Benefits								
Consultants and Subcontractors	10,000							10,000
Other (specify below)								
•								
•								
•								
•								
•								
TOTAL	10,000							11,440

Explanation of Budget and Project Leverage

Describe how the project will maximize funding by using it to leverage contributions as explained in the Request for Proposals.

We expect most of the actual work to be performed by the Certified Tree Expert. The Shade Tree committee will spend about 80 hour in all, assisting with the project. This assistance will be coordinating the efforts, procuring necessary information, answering questions that the CTE may have, plus leading them in the direction that provides the necessary information without wasting resource or getting us unnecessary data.

The township will provide the necessary fiduciary responsibilities here. Their time is limited, so it is not listed above. The Shade Tree Committee will likely enlist the Public Works Foreman to answer questions, etc., too.

¹ There is no match required for this grant, but leverage will be used as a criterion for proposal selection. See the Request for Proposals for more information.

ATTACHMENTS

Resumes and consultant qualifications

The Shade Tree Committee consists of several members with differing skills that allows us to give quality tree advice to the public. A brief summary of each person's qualification are given below:

Ken Taaffe is a Certified Forester with 38 years of experience in Resource Conservation. He also is a Master Gardener, who has taught the Urban Forestry class to new Master Gardeners.

Joan Johnson is a Rutgers Certified Master Gardener arum insignae and Environmental Steward. She is a fine artist, art and garden speaker, writer, photographer, teacher and was the Powerschool Computer Administrator in Mt. Laurel Schools for 20 years.

Marilyn Bidrawn is a Certified Master Gardener (MG) who leads the intern mentor team and an active member or the demonstration plot team and IPM field scout team at the County Agricultural Center. She is a county representative for State meetings and planner for the annual State MG conference; a member and past President of the Mt. Holly Garden club. She is a retired Senior Manager, MS2 Business Services at Lockheed Martin Corporation after 40 years of service, where she held positions coordinating US Navy ship commissionings, trade shows, major customer visits and corporate events with thousands of attendees.

Les Hergenrother has a BS degree in Ornamental Horticulture from Delaware Valley University and 33 years experience in the horticulture field. Twenty-nine years of this on the New Jersey Turnpike Authority in the landscape department with last fifteen as landscape foreman.

Karen Kramer is a health care provider who also runs a local non- profit music organization. One of the necessary skills for running the music organization is publicity and learning how to use social media sites like Facebook. She expressed an interest in participating in the Lumberton Shade Tree Committee and offered her skills at creating a Facebook page, sending press releases, and posting information for local residents on both the Facebook page and NextDoor.com.

Ken Hutz is a Certified Arborist with over 20 years of experience.

Glenn Liebenheinz is a Tree Nurseryman working for the Norther Burlington School System.

Leslie Sharp is a professional writer with 20 years' experience who has an interest in and love of trees and gardening. She lends her expertise to developing communications pieces for the public and other audiences.

Mike Mansdoerfer is a Town Committeeman, who serves as the liaison between the Township Committee and the Shade Tree Committee. He work as a Commercial Nurseryman.

Bill Brash has over thirty years of experience as a Certified Forester and a Certified Tree Expert. Bill wrote both of Lumberton's Community Forestry Plans.

GRANT AGREEMENT
BETWEEN
Lumberton Township
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION

GRANT IDENTIFIER:

GOVERNING BODY RESOLUTION

The governing body of Lumberton Township
(print Grantee's name)

desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$ 10,000.00

to fund the following project: Lumberton Township Tree Planting Plan

Therefore, the governing body resolves that Brandon E. Umba or the successor to the office of
(print name)

Township Administrator is authorized (a) to make application for such a grant, (b) if awarded, to execute
(print title of authorized official)

a grant agreement with the State for a grant in an amount not less than \$ 10,000.00 and not more than

\$ 10,000.00, and (c) to execute ☐ any amendments thereto ☐ any amendments thereto which do not increase the
Grantee's obligations.

*The Lumberton Township Committee authorizes and hereby agrees to
(print name of Grantee's governing body, e.g., board of chosen freeholders)

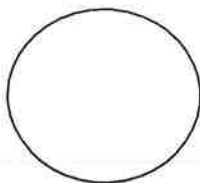
Match 0 % of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. 0 % of the match will be made up of in-kind services (if allowed by grant program requirements and the agreement).*

The Grantee agrees to comply with all applicable federal, State, and municipal laws, rules, and regulations in its performance pursuant to the agreement.

Introduced and passed _____.

Ayes: _____
Noes: _____ Absent: _____

Seal



*The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services to be provided by the Grantee.

CERTIFICATION*

I, Brandon E. Umba, Township Administrator/ Acting
(print name)

Municipal Clerk of Lumberton Township
(print Grantee's name)

certify that this resolution was duly adopted by Lumberton Township Committee at
(print name of Grantee's governing body)

a meeting duly held on the 12 day of April, 2016; that this resolution has not been amended or repealed; and that it remains in full force and effect on the date I have subscribed my signature. **

(signature) *

(print name)

(print title)

Date: _____ **

* Certification must be signed by an official other than the individual authorized to execute the agreement.

** This date must be no more than sixty (60) days prior to the Grantee's execution of the agreement. If the original certification expires prior to the Grantee's execution, Grantee must submit a currently certified copy of this Attachment E when it returns the executed agreement to the Department.

TOWNSHIP OF LUMBERTON

RESOLUTION 2016-081

A RESOLUTION ENDORSING THE SUBMISSION OF A RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND APPOINTING BRANDON E. UMBA TO ENSURE THE FILING WITH A CERTIFIED RECYCLING PROFESSIONAL

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipal; and

WHEREAS, a resolution authorizing Lumberton Township to apply for such tonnage grants for the year 2015 will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee of Lumberton Township to the efforts undertaken by Lumberton Township and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BY IT RESOLVED by the Township Committee of Lumberton Township that Lumberton hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Brandon E. Umba to ensure that the application is properly filed along with a CRP;

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

CERTIFICATION

I, Brandon E. Umba, Deputy Municipal Clerk, hereby certify that the foregoing resolution was duly adopted by the Township Committee at its Regular Business Meeting held on the 12th day of April, 2016.

Brandon E. Umba
Township Administrator/Deputy Municipal Clerk

Correspondence



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600



CHRIS CHRISTIE
Governor

RICHARD T. HAMMER
Acting Commissioner

KIM GUADAGNO
Lt. Governor

March 24, 2016

The Honorable Sean Earlen
Mayor, Lumberton Township
Lumberton Municipal Building
35 Municipal Drive
Lumberton, NJ 08048



Dear Mayor Earlen:

I am pleased to inform you that your community has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2016 Municipal Aid Program for Maple Grove Boulevard Improvements in the amount of \$220,000.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 641 applications requesting more than \$253 million. There is \$78.75 million available in funds from the Transportation Trust Fund (TTF).

NJDOT is committed to providing statewide assistance for local governments for improvements to and preservation of the local transportation network. The completion of your project will help achieve this goal and pursue a transportation strategy that provides mobility through managing the local roadway system.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington - 973-601-6700
District 2 - Newark - 973-877-1500

District 3 - Trenton - 609-530-5271
District 4 - Cherry Hill - 856-486-6618

Again, thank you for your support of this program and good luck with your project.

Sincerely,

Richard T. Hammer
Acting Commissioner

c: Municipal Clerk
Municipal Engineer

Board of Chosen Freeholders County of Burlington

OFFICE OF THE
BURLINGTON COUNTY FREEHOLDERS

Bruce D. Garganio
Joseph B. Donnelly
Kate Gibbs
Mary Ann C. O'Brien
Ryan Peters

P.O. BOX 6000
MOUNT HOLLY, New Jersey
08060-6000



EVE A. CULLINAN
County Administrator

Gina M. Wheatley
Clerk of the Board
609-265-5020
Fax: 609-702-7000

AGENDA, REGULAR MEETING, BOARD OF CHOSEN FREEHOLDERS, COUNTY OF BURLINGTON



Date: Mar 23, 2016 - 7:00 PM
Location: County Administration Building
Freeholder's Board Room
49 Rancocas Road
Mt. Holly, NJ 08060

Agenda: AUTHORIZATION TO AWARD THE 2015 MUNICIPAL PARK DEVELOPMENT PROGRAM GRANTS AND AUTHORIZATION TO EXECUTE GRANT AGREEMENTS WITH MUNICIPALITIES FOR THE DEPARTMENT OF RESOURCE CONSERVATION

Official Resolution#	2016-00153						
Meeting Date	03/23/2016						
Introduced Date	03/23/2016						
Adopted Date	03/23/2016						
Agenda Item	g-17						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.
Garganio	✓				✓		
Donnelly	✓		✓		✓		
Gibbs	✓				✓		
O'Brien	✓			✓	✓		
Peters	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF BURLINGTON, NJ AT THE MEETING REFERENCED THEREON

Gina Wheatley

CLERK OF THE BOARD

WHEREAS, in order to provide a committed source of funding to allow for the continued growth of the County's open space and farmland preservation programs, the development of parks, and the preservation of historic structures, the Board of Chosen Freeholders of the County of Burlington ("Board") created the Burlington County Open Space, Recreation, Farmland and Historic Preservation Trust Fund ("Trust Fund") which is supported by a dedicated property tax approved by voters by referenda in 1996, 1998, and again in 2006; and

WHEREAS, to guide the implementation of these programs and prioritization of Trust Fund revenues, the Board adopted by Resolution No. 666 dated September 23, 1998, the "Burlington County Farmland Preservation Program Strategic Plan" and the "Burlington County Open Space Preservation Program Strategic Plan" which plan was amended by Resolution No. 272 dated April 11, 2001; and

WHEREAS, the Board subsequently adopted a comprehensive Parks and Open Space Master Plan by Resolution #622 dated August 14, 2002 and the Burlington County Comprehensive Farmland Preservation Plan by Resolution #1014 dated December 30, 2008; and

WHEREAS, by Resolution #423 adopted on July 14, 2010, the Board approved Amendment 2010-1 to the Parks and Open Space Master Plan to allow for allocation of Trust Fund revenues to municipalities in the way of grants to assist with parks development and preservation of open space and farmland; and

WHEREAS, by Resolution #572 adopted on September 8, 2010, the Board established the Municipal Park Development Program and approved the Policy and Procedure Manual for the Program; and

WHEREAS, the Board wishes to allocate \$5 million from the Trust Fund for grants to be awarded to municipalities in 2015 and on September 25, 2015 accepted applications for such grant funding; and

WHEREAS, applications were evaluated by a review committee in accordance with the criteria set forth in the Policy and Procedure Manual and recommendations for award of grants were presented to the Board and approved as follows:

Bass River Township	\$ 79,000
Beverly City	\$180,000
Bordentown City	\$ 40,000
Bordentown Township	\$150,000
Burlington City	\$180,000
Burlington Township	\$150,000
Chesterfield Township	\$100,000
Cinnaminson Township	\$180,000
Delanco Township	\$ 62,500
Delran Township	\$180,000
Eastampton Township	\$115,000
Edgewater Park Township	\$150,000
Evesham Township	\$125,000
Fieldsboro Borough	\$130,000
Florence Township	\$180,000
Hainesport Township	\$180,000
Lumberton Township	\$137,000
Mansfield Township	\$250,000
Medford Township	\$180,000
Medford Lakes	\$ 35,000
Moorestown Township	\$180,000
Mount Holly	\$ 50,000
Mount Laurel Township	\$ 75,000
New Hanover Township	\$150,000
North Hanover Township	\$ 45,000
Palmyra Borough	\$125,000
Pemberton Borough	\$150,000
Pemberton Township	\$180,000
Riverside Township	\$100,000
Riverton Borough	\$ 55,000
Shamong Township	\$150,000
Southampton Township	\$175,000
Springfield Township	\$ 75,000
Tabernacle Township	\$ 77,000
Westampton Township	\$250,000
Woodland Township	\$155,000;

Introduced on: March 23, 2016
 Adopted on: March 23, 2016
 Official Resolution#: 2016-00163

now, therefore, be it

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington as follows:

1. Grant agreements with the municipalities in the amounts described above, approved as to form and substance by the County Administrator and County Solicitor, be and the same are hereby approved and their execution in accordance with the Rules of the Board authorized;
2. Funds for the grants shall be drawn from Account T-44-00-024-55-130-33601 as evidenced by the attached Certification of the Burlington County Chief Financial Officer.
3. Grant funds are authorized to be disbursed on a reimbursement basis in two equal installments upon the Department of Resource Conservation's receipt and approval of all information required by the Policy and Procedure Manual and the County for the processing and payment of invoices.

Introduced on: March 23, 2016
Adopted on: March 23, 2016
Official Resolution#: 2016-00153



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600



CHRIS CHRISTIE
Governor

RICHARD T. HAMMER
Acting Commissioner

KIM GUADAGNO
Lt. Governor

March 31, 2016



Re: Safe Routes to School
Request for Applications

Dear Applicant:

On behalf of Governor Chris Christie, I am pleased to announce that applications are being accepted for the 2016 Safe Routes to School Program (SRTS). The SRTS program is funded through the Federal Highway Administration's Federal Aid Program and is being administered by the New Jersey Department of Transportation (NJDOT), in partnership with the North Jersey Transportation Planning Authority (NJTPA), the Delaware Valley Regional Planning Commission (DVRPC), and the South Jersey Transportation Planning Organization (SJTPO).

