

TOWNSHIP OF LUMBERTON

RESOLUTION 2015-09-174

**AWARDING CONTRACT FOR ASSISTANCE IN THE AUDIT,
TRAINING AND OVERSIGHT OF THE MUNICIPAL CLERK**

WHEREAS, the Township is in need of assistance of a municipal clerk to provide an audit review and mentorship to the Municipal Clerk Office; and

WHEREAS, Mary Lou Bergh of Evesham, New Jersey has the expertise to provide these services having served as a registered municipal clerk for the last 5 years; and

WHEREAS, the cost of these services is below the state requirements for invocation of a bidding process; and

WHEREAS, funds are available for this contract.

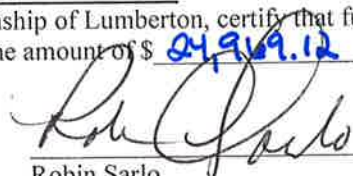
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Lumberton, County of Burlington, State of New Jersey that the award of contract to Mary Lou Bergh of Evesham, New Jersey at a rate of thirty dollars (\$30.00) per hour to perform the following services:

- A. Perform a general audit of the office of the municipal clerk to identify and correct deficiencies which may now exist and provide a report to the Township Administrator regarding her findings and recommendations; and
- B. Mentor and train the existing Township Clerk and Deputy Clerk to ensure that the office is performing her duties and responsibilities as required by law.

BE IT FINALLY RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to execute any and all documents necessary for the fulfillment of this Resolution including, but not limited to, a contract detailing the scope of services, upon approval of the same by the Township Solicitor, however, said services may be directed through a purchase order instead of a formal contract.

CERTIFICATION

I, Robin Sarlo, Chief Financial Officer of the Township of Lumberton, certify that funds are available for this contract in account # 5-01-20-120-010 in the amount of \$ 24,969.12.


Robin Sarlo
Chief Financial Officer

Certified to be a true copy of a resolution adopted by the Lumberton Township Committee on the 8th day of September, 2015.


Brandon Umba, Deputy Township Clerk