The objectives of the SRTS Program are:

- To enable and encourage children, including those with disabilities, to walk and bicycle to school;
- To make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age; and
- To facilitate the development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of New Jersey's primary and middle schools (Grades K-8).

Projects must be located within two miles of a school that serves students in grades K-8. Funding for the 2016 SRTS Program will be available for the construction of infrastructure projects only. Infrastructure projects may include the installation of sidewalks, crosswalks, bike lanes, multi-use paths, traffic calming measures, and other means to ensure the ease and safety of children walking or biking to school.

For this solicitation, Urban Aid Communities determined by the Department of Community Affairs, and municipalities containing Schools Development Authority (SDA) Districts outlined by the Educational Facilities Construction and Financing Act, may apply for design as well as construction funds.

Any municipality, school district, or county is eligible to apply for funding. Non-profit organizations are not eligible as direct grant recipients for this solicitation. However, non-profit organizations may partner with a local public agency that will assume responsibility and administration for the grant.

As with all federally funded programs, the funds will be disbursed on a reimbursement basis. The award of SRTS grants will be contingent upon the recipient's ability to comply with all applicable federal financial management, project implementation, and oversight regulations. Before applying, applicants should assess their capability to comply with state and federal requirements for the administration of federal-aid highway grants set forth in Title 23 - Highways, and OMB requirements related to administrative rules (2 CFR Part 200, 2 CFR Part 215) and cost principals (2 CFR Part 1201) requirements.

Public rights-of-way and facilities are required to be accessible for all users through the statutes regardless of funding source. Recipients of federal and state grants will be required to comply with the provisions of Title II of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

Applications for the SRTS Program are due on or before June 27, 2016 and must be submitted online through NJDOT SAGE at:

<http://www.state.nj.us/transportation/business/localaid/sage.shtml>

Additional information on the SRTS Program is available at:

<http://www.state.nj.us/transportation/business/localaid/srts.shtml>

I recommend that you consult your Local Aid District Office and your corresponding Metropolitan Planning Organization for assistance in preparing applications for this program. Contact information is included.

In 2015, the Division of Local Aid launched a new program, the SRTS Design Assistance Program, which is meant to provide consultant engineering services to assist Local Public Agencies (LPAs) with the development of plans, specifications, and estimates for their SRTS projects. Recipients of the 2016 SRTS grant solicitation will be eligible to participate in the program. The program was developed by NJDOT as part of the Federal Highway Administration's Every Day Counts initiative and is intended to shorten time, reduce costs, and improve quality in the delivery of NJDOT SRTS projects.

Please take advantage of this opportunity to improve the safety of New Jersey's school children. I look forward to working with you.

Sincerely,



Richard T. Hammer
Acting Commissioner

Enclosure

cc: Municipal Clerk
Municipal Engineer
County Engineer

CONTACT INFORMATION

NJDOT Division of Local Aid and Economic Development

District 1

Roxbury Corporate Center
200 Stierli Court
Mount Arlington, NJ 07856
Phone: (973) 601-6700
Fax: (973) 601-6709
Morris, Passaic, Sussex,
and Warren Counties

District 2

153 Halsey Street -5th floor
Newark, NJ 07102
Phone: (973) 877-1500
Fax: (973) 648-4547
Bergen, Essex, Hudson,
and Union Counties

District 3

New Jersey Department of Transportation
District 3 Bureau of Local Aid
P.O. Box 600
Trenton, NJ 08625
Phone: (609) 530-5371
Fax (609) 530-8044
Hunterdon, Mercer, Middlesex, Monmouth,
Ocean, and Somerset Counties

District 4

1 Executive Campus
Route 70 West, 3rd Floor
Cherry Hill, NJ 08054
Phone: (856) 486-6618
Fax (856) 486-6771
Atlantic, Burlington, Camden,
Cape May, Cumberland, Gloucester, and Salem
Counties

Metropolitan Planning Organizations

North Jersey Transportation Planning Authority (NJTPA)

One Newark Center
17th floor
Newark, NJ 07102
Phone: (973) 639-8400
Fax: (973) 639-1953
Bergen, Essex, Hudson, Hunterdon, Middlesex, Monmouth, Morris, Ocean, Passaic,
Somerset, Sussex, Union, and Warren Counties, and the Cities of Jersey City and Newark

Delaware Valley Regional Planning Commission (DVRPC)

Mr. John J. Coscia Jr.
190 North Independence Mall West
Philadelphia, PA 19106
Phone: (215) 592-1800
Fax: (215) 592-9125
Burlington, Camden, Gloucester, and Mercer Counties

South Jersey Transportation Planning Organization (SJTPO)

782 South Brewster Road, Unit B6
Vineland, NJ 08360
Phone: (856) 794-1941
Fax: (856) 794-2549
Atlantic, Cape May, Cumberland, and Salem

Board of Chosen Freeholders
County of Burlington
New Jersey



Office of:

COUNTY SOLICITOR

49 Rancocas Road, Room 225

PO Box 6000

Mt. Holly, New Jersey 08060-6000

March 24, 2016

KENDALL J. COLLINS

County Solicitor

Phone: (609) 265-5289

Fax: (609) 265-5933



To all Burlington County Mayors

Dear Honorable Mayors:

On January 19, 2016, Governor Christie signed A-4771 into law. P.L. 2016, c. 247 requires that within ten calendar days of the later of (i) the effective date of an ordinance approving a financial agreement or (ii) the execution of the financial agreement by the urban renewal entity, a copy of such agreement must be filed with the chief financial officer and county counsel for the county in which the exemption will occur. This is a new requirement and it is prospective in nature; meaning the financial agreements entered into after January 19, 2016 must be filed with the County via the offices of the Chief Financial Officer and County Counsel. The appropriate addresses appear on Exhibit A to this letter.

For any Financial Agreements entered into after July 9, 2003, municipalities have an obligation to remit 5% of the annual Payments in Lieu of Taxes to its County. The new law clarified that the municipality's affirmative obligation is to submit 5% of the amounts actually received each year to the County, rather than the amounts due and owing.

In an effort to track compliance with this requirement, Burlington County, through the Office of Economic Development and Regional Planning, has been assembling a library and spreadsheet accounting for each financial agreement in effect. If your municipality has entered into a financial agreement on or after July 9, 2003, and a copy has not yet been provided to the County, I would respectfully request that a copy be submitted. We are asking for this assistance to insure that the County's property tax records are as complete as possible and that the County is receiving all income to which it is entitled under the law.

Please note that P.L. 2015, c. 247 also deleted the requirement that copies of financial agreements be filed with the Division of Local Government Services. This requirement was deemed duplicative as the disclosure of financial agreements to the State has been incorporated into the "User Friendly Budget" forms mandated by the State and available for public review.

Thank you for your anticipated cooperation with this request. Should you have any questions, your initial contact should be: Mark Remsa, Director of Economic Development and Planning at (609) 265-5090.

Very truly yours,

KENDALL J. COLLINS

BURLINGTON COUNTY SOLICITOR

cc: All Township Clerks, Tax Assessors and Solicitors

Pursuant to P.L. 2015, c. 247, Burlington County Municipalities must submit copies of financial agreements (e.g. Payment in Lieu of Tax/PILOT Agreements) approved pursuant to the Long Term Tax Exemption Law, C. 40A:20-1 et seq., to the following County officers:

Chief Financial Officer

C/O Edward J. Troy
Treasurer
County of Burlington
49 Rancocas Road
Room 104
Mount Holly, NJ 08060

County Counsel

Kendall J. Collins
County Solicitor
County of Burlington
49 Rancocas Road
Room 225
Mount Holly, NJ 08060

RESOLUTION 2016 - 28
TOWNSHIP OF SOUTHAMPTON
COUNTY OF BURLINGTON

**RESOLUTION SUPPORTING BILL A4763/S2973 ELECTRONIC WASTE
MANAGEMENT ACT**

WHEREAS, the State of New Jersey has provided funding to Original Equipment Manufacturers (OEM) to collect and recycle certain electronic devices; and

WHEREAS, in mid-2013, the markets for many computer monitors and televisions began to collapse, driving up the costs for recyclers; increasingly, those costs have been passed on to towns and counties, forcing a growing number of local governments to consider abandoning their programs altogether; and

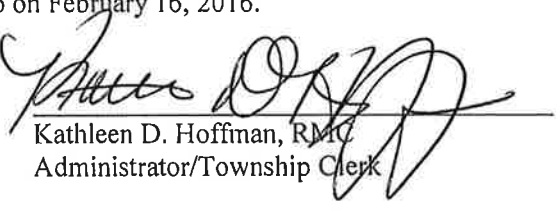
WHEREAS, Legislation A4763/S2973 proposes revisions to the Electronic Waste Management Act to included continued State funding to support the collection and recycling of certain electronic devices;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Southampton Township that it does hereby support the passage of A4763/S2973, Electronic Waste Management Act; and

BE IT FURHTER RESOLVED, that a certified copy of this resolution shall be distributed to the Governor of the State of New Jersey, Southampton Township's Senate and Assembly representatives, the New Jersey League of Municipalities, the Burlington County Board of Chosen Freeholders and the local municipalities within the County of Burlington.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Rossell	✓		✓			
Committeeman Heston			✓			
Committeeman Raftery		✓	✓			
Deputy Mayor Tiver			✓			
Mayor Young			✓			

I do hereby certify that the foregoing is a true and exact copy of a Resolution adopted by the Mayor and Township Committee of Southampton Township on February 16, 2016.


Kathleen D. Hoffman, RMC
Administrator/Township Clerk



FEMA



April 8, 2016

The Honorable Lewis Jackson
Mayor, Township of Lumberton
35 Municipal Drive
Lumberton, New Jersey 08048

Prelim-EAP
Community Name: Township of Lumberton,
Burlington County,
New Jersey
Community No.: 340100

Dear Mayor Jackson:

We are pleased to present your community with Preliminary copies of the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for Burlington County, New Jersey (All Jurisdictions) for your review and comment. We have produced the FIRM and FIS report in a countywide format, which means that flood hazard information for the entire county, including the Township of Lumberton and all other incorporated areas, is also shown. We have enclosed, however, only those FIRM panels that actually cover your community.

The enclosed Preliminary version of the FIRM has been prepared using a process that involves capturing flood hazard information in a digital format and plotting map panels using computer technology. In so doing, we have incorporated all non-revised flood hazard information from all current effective FIRMs, Flood Hazard Boundary Maps, and Flood Boundary and Floodway Maps as appropriate.

We are sending the Preliminary copies at this time to give your community an opportunity to review them. Additionally, in an effort to assist you in circulating the information, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) has posted digital copies of the FIRM and FIS report materials to the following Website: www.fema.gov/preliminaryfloodhazarddata. In the near future, digital copies of the FIRM and FIS report materials will also be posted to FEMA's Map Service Center Website: <https://msc.fema.gov/>. We will be contacting you shortly to schedule a formal community coordination meeting (a "Consultation Coordination Officer [CCO]" Meeting) to discuss the revised flood hazard information, ordinance adoption, and other frequently asked questions and concerns. In the meantime, we encourage you to circulate the enclosed Preliminary copies as widely as possible among your elected officials, staff, and other individuals or organizations in the community that would have an interest in the FIRM and FIS report so that they will have the opportunity to review them thoroughly before the formal community coordination meeting. The review period provides community officials and citizens in the affected communities with an opportunity to identify changes or corrections to non-technical information, such as corporate limits, road names, and stream names on the FIRM or in the FIS report.

Comments may be submitted by mail or email to the address below. Please be advised that the FEMA Region II Mitigation Division has moved from 26 Federal Plaza to One World Trade Center as of March 14, 2016. Although the USPS mailing address will not change, digital submissions can be handled more efficiently than hard copy submissions.

Attention: Robert Schaefer, Mitigation Civil Engineer
 FEMA Region II
 Mitigation Division
 26 Federal Plaza
 New York, New York 10278
 Phone: (212) 680-8808
 Robert.Schaefer@fema.dhs.gov

Please submit comments (digital format such as shapefiles preferred) no later than 30 days from the date of this letter. All comments and changes received during this review period will be incorporated, as appropriate, prior to the FIRM and FIS report become effective.

To assist your community in maintaining the FIRM, we have enclosed a Summary of Map Actions (SOMA) to document previous Letters of Map Change (LOMCs) (i.e., Letters of Map Amendment [LOMAs], Letters of Map Revision [LOMRs]) that will be superseded when the FIRM becomes effective. Information on LOMCs is presented in the following four categories:

- (1) LOMCs for which results have been included on the FIRM;
- (2) LOMCs for which results could not be shown on the FIRM because of scale limitations or because the LOMC issued had determined that the lots or structures involved were outside the Special Flood Hazard Area (SFHA) as shown on the FIRM;
- (3) LOMCs for which results have not been included on the FIRM because the flood hazard information on which the original determinations were based is being superseded by new flood hazard information; and
- (4) LOMCs issued for multiple lots or structures where the determination for one or more of the lots or structures cannot be revalidated through an administrative process like the LOMCs in Category 2 above.

LOMCs in Category 2 will be revalidated through a single letter that reaffirms the validity of a previously issued LOMC; the letter will be sent to your community shortly before the effective date of the FIRM and will become effective one day after the FIRM becomes effective.

For the LOMCs listed in Category 4, we will review the data previously submitted for the LOMA or LOMR request and issue a new determination for the affected properties after the FIRM becomes effective upon request.

Your community should be aware that recently approved LOMCs, specifically LOMRs, may have been issued for your community. The LOMR process is dynamic and FEMA reviews LOMR applications regularly. To complete production of the Preliminary FIRMs, which includes incorporating the effects of “mappable” LOMRs issued since the last map effective date, a specific cutoff was established. FEMA will address any approved LOMRs issued after the cutoff date when the final SOMA is distributed. If your community has concerns regarding a specific case, please submit the LOMR case number, as well as any appropriate documentation to our FEMA Regional Office at FEMA Region II, Mitigation Division, 26 Federal Plaza, Suite 1337, New York, New York 10278-0002 before the end of the comment or appeal periods discussed below to assist us in keeping the map up to date.

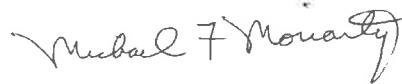
After the CCO Meeting, we will initiate a statutory 90-day appeal period for certain communities within Burlington County. A statutory 90-day appeal period is required when FEMA adds or modifies Base (1-percent-annual-chance) Flood Elevations (BFEs), base flood depths, SFHAs, flood zone designations, or regulatory floodways within a community, as shown on the Preliminary FIRM. If your community is identified as requiring an appeal period, we will send you a letter approximately 2 weeks before the start of the 90-day appeal period to detail the appeal process. The letter will forward information regarding notifications to be published in the *Federal Register* and local newspaper(s) and will provide the first and

second publication dates. The appeal period will start on the second publication date. Additional information concerning the 90-day appeal period will be provided during the CCO Meeting.

After the 30-day review and appeal periods have ended and we have addressed all comments/appeals, we will initiate final preparation of the FIRM and FIS report. The new FIRM and FIS report for your community will become effective approximately 7 to 10 months later. Before the effective date, you will be notified in writing of the official FIRM and FIS report effective date and asked to adopt floodplain ordinances or modify existing ordinances as necessary that correspond with the new FIRM or FIS report. If you or other community officials have any questions regarding floodplain ordinances, you may raise them with our FEMA Regional Office or you may discuss those issues with your State NFIP Coordinator. Several months before the effective date, we will mail one set of printed copies of the finalized FIRM and FIS report and digital copies of the map and report products.

Your community's comments on the Preliminary FIRM panels and FIS report are an important part of our review process, and we will consider them carefully before we publish the FIRM and FIS report in their final form. If you have any questions regarding the Preliminary copies of the FIRM and FIS report, please contact Mr. Robert Schaefer, P.E. of the FEMA Region II Mitigation Division at (212) 680-8808 or by email at Robert.Schaefer@fema.dhs.gov. If you have general questions about mapping issues, please call our FEMA Map Information eXchange (FMIX), toll free, at (877) 336-2627 (877-FEMA MAP) or e-mail our FMIX staff at FEMAMapSpecialist@riskmapcds.com.

Sincerely,



Michael Moriarty
Director, Mitigation Division
FEMA Region II

Enclosures:

Preliminary FIRM Panels

Preliminary FIS report

Preliminary SOMA

CD containing the Preliminary materials

Flood Hazard Mapping Fact Sheet

Floodplain Management Bulletin 1-98, *Use of Flood Insurance Study (FIS) Data as Available Data*

Adoption of Flood Insurance Rate Maps by Participating Communities

cc: Mr. Bradley Regn, Construction Official, Township of Lumberton
Mr. Joseph Brickley, Director of Public Works and County Engineer, Burlington County
Mr. Robert Schaefer, P.E., Mitigation Civil Engineer, FEMA Region II
Mr. John Moyle, P.E., State NFIP Coordinator
Ms. Olga Gorbunova, RSC II Coordinator

PRELIMINARY SUMMARY OF MAP ACTIONS

Community: LUMBERTON, TOWNSHIP OF

Community No: 340100

To assist your community in maintaining the Flood Insurance Rate Map (FIRM), we have summarized below the previously issued Letter of Map Change (LOMC) actions (i.e., Letters of Map Revision (LOMRs) and Letters of Map Amendment (LOMAs)) that will be affected by the preparation of the enclosed revised FIRM panel(s).

1. LOMCs Incorporated

The modifications effected by the LOMCs listed below have been reflected on the Preliminary copies of the revised FIRM panels. In addition, these LOMCs will remain in effect until the revised FIRM becomes effective.

LOMC	Case No.	Date Issued	Project Identifier	Old Panel	New Panel
			NO CASES RECORDED		

2. LOMCs Not Incorporated

The modifications effected by the LOMCs listed below have not been reflected on the Preliminary copies of the revised FIRM panels because of scale limitations or because the LOMC issued had determined that the lot(s) or structure(s) involved were outside the Special Flood Hazard Area, as shown on the FIRM. These LOMCs will be revalidated free of charge 1 day after the revised FIRM becomes effective through a single revalidation letter that reaffirms the validity of the previous LOMCs.

LOMC	Case No.	Date Issued	Project Identifier	Old Panel	New Panel
LOMA	NJ 974	06/17/1994	LOT 2, BLOCK 19.13 – 25 ESTATE ROAD	3401000005B	34005C0256F
LOMA	NJ 1083	06/15/1995	LOT 9, BLOCK 19.11 – 16 GLENWOOD ROAD	3401000005B	34005C0256F
LOMA	NJ 1646	11/09/1995	LOT 3, BLOCK 19.19, PLATE 3.02 – 55 GLENWOOD ROAD	3401000005B	34005C0256F
LOMA	08-02-0118A	01/17/2008	BLOCK 19.12, LOT 39 -- 15 GLENWOOD ROAD	3401000005B	34005C0256F
LOMA	08-02-1426A	09/04/2008	TAX BLOCK 190, LOT 5 -- 5 NEILS COURT	3401000005B	34005C0256F
LOMA	09-02-0260A	12/16/2008	LOT 7, SECTION 1, GLENWOOD SUBDIVISION; TAX BLOCK 19.12, LOT 45 -- 9 NEILS COURT	3401000005B	34005C0256F
LOMA	09-02-0875A	05/07/2009	TAX BLOCK 19.12, LOT 44 -- 7 NEILS COURT	3401000005B	34005C0256F
LOMA	09-02-1386A	09/15/2009	LOT 179, SECTION 2, HOLLYBROOK ESTATES -- 24 ESTATE ROAD	3401000005B	34005C0256F

PRELIMINARY SUMMARY OF MAP ACTIONS

Community: LUMBERTON, TOWNSHIP OF

Community No: 340100

LOMC	Case No.	Date Issued	Project Identifier	Old Panel	New Panel
LOMA	14-02-0406A	01/14/2014	GLENWOOD SUBDIVISION, SECTION 1, LOT 64 -- 14 GLENWOOD ROAD	3401000005B	34005C0256F
LOMA	14-02-0508A	01/21/2014	692 MAIN STREET	3401000005B	34005C0256F
LOMA	15-02-1487A	08/06/2015	BLOCK 19.11, TAX MAP LOT 10 -- 18 GLENWOOD ROAD	3401000005B	34005C0256F
LOMA	16-02-0771A	01/29/2016	LOT 62, SECTION 2, GLENWOOD -- 5 SPENCER COURT	3401000005B	34005C0256F

3. LOMCs Superseded

The modifications effected by the LOMCs listed below have not been reflected on the Preliminary copies of the revised FIRM panels because they are being superseded by new detailed flood hazard information or the information available was not sufficient to make a determination. The reason each is being superseded is noted below. These LOMCs will no longer be in effect when the revised FIRM becomes effective.

LOMC	Case No.	Date Issued	Project Identifier	Reason Determination Will be Superseded
LOMA	02-02-0236A	02/06/2002	LOT 6, BLOCK 11.02--562 SOUTH MAIN STREET	2
LOMA	02-02-0238A	02/06/2002	LOT 4, BLOCK 11.02--560 SOUTH MAIN STREET	2

1. Insufficient information available to make a determination.
2. Lowest Adjacent Grade and Lowest Finished Floor are below the proposed Base Flood Elevation.
3. Lowest Ground Elevation is below the proposed Base Flood Elevation.
4. Revised hydrologic and hydraulic analyses.
5. Revised topographic information.

4. LOMCs To Be Redetermined

The LOMCs in Category 2 above will be revalidated through a single revalidation letter that reaffirms the validity of the determination in the previously issued LOMC. For LOMCs issued for multiple lots or structures where the determination for one or more of the lots or structures has changed, the LOMC cannot be revalidated through this administrative process. Therefore, we will review the data previously submitted for the LOMC requests listed below and issue a new determination for the affected properties after the effective date of the revised FIRM.

LOMC	Case No.	Date Issued	Project Identifier	Old Panel	New Panel
			NO CASES RECORDED		

*Department Head
Reports*

ANIMAL CONTROL OFFICER

MONTHLY REPORT

DATE	ADDRESS	DETAILS
03/01/2016	LUMBERTON APT. SYLVESANT DR	MORE STRAY CATS, SO I SET A TRAP.
03/01/2016	2 STERLING WAY	2 DOA SKUNKS IN THE ROAD. I DISPOSED OF THEM.
03/01/2016	27 ED BROWNS MEADOW	ED DEPOLOP WAS BITTEN ON THE LEFT CALF BY HIS NEIGHBORS DOG AT 21 ED BROWNS MEADOW AND WAS TREATED AT MEMORIAL HOSPITAL. I WILL DO A BITE REPORT AND RELEASE DATE IS 3/11/2016
03/02/2016	1001 SYLVESANT DR	CAUGHT A BLACK CAT IN THE TRAP. I TOOK IT TO THE SHELTER.
03/07/2016	420 MAIN ST	STRAY DOG RUNNING LOOSE. I LOOKED, BUT THE DOG MUST HAVE GONE HOME.
03/10/2016	TURNBRIDGE AND BOBBYSRUN BLVD	DOA RACCOON IN THE ROAD. I DISPOSED OF IT.
03/10/2016	LUMBERTON APTS # 213	TENANT MOVED OUT AND LEFT A BLACK CAT BEHIND. I TOOK IT TO THE SHELTER FOR ADOPTION.
03/12/2016	28 FLEMISH WAY	STRAY DOG FOLLOWED KIDS HOME FROM BOBBYSRUN PARK. THE DOG WAS A BLACK PITBULL-LAB MIX WITH NO TAGS. I TOOK IT TO THE SHELTER.
03/16/2016	MAIN ST SEVERS GARAGE	2 STRAY DOGS RUNNING LOOSE. WHEN I GOT THERE THE OWNER WAS THERE. THEY LIVE ACROSS THE STREET ON MAIN ST. OWNER TOOK DOGS HOME.
03/17/2016	6 BANBERRY DRIVE	DOA RABBIT IN THE DRIVEWAY. I DISPOSED OF IT.
03/18/2016	41 PEPPERMINT DRIVE	SHANE JETT WAS BITTEN BY TONY MANZO'S DOG. I DID A BITE REPORT AND RELEASE DATE IS 3/26/16.
03/18/2016	22 CHESTNUT ST	STRAY DOG RUNNING LOOSE. WHEN I GOT THERE THE OWNER ALREADY HAD THE DOG.
03/20/2016	CRISPIN AND CREEK RD	2 LARGE DOGS RUNNING LOOSE. I

[illegible]

MARCH 2016

	ACTUAL	FORECAST	YTD ACTUAL	YTD PROJECTION	YEARLY FORECAST
PERMITS ISSUED	45	31	127	508	375
PERMIT UPDATES	2	2	6	24	20
NEW HOME STARTS	0	0	0	0	0
CO'S ISSUED	88	21	186	744	250
NEW HOME CO'S	0	0	0	0	0
TRUCK MILES	646	608	1984	7936	7400
GAS USED	37 GALS	42 GALS	133 GALS	532 GALS	525 GALS

	TOTAL FOR MONTH	MONTHLY FORECAST	YTD TOTAL	YTD PROJECTION	YEARLY FORECAST
REVENUE FROM FEES	\$13,018	\$13,667	\$38,299	\$153,196	\$164,000
REVENUE FROM PENALTIES	\$650	\$83	\$900	\$3600	\$1000
TOTAL REVENUE	\$13,668	\$13,750	\$39,199	\$156,796	\$165,000
O & E EXPENSES	\$97	\$417	\$865	\$3460	\$5,000
SALARIES	\$12,000	\$13,333	\$36,000	\$144,000	\$160,000
TOTAL EXPENSES	\$12,097	\$13,750	\$36,865	\$147,460	\$165,000
NET OPERATING BUDGET	+\$1,571	\$0	+\$2,334	+\$9,336	0

INSPECTIONS- BUILDING- 71 ELECTRICAL- 81 PLUMBING- 32 FIRE- 11 RENTALS- 26

CODE ENFORCEMENT INVESTIGATIONS- 4

RESOLVED -4

PENDING- 0

YEAR TO DATE REVENUES- CONSTRUCTION- \$39,199 RENTALS- \$5,870

CONTRACTOR REGISTRATION- \$0 ROAD OPENINGS- \$400 TOTAL- \$45,469

CODE ENFORCEMENT VIOLATIONS: 3

9 GITHENS LANE- PROP. MAINT. -- RESOLVED
7 SPENCER COURT- PROP. MAINT. -- RESOLVED
715 HENDERSON- RENTAL- RESOLVED

GRASS TURNED OVER TO PUBLIC WORKS FOR CUTTING:0

UCC VIOLATIONS: 1

484 MAIN ST.- WORK W/O PERMITS- PERMITS SECURED

COMPLETED PROJECTS: 0

PROJECTS IN PROGRESS:

PSE&G NEARS THE END OF THEIR WORK AT THEIR MAIN STREET POWER STATION.
THE MILLER SUBARU AND FORD BUILDING ADDITIONS HAVE RECEIVED THEIR TCO.
THE NEW HOME ON STACY HAINES CONTINUES WORK.
THE SOLAR FIELD ON STACY HAINES CONTINUES WORK.
7 MAPLE AVE. HAS STARTED THEIR NEW BUILDING.
WAWA DIESEL PROJECT CONTINUES THEIR WORK.

PENDING PROJECTS AND ISSUES:

LION SELF STORAGE ON MAIN STREET HAS APPLIED FOR REHAB PERMITS FOR THE
EXISTING BUILDING AND WE AWAIT ADDITIONAL INFORMATION FOR PERMITS.



BRAD REGN, CONSTRUCTION OFFICIAL

4-5-16

DATE

Township of Lumberton

Bureau of Fire Prevention

Patrick Bigoss Fire Official
35 Municipal Drive
Lumberton, New Jersey 08048
Telephone (609) 267-3217
Fax (609) 267-5566

Saturday, April 09, 2016

To: Township Committee

From: Pat Bigoss –Fire Official



Subject: March 2016 Report

The following is a summary report of activity in the office. Please don't hesitate to reach out to me.

March Summary

	Month	2016 YTD	2015 YTD
Periodic Inspections Completed:	13	40	54
Re-inspections Completed:	10	20	41
Complaint Inspections:	4	5	12
Follow-up/Other Inspections:	4	12	11
Smoke Detector Inspections:	14	40	22
Permits:	2	4	2

UFC Inspection Highlights:

We are having an ongoing issue with a dry sprinkler system at Lowe's. There have been approximately 6 activations since January. We have entered complaint notifications to them and have met with management and the sprinkler contractors on several occasions. As of month end they believe the system is fully functional.

We continue to progress on the Knox boxes. I placed keys for all six Whitesell properties for the building's on the Bypass. I have approved several other installations which will continue the process. The fire company has three brackets for the apparatus installations are completed for three. We have two more to install. There also is a software program which I need to install and manage on my laptop before Ids can be enabled for key removal. That will be a focus in April. .

Ryan is primarily focusing on Hainesport and his activity is measured there.

George has increased his hours and will be the prime inspector for Lumberton into the summer. I will pick up inspection activity once the college semester ends in early May to supplement. If necessary we will advertise for additional part time staff in May.

I continue to have issues with the mobile radio in FM13 and some operational problems. The county radio shop has been working to resolve the mobile issue and replacement of the vehicle will resolve the balance of the disruptions.

Smoke Detectors

We completed 14 inspections in March and are at 40 YTD continuing the trend we saw in January. April is continuing to be active.

Code and Other Activity Update

Office activity was routine. The issue with our ESP software was corrected late in March.

Emergency Services Support

We had no new formal investigations during the month.

Revenue

March revenue was \$1030 with an 80-20 split between smoke detector fees and permits. The Y-T-D revenue summary is \$ 2685. No state rebates have been as of March 31, 2016.

Local registration fees will be billed in April.

Schedule/Staffing

Staffing should be normal for April

As always please feel free to contact me if you have questions, comments or suggestions.

pbigoss@lumbertontwp.com

Or

pwbigoss@comcast.net or personal cell 609-744-6708

**LUMBERTON TOWNSHIP
MUNICIPAL COURT**

February 2016

TRAFFIC STATISTICS

	DWI	ALL OTHER	PARKING ONLY
CHARGES ADDED:			
A. Newly filed in this court	4	224	23
B. Remanded by county prosecutor			
C. Reinstated (previously disposed)		55	
D. Received from all other courts		7	
Total Charges Added:	4	286	23
CHARGES DISPOSED BY:			
A. Referral to county prosecutor	2	14	
B. Referral to all other courts		1	
C. Violations Bureau		144	13
D. Closed per court rule		17	
E. Entry of guilty plea	1	40	1
F. Finding of guilty after trial		2	
G. Finding of not guilty after trial			
H. Dismissal		76	1
I. All other forms of adjudication		39	
Total Charges Disposed:	3	333	15
SENTENCES IMPOSED ON EACH CHARGE:			
A. Jail Sentence		6	
B. Revocation/Suspension of MV license	1	10	
C. Fine Imposed	1	75	1
D. Community Service			
DEFENDANTS SENTENCED/COMMITTED TO JAIL:			
		7	
MONIES ASSESSED OR FORFEITED: (Violations Bureau & Open Court)			
A. Total fines, penalties & surcharges assessed	\$531.00	\$23,703.00	\$631.00
B. Total Court Costs Imposed	\$33.00	\$6,660.00	\$320.00
C. Total Cash Bail Forfeiture (-Reinstated)			

CRIMINAL STATISTICS
February 2016

	Indictable Offenses	DP & PDP Offenses	All Other Non-Traffic
CHARGES ADDED:			
A. Newly filed in this court	9	16	3
B. Remanded by county prosecutor		5	2
C. Reinstated CD failures		3	
D. Received from all other courts			
TOTAL CHARGES ADDED	9	24	5
CHARGES DISPOSED BY:			
A. Referral to county prosecutor	9	6	2
B. Referral to other courts			
C. Violations Bureau			
D. Entry of guilty plea		6	6
E. Finding of guilty after trial			
F. Finding of not guilty after trial			
G. Dismissal		21	
H. Placement in a diversionary program		4	
I. Closed per court rule		15	5
TOTAL CHARGES DISPOSED	9	52	13
SENTENCES IMPOSED:			
A. Jail Sentence			
B. Conditional Discharge		3	
C. Revocation/Suspension of MV License			
D. Probation			
E. Community Service			
F. Fine Imposed		10	6
G. Conditional Dismissal		1	
DEFENDANTS SENTENCED/COMMITTED TO JAIL:			
COMPLAINTS & NOTICES FILED:			
A. # of Complaint Summonses (CDR1)	3	14	
B. # of Complaint Warrants (CDR2)	2		
MONIES ASSESSED OR FORFEITED (Violations Bureau & Open Court):			
A. Total fines Imposed		\$7,978.00	\$1,880.00
B. Total VCCB penalties assessed		\$500.00	
C. Total Court Cost Imposed		\$312.00	\$168.00
D. Total Cash Bail Forfeitures		\$2,755.30	\$808.00

FINANCIAL REPORT
February 2016

TOTAL REVENUE RECEIVED:		\$	42,374.98
	Less Bad Checks & Other Adjustments		
	Balance	\$	42,374.98
Disbursements:			
	State of New Jersey:		
	N.J. Motor Vehicle Services	\$	5,322.30
	Automation Fee	\$	484.00
	ATS Modernization Fund	\$	718.00
	VCCB, VAF, CF	\$	684.00
	DEDR	\$	629.00
	Safe Neighborhood Fund	\$	877.03
	Web Fee	\$	296.00
	Conditional Discharge Fee	\$	185.00
	Conditional Dismissal Fee	\$	87.04
	State Weights & Measures		
	Fish & Game		
	State Lab Fee		
	SPCA		
	Pedestrian Safety Fund		
	Total	\$	9,282.37
	Burlington County:		
	Title 39 Split	\$	8,777.00
	County Lab Fee	\$	50.00
	County Weights & Measures		
	SPCA		
	Total	\$	8,827.00
	Other:		
	Restitution	\$	300.61
	Lumberton Township:		
	Title 39 Split, Etc.	\$	22,788.00
	POAA	\$	2.00
	Public Defender Fees	\$	1,175.00
	Uncashed funds tot township		
	Interest Regular Account	\$	4.16
	Interest Bail Account	\$	0.43
	Total	\$	23,969.59
Year To Date turned over to the Township:			
	Court Account to Current Fund:	\$	38,382.06
	POAA	\$	14.00
	Public Defender	\$	1,231.00
	Uncashed funds tot township		
	Court Account Interest:	\$	8.01
	Bail Account Interest	\$	0.72
	Total	\$	39,635.79

Respectfully submitted,

Joanne L. Snow, CMCA

*Administrator's
Report*

Not Available
As Of Yet

Old Business

Christopher J. Noll, PE, CME, PP
President & CEO
Barbara J. Fegley, AICP, PP
Sec/Treas. & Sr. Vice President
William H. Kirchner, PE, CME, N-2
Vice President



Rakesh R. Darji, PE, PP, CME, CFM
Joseph R. Hirsh, PE, CME, CPWM
Joseph P. Orsino, CET
Marc H. Selover, LSRP, PG

815 East Gate Drive • Suite 103 • Mount Laurel • New Jersey • 08054

Telephone (856) 235-7170 • Fax (856) 273-9239 • www.crinj.com

April 12, 2016
70019 03

Re: Municipal Complex Underdrain Project
Invoices for Professional Services

Mr. Brandon Umba, Township Administrator
Lumberton Township
35 Municipal Drive
Lumberton, NJ 08048

Dear Mr. Umba:

This letter will serve as a brief explanation of the services invoiced to the township thus far and the reasons for exceeding the Township allotted budget of \$7,500.

By way of background, ERI issued a proposal to perform the requisite services dated June 25, 2015 in the amount \$10,200. Township Committee Authorized ERI to proceed at a budget of \$7,500. At that time ERI accepted the reduced budget and stated that every effort would be made to meet it.

The reasons for exceeding the initial \$7,500 are mostly related to the protracted construction time line and unanticipated meetings during the bidding and pre-construction phases of the project. They are as follows:

1. The project was anticipated to have commenced and finished in mid fall. However, due to the winning contractor's commitments on another project (also a Lumberton Township project) and scheduling of the fields, the project did not commence until early winter and finish in the spring.
2. The scope of the project did not anticipate the additional meetings at the project site with township committee members and township staff to review the project scope and add alternates for project bidding. The time associated with these additional tasks was absorbed into the design fee for the project.
3. ERI also had additional time for meeting with the contractor to explain the limits of the project. It was during these additional meetings that the contractor and ERI were able to incorporate a portion of some of the tasks associated with the add alternates (the grading of a portion of the area between the parking a lot and practice fields) into the project at no additional cost to the township.

To date the Township has been invoiced \$8,116.25. ERI also has unbilled time amounting to an additional \$375.00. This brings the total to \$8491.25 as of today. As you are aware the project is complete and is ready to be closed. At this time I respectfully request that the Township increase the budget by \$1,500 to a total budgeted amount to \$9,000. This would allow a little



Municipal Complex Underdrain Project
70019 03

April 12, 2016
Page 2 of 2

lee way for incidental time which may need to be committed to close out the project and address any issues that may arise during the maintenance period.

Should you have any questions, please do not hesitate to contact me.

Sincerely,



Rakesh R. Darji, PE, PP, CME
Partner / Project Manager



515 Grove Street
Suite 1B
Haddon Heights, NJ 08035
T: 856-547-0505
F: 856-547-9174
www.pennoni.com

March 21, 2016

LTGE 1321

Sent via Email and Regular Mail
bumba@lumbertontwp.com

Brandon Umba, Township Administrator
Lumberton Township
35 Municipal Drive
Lumberton, NJ 08048

**RE: LUMBERTON TOWNSHIP
ALLSPICE WAY PHASE 2/INTERSECTION IMPROVEMENTS
CONTRACT NO. LTGE 1321
PRE-CONSTRUCTION MEETING MINUTES**



Dear Brandon:

We have enclosed a copy of the preconstruction meeting minutes for your records.

Please feel free to contact us with any questions.

Sincerely,

PENNONI ASSOCIATES INC.

Hugh Dougherty, PE, CME
Township Engineer

Kenneth J. Shine
Project Manager

cc: Mayor Sean Earlen (searlen@lumbertontwp.com)
Committeeman James Conway (jconway@lumbertontwp.com)
Tom Shover, DPW General Foreman (tshover@lumbertontwp.com)
Chief Tony DiLoreto, Lumberton PD (adiloreto@lumbertontwp.com)
Chris Geese, Jerry & Son Excavating (fax 609-625-1245)
Dennis Gunn, PSE&G Gas (fax 609-386-9605)

Z:\PROJECTS\LTGE\1321 - Allspice Way Improvements\PHASE 2\CONSTRUCTION PHASE 2\CORRESPONDENCE\PreCon Meeting Minutes
Cover.doc

LTGE 1321

March 21, 2016

MEMORANDUM

To: All Attendees

From: Ken Shine 

RE: **LUMBERTON TOWNSHIP
ALLSPICE WAY PHASE 2/INTERSECTION IMPROVEMENTS
CONTRACT NO. LTGE 1321
PRE-CONSTRUCTION MEETING MINUTES**

A pre-construction meeting was held on March 16, 2016. The attendance sign-in sheet is enclosed.

Items shown in **bold** require specific action. Items shown in brackets "[xxxx]" were not specifically discussed at the meeting and are included for informational purposes.

All of the items on the attached agenda were discussed with particular attention paid to the following:

1. **The Township will sign the contracts and a fully executed contract will be forwarded to Jerry & Son Excavating, Inc.**
2. The 24-Hour Emergency Contact is Chris Geese at (609) 839-7628
3. Concrete and inlet work will be performed by Curb Con, Inc.
4. **Pennoni will issue the Notice to Proceed effective April 4, 2016 [the Contract end date is June 3, 2016].**
5. The Township will notify the Board of Education.
6. Ken Shine will notify Dan-Mar (the management company for the Allspice Way community).
7. Weekend and holiday work is not anticipated. **Jerry & Son must notify Pennoni 48 hours in advance (Thursday) if weekend work may be scheduled.**
8. Roads shall be open by the end of the day. **At the intersections, unpaved areas will be ramped at the end of the day to allow emergency vehicle access.**
9. Storage and stockpiling is allowed as follows:
 - a. On Allspice Way (not on any side streets).
 - b. Near the intersection worksites (not on Bobby's Run).
10. Pennoni cautioned Jerry & Son that fresh concrete may be subject to vandalism and contractor personnel should remain on-site until concrete is set.
11. The pavement seams where new paving meets existing will be sealed with infrared.
12. Pennoni must inspect and approve proof rolls with fully loaded trucks at the intersections (prior to base course paving) and Allspice Way (after milling). Allspice Way base repair locations will be determined after the proof roll.
13. Pennoni cautioned Jerry & Son to schedule and perform paving operations to guard against seam separations.

If any of the attendees think this record should be altered or amended, please notify Ken Shine within ten (10) days of the date of these minutes.



SIGN-IN SHEET

[illegible]

**Lumberton Township
Allspice Way Phase 2/Intersection Improvements
March 16, 2016 @ 9:00 a.m. at the Municipal Complex
Pre-construction Meeting Agenda**

1. Contracts
 - a. The project has been awarded to Jerry & Son Excavating, Inc. (Base Bid and Add Alternate).
 - b. Jerry & Son has executed the Contracts and provided the Performance Bond, Insurance Certificate, and Initial Project Workforce Report.
2. Plans
 - a. Two (2) sets of Plans marked "Approved for Construction" are being distributed to Jerry & Son in preparation for the start of construction.
3. Key Personnel:
 - a. Township
 - Brandon Umba, Township Administrator
Phone No.: 609-267-3217
 - Tom Shover, DPW General Foreman
Phone No.: 609-267-3217 x143
 - b. Pennoni
 - Project Manager
Name: Ken Shine
Phone No. (office): (856) 656-2890
Phone No. (cell): (609) 820-5803
 - Daily Inspector
Name: Chris Haughey
Phone No. (cell): (215) 892-5739
 - c. Jerry & Son
 - Project Supervisor - on-site at all times during construction
Name:
Phone No. (office): 609-625-1875
Phone No. (cell):
 - Emergency Contact:
Phone No. (available 24 hrs.):
4. Subcontractors, Suppliers and Schedule
 - a. List of Subcontractors:
Concrete – Curb Con, Inc.

Preconstruction Meeting Agenda

- b. List of Suppliers:
 - c. Schedules, Anticipated Start Date, and Notice to Proceed: the Specifications call for a 60-calendar day construction period starting from the date of the "Notice to Proceed."
 - d. Work hours are 7:00 a.m. to 6:00 p.m. weekdays. Work on weekends and holidays is not permitted unless written approval is obtained.
5. Critical Work Sequencing
- a. Deliver two (2) copies of the pre-construction video to Pennoni.
 - b. Resident notifications (submit sample to Pennoni for review prior to issuing).
 - c. Notice to Dan-Mar (townhouse association).
 - d. Roads shall remain open and accessible for homeowners and emergency vehicles.
 - e. Millings shall be dumped within the Township.
 - f. Steel at inlet casting replacements shall be delivered to DPW.
6. Project Coordination
- a. Contractors shall call the "one call number" for utility mark out prior to start of the construction. The confirmation number is to be given to the engineer before construction start up.
 - b. Jerry & Son shall coordinate with other utilities in the area.
 - c. Resident notification letters must be delivered at least 48 hours prior to construction. All resident notifications must be reviewed and approved the Township and Pennoni prior to issuance.
7. Procedure/Processing
- a. Field decisions and Proposal requests/change order – Jerry & Son's site superintendent shall direct all questions and receive responses from Pennoni (based upon the complexity of the question) through the following chain:
 - (1) Inspector
 - (2) Project Manager
 - (3) Township Engineer
 - b. Submittals - send to Ken Shine.

Preconstruction Meeting Agenda

- c. Application for payment/vouchers/cost estimates: it is anticipated that payment requests by Jerry & Son would be on a monthly basis; Jerry & Son must submit an original request [including certified payrolls] to Stephanie Yurko and copy Pennoni. Pennoni will verify the quantities requested for payment and issue recommendation to the Township.
- 8. Use of Premises:
 - a. Storage/stockpile areas: Locations to be discussed; Security and Safety of the area(s) is the responsibility of Jerry & Son; complete restoration is required.

Nothing shall be placed on private property without written approval of the owner and Engineer.
 - b. Owners requirements - decorum; no loud or abusive language; use proper bathroom facilities (Port-a-John); lewd behavior will not be tolerated.
- 9. Construction facilities, controls and construction aids -
 - a. Field Office – It is not anticipated that Jerry & Son will be using a field office for this job.
- 10. Temporary Utilities - bathroom facilities will be supplied by Jerry & Son as they deem necessary; location approval by Pennoni.
- 11. Safety and First Aid is Jerry & Son's responsibility.
- 12. Site security is Jerry & Son's responsibility.
- 13. Housekeeping -
 - a. Clean site daily – Clean the site as the day progresses; at the end of the day the work area should be left free of debris; special attention must be given prior to long weekends.
- 14. Supplementary items discussed:

Christopher J. Noll, PE, CME, PP
President & CEO
Barbara J Fegley, AICP, PP
Sec/Treas. & Sr. Vice President
William H. Kirchner, PE, CME, N-2
Vice President



Rakesh R. Darji, PE, PP, CME, CFM
Joseph R. Hirsh, PE, CME, CPWM
Joseph P. Orsino, CET
Marc H. Selover, LSRP, PG

815 East Gate Drive • Suite 103 • Mount Laurel • New Jersey • 08054

Telephone (856) 235-7170 • Fax (856) 273-9239 • www.erinj.com

March 22, 2016
70019 03

RE: Municipal Complex Athletic Fields
Underdrain Project
Lumberton Township
Punch List



Mr. Brandon E. Umba, Township Administrator/Deputy Municipal Clerk
Township of Lumberton
35 Municipal Drive
Lumberton, NJ 08048

Dear Mr. Umba:

Below please find the punch list items, determined by a site visit on March 11th, that must be addressed by Thor Construction Group, LLC.

1. General clean up and raking is required at various locations throughout the site. All debris should be removed, and disturbed areas should be re-graded.
2. Additional seed and hay should be applied to "washout" areas.
3. The sealant coat applied to the driveway trench appears to be peeling. An additional application should be completed, and all debris should be removed.
4. A grate or wire cover should be installed at the 8" SCH80 PVC, which "day lights" at the stilling basin to prevent debris from entering the pipe (this will limit the maintenance).
5. Repair the sinkhole in the trench in front of the goal post of the football field closest to the municipal building.

** The sprinkler box that was damaged during the time of construction has recently been repaired by Thor Construction Group, LLC.*

Our office requires at least 24 hours notice before any work on this punch list commences. Please contact this office at telephone number 856-235-7170 or James Tuttle 609-706-8870.

Sincerely yours,

Rakesh R. Darji, P.E., C.M.E., P.P., C.F.M.
Project Engineer

RRD/ess/jt
cc: George Morris, Esq., Township Solicitor
Doug Thormann, THOR Construction

File: G:\70000 - Lumberton\70019 03 - Lumberton Municipal Complex, Underdrain Design\70019 03 Punchlist 2016-03-22.docx

**ARAWAK PAVING CO., INC.
7503 WEYMOUTH ROAD
HAMMONTON, NJ 08037
609-561-4100 FAX 609-567-4750**

March 28, 2016

Mr. Hugh J. Dougherty, PE, CME
515 Grove St, Suite 1B
Haddon Heights, NJ 08035
856-547-0505



Lumberton Township
Fostertown Road Improvement Project
Contract No. LTGE1317
Arawak Project # 707
Bond Number 327014355M

Dear Mr. Dougherty,

Please accept this response to your letter dated March 18, 2016.

We have visited the Fostertown Rd project site to investigate the "severe pavement crack" that you claim is present. What we found is not a crack but a transverse joint slightly separated, no more than 1/4 inch, in one lane of travel heading away from Rt 541.

The proper repair for this separation is an application of hot applied polymerized joint sealer, which Arawak plans to apply ASAP to protect the joint.

Should any additional work be required please provide us a plan detailing such and we are more than happy to provide pricing.

Please feel free to contact us with any questions.

Sincerely,

Daniel P. MacDonnell
Arawak Paving Company, Inc.

CC:

Mayor Sean Earlen
Committeeman James Conway
Brandon Umba, Administrator
Tom Shover, DPW
John M. Barrett, Arawak Paving Company
Liberty Mutual Insurance Company
Ken Shine, Pennoni

EQUAL OPPORTUNITY EMPLOYER

New Business

MAYOR
SEAN EARLEN

TOWNSHIP COMMITTEE
Jim Conway
Mike Dinneen
Lewis Jackson
Mike Mansdoerfer



Township Administrator
Brandon E. Umba

CFO
Robin Sarlo

Township Clerk
Brandon E. Umba, Acting

ADM2016-12

TO: Mayor and Township Committee
CC: Robin Sarlo, CFO & Tax Collector
FROM: Brandon E. Umba, Township Administrator
DATE: April 11, 2016
RE: 2016 Final Capital Budget

Since we are now weeks away from passing our 2016 Budget, it is time to finalize our 2016 Capital Budget. Now based on all the discussions that we have been having regarding Capital requests, the following is an outlined sketch of the capital items that Township Committee Members have designated as needed to be accomplished this year. Please note that the following items will not be a part of the capital ordinance because they are listed in the budget as a grant and will be charged to the grant and not capital. Items that appear in capital for projects that have grant funding are only for the administrative cost of engineering and other soft cost. Grant funds received and not listed in Capital are; NJDOT Grant for Maple Grove Blvd - \$220,000, Burlco Municipal Park Grant for Turnbridge Park - \$137,000, CDBG Sidewalk Improvements for Village Green - \$35,750, & the Attorney General's Body Camera grant - \$5,653.06.

2016 Capital Budget	Project Estimate	Description
1	\$5,900,000.00	Public Safety Center Building

2016 Capital Budget	Project Estimate	Description
1	\$50,000.00	Phase 1 Maple Grove Blvd (\$220,000 Grant Offsetting Cost) (Total Project Cost Estimated at \$978,350.00)
2	\$191,000.00	Phase 1 Smithville Road
3	\$60,000.00	Intersection Improvement Project on Crispin/Fostertown Roads
4	\$100,000.00	Slerly Seal Program for Municipal Roads
5	\$100,000.00	Turnbridge & Westminster Playground (\$137,000 Grant Offsetting Cost) (Total Project Cost Estimated at \$250,239.00)
6	\$16,000.00	Police Body Cameras (\$5,653.06 Grant Offsetting Cost)
7	\$50,000.00	Police SUV - Patrol Division
8	\$20,000.00	Police Rifles
9	\$35,000.00	CDBG Sidewalk Improvements Village Green (\$35,750 offset by grant)
10	\$25,000.00	PW Dump Truck Body Replacement
11	\$35,000.00	PW Service Truck for Mechanics
12	\$45,000.00	Server/Computer Upgrades and Service as Recommended by Premier
13	\$15,000.00	Document/Records Scanning Project
14	\$24,000.00	FD Morning Pride Turnout Gear 10 Sets
15	\$4,000.00	FD Fire Hose
16	\$30,000.00	FD Intceptor SUV
	\$800,000.00	Total Various Project Costs

Umba, Brandon

From: Lisa Hibbs <lhibbs@commercialutility.com>
Sent: Wednesday, March 30, 2016 5:09 PM
To: Umba, Brandon
Cc: Stacia Scaduto; Nick Reynolds
Subject: Burlington County Energy Aggregation Program

Hi Brandon,

Thank you for getting back to me so quickly regarding Lumberton Township's continued participation in the Burlington County Energy Aggregation Program. Below is a tentative implementation timeline that you can share with Council. Once we get closer to the actual auction and have approvals to move forward, we will provide a much more detailed time frame for you. Please let me know if you or other members of your team have questions about the Program, the timeline, etc.

- Auction is held - June
- Township Committee Approves the Rate - June
- CUC prepares informational kit to send to all residents who have not selected their own 3rd Party Supplier - June
- Opt-Out Period begins June/July
- Opt-Out Period ends - July/August
- Prepare for Enrollments - August/September
- Service begins for residents - September

Best regards,
Lisa M. Hibbs
Vice President of Operations & Government Relations
Commercial Utility Consultants
212 W. State Street
Trenton, NJ 08608
Direct: 973.512.3340
Cell: 215.354.7697
lhibbs@commercialutility.com
www.commercialutility.com
www.njaggregation.us

*Purchases over
\$5,000*

OVER \$5,000 BILLS

To: Mayor and Township Committee
Brandon Umba, Township Administrator
Robin Sarlo, Chief Financial Officer
From: Sandi McCafferty, Deputy Treasurer
Date: April 8, 2016
Re: List for April 12, 2016

Watchguard Video	\$ 6,404.50
NJ American Water	\$12,140.80
Pennonni Associates	\$ 8,354.83
TOTAL:	\$26,900.13

WIRE(S)

Lumberton BOE	\$ 849,000.00
Rancocas Valley Regional HS	\$ 554,811.30
SNJ Regional Employee Benefits	\$ 69,261.00
TOTAL:	\$1,473,072.30

Bill List

REMOVED

P.O. Type: A11	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First	to Last	Rcvd: Y	Held: Y	Apprv: N
Format: Detail without Line Item Notes		Bid: Y	State: Y	Other: Y
				Exempt: Y

Vendor # Name	P0 # P0 Date Description Contract PO Type Amount Charge Account Acct Type Description Stat/chk Enc Date Date Date chkl/Void Invoice Excl
1096	

ACTION	Action Uniform Co. LLC
16000323 1 TIES	03/17/16 TIES
168.00	6-01-25-240-032
B Uniform Purchase-Police	R
	03/17/16 04/07/16
	9232
N	

[illegible]

BCAS	Burl. Co. Animal Shelter				
16000340	03/24/16	Feb. 2016 care & treatment			
1 Feb. 2016	care & treatment	30.00	T-14-56-852-800		
				B ANIMAL TRUST RESERVE	
			R	03/24/16	04/07/16
					N

BURL	Burlington County
16000298	03/17/16 CLONE RADIOS
1 CLONE RADIOS	
90.00	6-01-25-240-037 B Radio Repairs R 03/17/16 04/07/16 10489,90+91 N

BURLINGTON COUNTY TREASURER			
BURLINGTON COUNTY TREASURER			
16000386 04/01/16 Purchase Recycling Carts			
1 Purchase Recycling Carts			
1,637.00			
G-02-05-701-000			
B Recycling Tonnage			
R			
04/01/16 04/07/16			
16-00119			
N			

[illegible]

April 8, 2016
03:46 PM

TOWNSHIP OF LUMBERTON
Bill List By Vendor Name

Vendor # Name	PO #	PO Date	Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Enc Date	chk/Void	Invoice	1099
Item Description									Date	Date	Date		Exc]
CAPEHART CAPEHART & SCATCHARD, PA													
16000270 03/08/16 Professional Services				345.00	Continued			R	03/08/16	04/08/16		469055	N
2 Wawa Diesel C&S# 469055				675.00			P Wawa Inc.						
Vendor Total:				675.00									
CERTIF50 CERTIFIED SPEEDOMETER SERVICE,													
16000260 03/03/16 VEHICLES CALIBRATED				296.00			B Calibration	R	03/03/16	04/07/16		18493	N
1 VEHICLES CALIBRATED													
Vendor Total:				296.00									
CLARKE50 CLARKE, CATON, HINTZ													
16000330 03/17/16 PROFESSIONAL SERVICES				67.50			B HOUSING TRUST	R	03/17/16	04/07/16		64073	N
1 PREPARE/REVISE COURT EXHIBIT													
2 TELEPHONE/COURT JUDGE/CLERK				11.25			B HOUSING TRUST	R	03/17/16	04/07/16		64073	N
3 ANALYZE MUN BOARD ATTORN CORRE				22.50			B HOUSING TRUST	R	03/17/16	04/07/16		64073	N
Vendor Total:				101.25									
COMCAST													
16000369 04/01/16 ADMIN INTERNET 3/23 -4/22/16				82.90			B Computer Equipment	R	04/01/16	04/07/16		3/23-4/22	N
1 ADMIN INTERNET 3/23 -4/22/16													
Vendor Total:				82.90									
CME consult & Municipal Engin LLC													
15001637 12/29/15 20 Maple Ave CME#0183956				302.50			P 20 Maple Ave.	R	12/29/15	04/07/16		0183956	N
1 20 Maple Ave CME#0183956													
16000025 01/14/16 Professional Services				367.50			P A BETTER LUMBERTON, LLC	R	01/14/16	04/07/16		0184672	N
1 A Better Lumberton CME#0184672													
16000271 03/08/16 Professional Services				2,971.50			P A BETTER LUMBERTON, LLC	R	03/08/16	04/07/16		0186603	N
1 A Better Lumberton CME#0186603													
2 Lucas Chevy				73.50			P LUCAS CHRYSLER/CHEVY	R	03/08/16	04/07/16		0186602	N

Page No: 3

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Charge Account	Acct Type	Description	Stat	Chk	First Rcvd	Enc Date	Date	Chk/Void	Invoice	1099
Item	Description	Amount														Excl
CME	Consult & Municipal Engin LLC	Continued														
16000271	03/08/16 Professional Services	Continued														
3	Miller Subaru	294.00	6199005855	P	Miller Subaru	R					03/08/16	04/07/16			0186601	N
4	Lumberton Solar CME# 0186604	147.00	6199005881	P	Lumberton Solar w2-090, LLC	R					03/08/16	04/07/16			0186604	N
		3,486.00														
16000392	04/05/16 EMS BUILDING-CONCEPT PHASE															
1	EMS BUILDING-CONCEPT PHASE	735.00	C-04-55-999-028	B	2013-3-003- Various Capital Improvements	R					04/05/16	04/07/16			0187384	N
	Vendor Total:	4,891.00														
COURIERP	Courier Times, Inc.															
16000291	03/10/16 ADVERTISING 2/1/16-2/29/16															
1	SPECIAL COMMITTEE WORKSHOP	39.78	6-01-20-120-021	B	Advertising	R					03/10/16	04/07/16			I06920389	N
2	TOWING APPLICATIONS	36.56	6-01-20-120-021	B	Advertising	R					03/10/16	04/07/16			I06922058	N
3	RFB FEMA HOUSE ELEVATION	121.66	C-04-55-999-026	B	2012-15 FLOOD MITIGATION PROJECT	R					03/10/16	04/07/16			I06926778	N
		198.00														
16000297	03/17/16 AD: POLICE OFFICER															
1	AD: POLICE OFFICER	572.20	6-01-25-240-100	B	Miscellaneous	R					03/17/16	04/07/16				N
	Vendor Total:	770.20														
CUSTOMBA	CUSTOM BANDAG, INC.															
16000308	03/17/16 245/55R18 police tires															
1	245/55R18 police tires	500.76	6-01-26-315-030	B	Tires	R					03/17/16	04/07/16			90098702	N
	Vendor Total:	500.76														
NDANZIGE	Dansal distributors															
16000303	03/17/16 connectors,bolts.washers,etc															
1	connectors,bolts.washers,etc	302.06	6-01-26-315-025	B	Automobile Repair & Maintenance	R					03/17/16	04/07/16			7695	N
	Vendor Total:	302.06														
DVP	DELAWARE VALLEY PAYROLL															
16000142	02/09/16 VICKY FREEMAN-2016 FLEXFACTS		B													
8	FLEX FACTS - VICKY FREEMAN	10.00	P-20-00-999-035	B	Flex Plan 125	R					02/09/16	04/07/16			01/15/16	N

Page No. 4

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description				Amount	Charge Account				Enc Date	Date		Excl
DVP DELAWARE VALLEY PAYROLL Continued												
16000142 02/09/16 VICKY FREEMAN-2016 FLEXFACTS Continued												
9 FLEX FACTS - VICKY FREEMAN				10.00	P-20-00-999-035		B Flex Plan 125	R	02/09/16	04/07/16	01/15/16	N
10 FLEX FACTS - VICKY FREEMAN				10.00	P-20-00-999-035		B Flex Plan 125	R	02/09/16	04/07/16	01/20/16	N
				30.00								
16000144 02/09/16 MARTIN GARRETT-2016 FLEXFACTS B												
11 flex facts - Garrett Martin				44.17	P-20-00-999-035		B Flex Plan 125	R	02/09/16	04/07/16	02/08/16	N
12 FLEX FACTS - GARRETT MARTIN				4.48	P-20-00-999-035		B Flex Plan 125	R	02/09/16	04/07/16	03/14/16	N
13 FLEX FACTS - GARRETT MARTIN				50.00	P-20-00-999-035		B Flex Plan 125	R	02/09/16	04/07/16	03/16/16	N
14 FLEX FACTS - GARRETT MARTIN				10.00	P-20-00-999-035		B Flex Plan 125	R	02/09/16	04/07/16	03/17/16	N
15 FLEX FACTS - GARRETT MARTIN				10.00	P-20-00-999-035		B Flex Plan 125	R	02/09/16	04/07/16	03/17/16	N
16 FLEX FACTS - GARRETT MARTIN				10.00	P-20-00-999-035		B Flex Plan 125	R	02/09/16	04/07/16	03/28/16	N
17 FLEX FACTS - GARRETT MARTIN				10.00	P-20-00-999-035		B Flex Plan 125	R	02/09/16	04/07/16	03/28/16	N
18 FLEX FACTS - GARRETT MARTIN				4.94	P-20-00-999-035		B Flex Plan 125	R	02/09/16	04/07/16	04/03/16	N
				143.59								
Vendor Total:				173.59								
DOCLEASE DOCUMENT LEASING PROGRAM OF B												
15000066 01/12/15 2015 Printer Leases B												
24 25212971 - SEPTEMBER 2015				259.00	5-01-20-140-003		B Printer Lease	R	01/12/15	04/07/16	46813801	N
25 25212971 - DECEMBER 2015				263.00	5-01-20-140-003		B Printer Lease	R	01/12/15	04/07/16	47942279	N
				522.00								
16000363 03/31/16 2016 COPER LEASE #25212971 B												
2 2016 COPER LEASE #25212971				259.00	6-01-20-140-003		B Printer Lease	R	03/31/16	04/07/16	48315776	N
3 2016 COPER LEASE #25212971				259.00	6-01-20-140-003		B Printer Lease	R	03/31/16	04/07/16	48695663	N
4 2016 COPER LEASE #25212971				259.00	6-01-20-140-003		B Printer Lease	R	03/31/16	04/07/16	49048021	N
5 LATE FEE				4.00	6-01-20-140-003		B Printer Lease	R	03/31/16	04/07/16	49048021	N
				781.00								
16000372 04/01/16 COPER LEASE 4/1 - 4/30/16												
1 COPER LEASE 4/1 - 4/30/16				263.00	6-01-20-140-003		B Printer Lease	R	04/01/16	04/07/16	49406801	N
Vendor Total:				1,566.00								

April 8, 2016
03:46 PM

TOWNSHIP OF LUMBERTON
Bill List By Vendor Name

Vendor # Name	PO #	PO Date	Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	chk/Void	Invoice	1099
Item Description								Enc	Date	Date		Excl
ENVIRONMENTAL RESOLUTIONS INC												
15001232	10/06/15		ATHLETIC FIELDS DRAINAGE			B						
10	CONSTRUCTION OBSERVATION			390.00	C-04-55-999-052	B Drainage Improve to Athletic Fields	R		04/07/16	04/07/16	67720	N
11	CONSTRUCTION OBSERVATION			226.25	C-04-55-999-052	B Drainage Improve to Athletic Fields	R		04/07/16	04/07/16	67482	N
				616.25								
Vendor Total:				616.25								
FASTENAL Fastenal												
16000309	03/17/16		wire wheel(rust removal v box)	9.68	6-01-26-315-025	B Automobile Repair & Maintenance	R		03/17/16	04/07/16	NJCHE42696	N
1	wire wheel(rust removal v box)			9.68								
Vendor Total:				9.68								
GMLIPP50 G.W. LIPPINCOTT												
16000322	03/17/16		mortar mix sink hole repair	33.00	6-01-26-290-100	B Miscellaneous	R		03/17/16	04/07/16	383083	N
1	mortar mix sink hole repair			33.00								
Vendor Total:				33.00								
GDANIELS Gary Daniels												
16000370	04/01/16		Conflict Public Defender	100.00	T-21-56-862-800	B Public Defender Fees	R		04/01/16	04/07/16	3/14/16	N
1	Conflict Public Defender 3/14			100.00								
Vendor Total:				100.00								
GUARDOC Guardian Document Destruction												
16000311	03/17/16		DOCUMENT DESTRUCTION	135.00	6-01-25-240-100	B Miscellaneous	R		03/17/16	04/07/16	25749	N
1	DOCUMENT DESTRUCTION			135.00								
Vendor Total:				135.00								
HAINESPO Hainesport Auto & Trucking												
16000329	03/17/16		Tow bill1 from landfi11 TRK#15	412.50	6-01-26-315-025	B Automobile Repair & Maintenance	R		03/17/16	04/07/16	92145	N
1	Tow bill1 from landfi11 TRK#15			412.50								
Vendor Total:				412.50								

Page No: 6

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description				Amount	Charge Account				Enc Date	Date		Excl
HUNTER Hunter Jersey Peterbilt												
16000327	03/17/16	PW#15	parts									
1	hose and oring			64.63	6-01-26-315-025	R	B Automobile Repair & Maintenance	R	03/17/16	04/07/16	5-260740136	N
2	oil filter tube			101.53	6-01-26-315-025	R	B Automobile Repair & Maintenance	R	03/17/16	04/07/16	5-260740114	N
3	oil filter housing			134.53	6-01-26-315-025	R	B Automobile Repair & Maintenance	R	03/17/16	04/07/16	5-260710069	N
				300.69								
16000328	03/17/16	trk#14	fuel sending unit									
1	trk#14	fuel	sending unit	222.44	6-01-26-315-025	R	B Automobile Repair & Maintenance	R	03/17/16	04/07/16	5-260690036	N
Vendor Total: 523.13												
HUNTERKE HUNTER KEYSTONE PETERBILT L.P.												
16000301	03/17/16	firetruck	programming #1313									
1	firetruck	programming	#1313	126.50	6-01-26-315-025	R	B Automobile Repair & Maintenance	R	03/17/16	04/07/16	10-260570127	N
Vendor Total: 126.50												
FATTORINO James Fattorini, Esq.												
16000368	04/01/16	1st Quarter	Public Defender									
1	1st Quarter	Public	Defender	3,300.00	T-21-56-862-800	R	B Public Defender Fees	R	04/01/16	04/07/16	JAN-FEB-MARCH	N
Vendor Total: 3,300.00												
KNOX0005 KNOX												
16000148	02/10/16	Mounting	Brackets									
1	90 degree	mountin	bracket	160.00	6-01-22-200-058	R	B New Equipment	R	02/10/16	04/07/16	790969	N
2	60 degree	angle	bracket	32.00	6-01-22-200-058	R	B New Equipment	R	02/10/16	04/07/16	790969	N
3	Freight	-		40.00	6-01-22-200-058	R	B New Equipment	R	02/10/16	04/07/16	790969	N
				232.00								
Vendor Total: 232.00												
LANGUAGE50 Language Services Assoc.												
16000299	03/17/16	Haitian Creole	Interpreter 2/8									
1	Haitian Creole	Interpreter	2/8	14.70	6-01-43-490-028	R	B Interpreter	R	03/17/16	04/07/16	1123500	N
Vendor Total: 14.70												

Vendor # Name	P0 Date Description	Contract PO Type	Description	Stat/Chk	First Rcvd Enc Date Date	chk/Void Date	Invoice	
Item Description	Amount Charge Account	Acct Type	Description	Stat/Chk	Enc Date Date	Date	Invoice	Excl
LISABBDI LISA'S B&B DISTRIBUTORS								
16000116 02/05/16 scuff pads,o rings,grind discs	206.60	6-01-26-315-025	B Automobile Repair & Maintenance	R	02/05/16	04/07/16		N
1 scuff pads,o rings,grind discs	206.60							
Vendor Total:	206.60							
LUMBOE Lumerton Twp Board of Ed								
16000401 04/05/16 LOCAL SCHOOL TAX-APRIL 2016	849,000.00	6-01-55-999-023	B Local School Taxes	R	04/05/16	04/07/16		N
1 LOCAL SCHOOL TAX-APRIL 2016	849,000.00							
Vendor Total:	849,000.00							
MARAKAMA Marikress Awards & More								
16000429 04/08/16 MAYORS AWARD	75.00	6-01-30-420-105	B General Program Expense	R	04/08/16	04/08/16	1074	N
1 MAYORS AWARD	75.00							
Vendor Total:	75.00							
MICROSSO MICRO SYSTEMS OF NORTHERN NJ,								
16000239 03/02/16 Software Maintenance	1,500.00	6-01-20-150-101	B Assessment Maintenance	R	03/02/16	04/07/16	11742	N
1 Software Maintenance	1,500.00							
Vendor Total:	1,500.00							
MIDDLESE Middlesex Welding								
16000319 03/17/16 CYLINDER RENTAL- FEB 2016	61.50	6-01-26-315-026	B Equipment Repairs	R	03/17/16	04/07/16	951096	N
1 CYLINDER RENTAL- FEB 2016	61.50							
Vendor Total:	61.50							
MILLERSO MILLER FORD								
16000341 03/24/16 radiator fill tank PW#18	87.38	6-01-26-315-025	B Automobile Repair & Maintenance	R	03/24/16	04/07/16	5282078	N
1 radiator fill tank PW#18	87.38							
Vendor Total:	87.38							

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description				Amount	Charge Account	Acct Type	Description	Enc Date	Date	Excl
MOTORCAR Motorcar Colors										
16000310 03/17/16 supplies for v box spreader										
1	supplies for v box spreader			71.89	6-01-26-315-025	B	Automobile Repair & Maintenance	R	03/17/16 04/08/16	1-254065 N
Vendor Total:				71.89						
NAPA AUTO Napa Auto Parts										
16000273 03/08/16 VEHICLE MAINTENANCE										
1	PWR FLUID, OIL AIR FILTER			378.24	6-01-26-315-025	B	Automobile Repair & Maintenance	R	03/08/16 04/07/16	767459 N
2	IGNITION COIL			50.52	6-01-26-315-025	B	Automobile Repair & Maintenance	R	03/08/16 04/07/16	767560 N
3	BATTERY, CONE DEPOSIT			113.38	6-01-26-315-025	B	Automobile Repair & Maintenance	R	03/08/16 04/07/16	767607 N
4	BRAKE PADS, REAR, ROTOR			108.11	6-01-26-315-025	B	Automobile Repair & Maintenance	R	03/08/16 04/07/16	767806 N
5	BRAKE SHOE HRDW KIT			16.16	6-01-26-315-025	B	Automobile Repair & Maintenance	R	03/08/16 04/07/16	767810 N
6	OIL, CREEPER, GRSEGIN			237.14	6-01-26-315-025	B	Automobile Repair & Maintenance	R	03/08/16 04/07/16	768106 N
7	BREAK CLEANER			66.96	6-01-26-315-025	B	Automobile Repair & Maintenance	R	03/08/16 04/07/16	769277 N
8	ANTI RZ			74.94	6-01-26-315-025	B	Automobile Repair & Maintenance	R	03/08/16 04/07/16	769457 N
Vendor Total:				288.97						
AMERWATE New Jersey American Water										
16000376 04/01/16 WATER										
1	578 MAIN ST PARK			121.78	6-01-31-445-000	B	Water	R	04/01/16 04/07/16	2/13-3/14 N
2	578 MAIN ST			13.60	6-01-31-445-000	B	Water	R	04/01/16 04/07/16	2/13-3/14 N
3	34 MUNICIPAL DR			115.28	6-01-31-445-000	B	Water	R	04/01/16 04/07/16	2/13-3/14 N
4	35 MUNICIPAL DR			421.36	6-01-31-445-000	B	Water	R	04/01/16 04/07/16	2/13-3/14 N
5	35 MUNICIPAL DR FIRE			18.62	6-01-31-445-000	B	Water	R	04/01/16 04/07/16	2/13-3/14 N
Vendor Total:				690.64						
16000385 04/01/16 35 MUNICIPAL DR - HYDT										
1	35 MUNICIPAL DR - HYDT			12,140.80	6-01-31-461-000	B	Fire Hydrant Service	R	04/01/16 04/07/16	FEB 12 - MAR 11 N
Vendor Total:				12,831.44						

April 8, 2016
03:46 PM

TOWNSHIP OF LUMBERTON
Bill List By Vendor Name

Page No: 9

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Chk/Void	Invoice	1099
NJCOMMAF New Jersey Dept. of Community										
	16000394 04/05/16 DCA TRAINING FEES-1ST QTR 2016	2,639.00		6-01-55-999-028	B Due to State-Const. Training Fee	R	04/05/16 04/07/16			N
	1 DCA TRAINING FEES-1ST QTR 2016	2,639.00								
	Vendor Total:	2,639.00								
NJFOREST NJ FOREST SERVICE										
	16000347 03/24/16 Tube Seedlings	75.00		T-15-56-882-800	B Beautification Fund	R	03/24/16 04/07/16		11394	N
	1 Tube Seedlings	75.00								
	Vendor Total:	75.00								
NJPLU005 NJ PLUMBING-HEATING-COOLING CO										
	16000346 03/24/16 new code book	97.00		6-01-22-195-033	B Books & Publications	R	03/24/16 04/07/16		2722	N
	1 new code book	97.00								
	Vendor Total:	97.00								
PARKER50 PARKER MCCAY P. A.										
	16000424 04/08/16 GENERAL LEGAL SERV. - MAR 2016	2,898.00		6-01-20-155-028	B Township Attorney	R	04/08/16 04/08/16		255060	N
	1 GENERAL LEGAL SERV. - MAR 2016	2,898.00								
	16000425 04/08/16 LABOR ISSUES - MAR 2016	2,944.72		6-01-20-155-028	B Township Attorney	R	04/08/16 04/08/16		255061	N
	1 LABOR ISSUES - MAR 2016	2,944.72								
	16000426 04/08/16 AFFORDABLE HOUSING-MAR 2016	792.00		T-17-56-855-800	B HOUSING TRUST	R	04/08/16 04/08/16		255062	N
	1 AFFORDABLE HOUSING-MAR 2016	792.00								
	16000427 04/08/16 STATE TAX COURT APPEALS-MAR 16	780.25		6-01-20-155-092	B TAX APPEALS	R	04/08/16 04/08/16		255063	N
	1 STATE TAX COURT APPEALS-MAR 16	780.25								
	16000428 04/08/16 COUTY TAX COURT APPEALS-MAR 16	762.44		6-01-20-155-092	B TAX APPEALS	R	04/08/16 04/08/16		255064	N
	1 COUTY TAX COURT APPEALS-MAR 16	762.44								
	Vendor Total:	8,177.41								

Page No.: 10

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	1099
Item Description				Amount	Charge Account				Enc Date	Date		Excl
PEDRONI Pedroni												
16000371	04/01/16		GASOLINE DELIVERY 3/17/16									
1	GASOLINE DELIVERY	3/17/16		1,250.46	6-01-31-446-000	B	Gasoline	R	04/01/16	04/07/16	516006	N
Vendor Total:				1,250.46								
PENNONI Pennoni Associates Inc.												
15000607	05/15/15		Boat Ramp Project #LTGE1404		B							
13	Phase 2 Design & Construction			4,528.11	C-04-55-999-058	B	Boat Ramp	R	05/15/15	04/07/16	679867	N
15001343	09/22/15		ALLSPICE WAY IMPROV - PHASE 2		B							
7	ALLSPICE WAY IMPROV - PHASE 2			3,637.93	C-04-55-999-049	B	Recont All Spice Phase 2 & Maple Grove	R	10/27/15	04/07/16	679864	N
16000063	01/22/16		PSE&G LANDFILL SOLAR			P						
1	PSE&G LAN SOLAR PEN# 671858			747.75	6199005879	R	P PSE&G LANDFILL SOLAR	R	01/22/16	04/07/16	671858	N
16000390	04/05/16		GENERAL ENGINEERING-FEB 2016									
1	VILLAGE GREEN			135.00	C-04-55-999-036	B	Village Green Phase II - Dog Park	R	04/05/16	04/07/16	679870	N
2	BOAT RAMP			708.75	C-04-55-999-058	B	Boat Ramp	R	04/05/16	04/07/16	679870	N
3	LINE STRIPING			257.50	C-04-55-999-028	B	2013-3-003- Various Capital Improvements	R	04/05/16	04/07/16	679870	N
4	GENERAL ENGINEERING			1,503.02	6-01-20-165-105	B	General Program Expense	R	04/05/16	04/07/16	679870	N
				2,604.27								
16000404	04/05/16		FORMER MUNIC BLDG-SITE INVESTI		B							
2	FORMER MUNIC BLDG-SITE INVESTI			8,354.83	C-04-55-999-056	B	Demolition of Old Municipal Building	R	04/05/16	04/07/16	681201	N
Vendor Total:				19,872.89								
PETROL Petroleum Traders Corp.												
16000343	03/24/16		DIESEL - 3/10/16									
1	DIESEL - 3/10/16			450.46	6-01-31-446-000	B	Gasoline	R	03/24/16	04/07/16	991108	N
Vendor Total:				450.46								
PHOENIX Phoenix Advisors, LLC												
16000406	04/05/16		CONTINUING DISCLOSURE-2014									
1	CONTINUING DISCLOSURE-2014			650.00	5-01-20-130-028	B	Financial Advisors	R	04/05/16	04/07/16		N

Page No: 11

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	First	Rcvd	Chk/Void	1099			
Item Description				Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Invoice	Excl
PHOENIX Phoenix Advisors, LLC												
160000406 04/05/16 CONTINUING DISCLOSURE-2014				Continued	Continued							
2 CONTINUING DISCLOSURE-2014				100.00	5-01-20-120-034	B	Publications	R	04/05/16	04/07/16		N
Vendor Total:				750.00								
PSE&G0001 PSE&G												
160000374 04/01/16 ELECTRICITY												
1 56 CHESTNUT ST RECYCLE				12.40	6-01-31-430-000	B	ELECTRICITY	R	04/01/16	04/07/16	MARCH	N
2 BOBBYS RUN BLVD SIGN				8.24	6-01-31-430-000	B	ELECTRICITY	R	04/01/16	04/07/16	2/16-3/16	N
3 BAABURY RD LGHTS				159.87	6-01-26-291-075	B	Street Lights	R	04/01/16	04/07/16	2/13-3/15/16	N
4 RT 38 & SMITHWILL RD TRF LGT				139.09	6-01-26-291-071	B	Traffic Lights	R	04/01/16	04/07/16	2/11-3/14	N
Vendor Total:				319.60								
RANVALHS Ranccocas Valley Regional H.S.												
160000402 04/05/16 REGIONAL SCHOOL TAX-APRIL 2016												
1 REGIONAL SCHOOL TAX-APRIL 2016				554,811.30	6-01-55-999-022	B	Regional School Taxes	R	04/05/16	04/07/16		N
Vendor Total:				554,811.30								
REMING50 Remington, Vernick & Arango												
160000082 01/22/16 Professional Services												
1 A Better Lum - Use Variance				471.00	6199005888	P	A BETTER LUMBERTON, LLC	R	01/22/16	04/07/16	0317P110-3	N
16000237 03/02/16 Professional Services												
1 R Bjorklund R&Y# 0317P105-4				475.87	6199005880	P	Vermeer	R	03/02/16	04/07/16	0317P105-4	N
Vendor Total:				946.87								
RESOLVER RESOLVE ROUTER, INC.												
160000415 04/07/16 Refund Escrow account												
1 Refund Escrow account				725.00	6199005864	P	Resolve Router, Inc.	R	04/07/16	04/07/16		N
Vendor Total:				725.00								

Page No: 12

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Acct Type	Description	Stat/chk	First Rcvd	Chk/Void	Invoice	1099
Item Description				Amount	Charge Account				Enc Date	Date		Excl
SNIIEBF SNJ Regional Employee Benefits												
16000400 04/05/16 HEALTH BENEFITS - APRIL 2016												
1 AETNA ACPOS II \$10				8,547.00	6-01-23-220-001		B NJ Health - Employees	R	04/05/16	04/07/16		N
2 AETNA HMO \$10				43,481.00	6-01-23-220-001		B NJ Health - Employees	R	04/05/16	04/07/16		N
3 DELTA DENTAL				2,592.00	6-01-23-220-004		B Dental	R	04/05/16	04/07/16		N
4 PRESCRIPTIONS \$5/\$10/\$20				12,235.00	6-01-23-220-001		B NJ Health - Employees	R	04/05/16	04/07/16		N
5 PRESCRIPTIONS 10%				2,406.00	6-01-23-220-001		B NJ Health - Employees	R	04/05/16	04/07/16		N
Vendor Total:				69,261.00								
STAPLES Staples												
16000336 03/21/16 HP80A b1k toner #665699												
1 HP80A b1k toner #665699				82.38	6-01-43-490-036		B Office Supplies	R	03/21/16	04/07/16	3296808189	N
Vendor Total:				82.38								
STATE934 STATE OF NEW JERSEY - PERS												
16000339 03/22/16 PENSION SHORTAGE-JAMES CONWAY												
1 PENSION SHORTAGE-JAMES CONWAY				8.51	P-20-00-999-001		B PERS	R	03/22/16	04/07/16	EMPLOYER #51910	N
Vendor Total:				8.51								
MTIHL CAR Sunrise Car Wash												
16000296 03/17/16 CAR WASH PASSES												
1 CAR WASH PASSES				400.00	6-01-25-240-025		B Car Wash	R	03/17/16	04/07/16	300613	N
Vendor Total:				400.00								
SSMCONSUS Susan Mazzitelli												
16000393 04/05/16 MARCH 2016-FEMA COORD. FEES												
1 MARCH 2016-FEMA COORD. FEES				1,125.00	C-04-55-999-026		B 2012-15 FLOOD MITIGATION PROJECT	R	04/05/16	04/07/16	MARCH 2016	N
Vendor Total:				1,125.00								

April 8, 2016
03:46 PM

TOWNSHIP OF LUMBERTON
Bill List By Vendor Name

Page No: 13

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/chk	First Rcvd	Chk/Void	Invoice	1099
Item Description											Enc Date	Date		Excl
TAMMAMO TONY MAMMANO														
16000359	03/29/16	DISC JOCKEY-AWARDS BANQUET				450.00	6-01-30-420-105	B	General Program Expense	R	03/29/16	04/07/16		N
1		DISC JOCKEY-AWARDS BANQUET												
Vendor Total:						450.00								
TRAPRO50 TRAP ROCK INDUSTRIES, LLC														
16000257	03/03/16	in yard concrete disposal				128.76	6-01-26-310-100	B	Miscellaneous	R	03/03/16	04/07/16	8049469	N
1		in yard concrete disposal 32t												
Vendor Total:						128.76								
TREA8TNU Treasurer, State of New Jersey														
16000387	04/01/16	NJDEP VEHICLE REGISTRATION				1,178.00	6-01-26-310-029	B	Service Contract	R	04/01/16	04/07/16	152115700	N
1		NJDEP VEHICLE REGISTRATION												
Vendor Total:						1,178.00								
VAL val Associates Laboratory														
16000122	02/05/16	LANDFILL TESTING FOR 2016			B	3,757.00	6-01-32-465-300	B	Monitoring wells	R	02/05/16	04/07/16	40724	N
3		LANDFILL TESTING 1ST QTR 2016												
Vendor Total:						3,757.00								
VIRTUAPA virtua At work														
16000279	03/10/16	PRE-PLACEMENT EXAM-LARAMIE				230.05	6-01-25-240-093	B	Medical Evaluations	R	03/10/16	04/07/16	00112314-00	N
1		PRE-PLACEMENT EXAM-LARAMIE												
Vendor Total:						230.05								
WATCHGUA Watchguard Video														
15001337	12/03/15	CAMERA SYSTEM-NEW POLICE SUV				6,404.50	C-04-55-999-048	B	Acq of Vehicles for Police Dept	R	12/03/15	04/07/16	4REINW0004230	N
1		CAMERA SYSTEM-NEW POLICE SUV												
Vendor Total:						6,404.50								
Total Purchase Orders: 76 Total P.O. line Items: 124 Total list Amount: 1,554,399.49 Total Void Amount: 0.00														

April 8, 2016
03:46 PM

TOWNSHIP OF LUMBERTON
Bill List By Vendor Name

Page NO: 14

Vendor # Name	P0 #	P0 Date	Description	Contract	P0 Type	Amount	Charge Account	Acct Type Description	Stat/chk	First Rcvd	Enc Date	Date	chk/Void	Invoice	Excl
---------------	------	---------	-------------	----------	---------	--------	----------------	-----------------------	----------	------------	----------	------	----------	---------	------

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total	Total	
CURRENT FUND	5-01	1,272.00	0.00	1,272.00	0.00	0.00	0.00	1,272.00	
CURRENT FUND	6-01	1,513,034.99	0.00	1,513,034.99	0.00	0.00	0.00	1,513,034.99	
DEVELOPER'S ESCROW	6-12	0.00	0.00	0.00	0.00	0.00	7,250.62	7,250.62	
Year Total:		1,513,034.99	0.00	1,513,034.99	0.00	0.00	7,250.62	1,520,285.61	
General Capital Fund	C-04	26,624.53	0.00	26,624.53	0.00	0.00	0.00	26,624.53	
GRANT FUND	G-02	1,637.00	0.00	1,637.00	0.00	0.00	0.00	1,637.00	
PAYROLL TRUST FUND	P-20	182.10	0.00	182.10	0.00	0.00	0.00	182.10	
ANIMAL TRUST	T-14	30.00	0.00	30.00	0.00	0.00	0.00	30.00	
OTHER TRUST FUNDS	T-15	75.00	0.00	75.00	0.00	0.00	0.00	75.00	
HOUSING TRUST FUND	T-17	893.25	0.00	893.25	0.00	0.00	0.00	893.25	
PUBLIC DEFENDER FUND	T-21	3,400.00	0.00	3,400.00	0.00	0.00	0.00	3,400.00	
Year Total:		4,398.25	0.00	4,398.25	0.00	0.00	0.00	4,398.25	
Total of All Funds:		1,547,148.87	0.00	1,547,148.87	0.00	0.00	7,250.62	1,554,399.49	

Project Description	Project No.	Rcvd Total	Held Total	Project Total
20 Maple Ave.	6199005705	302.50	0.00	302.50
Wawa Inc.	6199005780	345.00	0.00	345.00
Miller Subaru	6199005855	294.00	0.00	294.00
Resolve Rooter, Inc.	6199005864	725.00	0.00	725.00
LUCAS CHRYSLER/CHEVY	6199005866	73.50	0.00	73.50
PSE&G LANDFILL SOLAR	6199005879	747.75	0.00	747.75
Vermeer	6199005880	475.87	0.00	475.87
Lumberton Solar w2-090, LLC	6199005881	147.00	0.00	147.00
A BETTER LUMBERTON, LLC	6199005888	4,140.00	0.00	4,140.00
Total of All Projects:		<u>7,250.62</u>	<u>0.00</u>	<u>7,250.62</u>

Executive Session

TOWNSHIP OF LUMBERTON

RESOLUTION 2016-082

AUTHORIZING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Township Committee of the Township of Lumberton has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Committee will reconvene at the conclusion of closed session, at approximately ____ p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Lumberton, County of Burlington, State of New Jersey will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____)

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

 X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is: AFSCME Contract Negotiations & Police Chief/LT Contract)

If contract negotiation the nature of the contract and interested party is

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Township's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is the Discussion of the open Township Clerk)

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Committee hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Township Solicitor advises the Committee that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Committee, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Municipal Clerk to take the appropriate action to effectuate the terms of this resolution.

CERTIFICATION

I, Brandon E. Umba, Deputy Municipal Clerk, hereby certify that the foregoing resolution was duly adopted by the Township Committee at its Regular Business Meeting held on the 12th day of April, 2016.

Brandon E. Umba
Township Administrator/Deputy Municipal Clerk

March 30, 2016

Lumberton Township
35 Municipal Drive
Lumberton, NJ 08408

Attn: Mayor Sean Earlen & Township Committee
Brandon E. Umba, Township Administrator



Dear Mr. Umba,

I am in receipt of your letter dated March 23, 2016, and I am very honored that you have offered me the position as Township Clerk/Registrar, but I will have to decline the position.

I will do whatever you need to help you find a Township Clerk/Registrar and I am willing to help you out as long as you need me.

I thank you very much for the opportunity and it is a pleasure working with all of you.

Thank you again.

Sincerely,

A handwritten signature in black ink that reads "Mary Lou Bergh". The signature is written in a cursive, flowing style.

Mary Lou Bergh
5008 Baltimore Drive
Marlton, NJ 08053

cc: Mayor Sean Earlen & Township Committee

MAYOR
SEAN EARLEN

TOWNSHIP COMMITTEE
Jim Conway
Mike Dinneen
Lewis Jackson
Mike Mansdoerfer



Township Administrator
Brandon E. Umba

CFO
Robin Sarlo

Township Clerk
Brandon E. Umba, Acting

March 23, 2016

Mary Lou Bergh, RMC
5008 Baltimore Drive
Marlton, NJ 08053

Dear Ms. Bergh:

After much deliberation and review during the last several months of you working in a part time capacity for the Township of Lumberton, the Township Committee would like to extend you an offer to join our workforce in a full time capacity as our Municipal Clerk and Registrar of Vital Statistics.

If you were to accept this full time position, the Township Committee would offer you a starting salary of \$75,000.00 for Municipal Clerk and \$1,800.00 for Registrar of Vital Statistics. This position reports directly to the Lumberton Township Committee and is overseen by myself as Township Administrator. Since this is a full time salaried position, your working hours would be between 8:00am and 4:00pm, Monday through Friday, in addition to you being required to attend evening Township Committee Meetings, which normally fall on the second and fourth Tuesday of the month at 7:30pm.

Benefits Information if relevant to the position:

Vacation Leave
Personal Leave
Sick Leave

17 days per calendar year
3 days per calendar year
10 days per calendar year

Employee Benefits Include:

Medical/Prescription Insurance
Dental Care (a yearly buyout for not taking the insurance is offered at a rate of 25% or \$5,000, whichever is less, of the premium payment)

We understand that you might need some time to evaluate this job offer in order to make your decision, but due to the urgency of filling this position the Township Committee will require a response from you on or before April 15, 2016.

Please feel free to contact my office with any specific questions you may have regarding this offer and once you arrive at a decision please sign the enclosed copy of this letter and return it to me on or before April 15, 2016 to indicate your acceptance or decline of this offer.

The Township Committee is confident you will be able to make a significant contribution to the success of our Municipality and we very much look forward to working with you in a full time capacity if you accept this offer.

Sincerely,

Brandon E. Umba
Township Administrator

I ACCEPT // DECLINE (Please Circle One) the offer as outlined above.

Name

Mary Lou Bergh

Date

3/30/16

35 Municipal Drive, Lumberton, NJ 08048
Phone (609)267-3217

Fax (609)267-5566